



Central Ohio Technical College

The Gateway – Student Records

1179 University Drive, Newark, OH 43055

Phone: 740-364-9594 ■ Fax: 740-366-9160

cotcgateway@mail.cotc.edu

Non-Academic Dismissal Authorization for Release of Information

Instruction to student: Send this form to your former College, University, or other Post-Secondary Institution to request supporting documentation related to your non-academic dismissal.

Last Name First Name Middle Name Date of Birth

Street Address

City State Zip

Phone Landline Mobile Email

Name at time of enrollment at prior college (if different): _____

Phone Number: _____ Landline Mobile

I hereby authorize _____ (*institution*) to provide appropriate documentation or statement regarding my dismissal in _____ (*semester/year*) to the address below.

The Gateway - Admissions
Central Ohio Technical College
1179 University Drive
Newark, OH 43055-1767
cotcadmissions@mail.cotc.edu
740-755-7654

Additional Information (optional):

Student Signature Date

Gateway Use Only: CRI Code AMCDISRL added with status of "Received"