



2023-2024 Tax Extension Form

Student Name: _____

COTC ID:

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You indicated that you filed an extension with the IRS for 2021. Please complete this form and attach the requested documentation.

- Estimated 2021 Adjusted Gross Income \$ _____
- Estimated 2021 Taxes Paid \$ _____
- IRS Form 4868, *Application for Automatic Extension of Time to File U.S. Individual Income Tax Return*, which was filed with the IRS for tax year 2021.
- A copy of an extension approval from the IRS beyond the automatic six-month extension for tax year 2021.
- Verification of Non-filing Letter (confirmation that the tax return has not been filed) from the IRS dated on or after October 15, 2022.
- Attach all 2021 W2s and 1099s for you and your spouse (if applicable)
 - If self-employed, please list the name of the person who is self-employed and the amount of wages they earned in 2021.

Name _____ Amount earned in 2021 \$ _____

Certification:

I certify that all information reported on this worksheet is complete and correct, and I have attached the required documentation.

Signature **(Required for person who filed extension)**
(DO NOT SIGN ELECTRONICALLY)

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

TO RETURN THIS FORM: Students may **upload** all forms and documents in their My COTC. Log in and go to the Student Financial Services box and choose Upload Required Documents. **DO NOT submit this form via email, as it will not be accepted.** Or you can **Fax to:** 740-364-9533 (or) **Mail to:** COTC, Student Financial Services, 1179 University Dr, Newark OH 43055

All documents and forms submitted to Student Financial Services become the property of Central Ohio Technical College and cannot be copied or returned to the student, spouse, or parent (i.e. tax transcripts, verification worksheets, W2s, etc.)