

3357:3-3-15 Tuition, fees, refunds; financial aid

The following rules of the college are established:

(A) Tuition and fees.

- (1) Students shall be charged fees and/or tuition and other fees in accordance with schedules adopted by the board. The proper amount thereof shall be assessed by the student financial services department and collected from each student by the student financial services department in cash, checks, authorized credit cards or approved financial aid (including third party payees, e.g. employers). All fees, e.g. instructional, general, etc. are subject to change.
- (2) Payment of nonresident tuition surcharge is required of any student who does not qualify as a resident of Ohio as defined by the Ohio board of regents.

(B) Refunds of tuition and fees. Tuition and fees shall be refunded according to the policies and processes currently in place at the time of request. Registration does not automatically carry with it the right to a refund or reduction of indebtedness in cases of failure, inability to attend class or in cases of withdrawal. The student assumes the risk of all changes in business or personal affairs.

Amount of refund is determined in accordance with the policies and procedures established and published by the college.

(C) Financial aid in the form of grants, scholarships, loans, and employment, will be made available to qualified applicants without discrimination against an individual for reasons of race, ethnicity, gender, religion, ancestry, nationality, sexual orientation, age, disability, veteran status, or other impermissible basis

- (1) Applications for financial aid can be obtained and filed in accordance with procedures adopted by the college.
- (2) A student who applies for student financial aid has the right to expect confidentiality regarding all personal information.

- (3) It is the students responsibility to notify the student financial services department of any changes in name and address. A student must also report any outside scholarships received.
- (4) It is the students responsibility to be aware of the types and amounts of aid received and the impact of changes to course schedules, e.g. failures, non-attendance, non-withdrawal, etc.
- (5) It is the students responsibility to understand the requirements for satisfactory academic progress that may be required to receive financial aid whether through government programs or scholarships.

The president or designee is authorized by the board of trustees to establish policies to implement these rules.

Promulgated Under: 111.15 (ORC)