

3357:3-3-13 Suspected or known fraud, abuse or other illegal acts; Identity theft prevention

The following rules of the College are established:

(A) Suspected or known fraud, abuse of other illegal act.

- (1) The college maintains an environment where fraud, abuse and other illegal acts are not tolerated. All employees of the college are responsible for: 1) complying with the college's policies that govern their conduct and; 2) ensuring that all resources entrusted to them are used ethically, prudently, and as designated.
- (2) To ensure college resources are used appropriately, managers and supervisors are responsible for educating employees about proper conduct by creating an environment that deters dishonesty and maintains internal controls. Managers and supervisors must be cognizant of the risks and exposures inherent in their area(s) of responsibility and aware of symptoms of fraud, abuse or other illegal acts.

(B) Identity theft prevention, detection and mitigation.

- (1) The Vice President of Business & Finance or designee has the responsibility for developing, implementing and maintaining an identity theft prevention, detection and mitigation process in accordance with 16 C.F.R. 681

The President or designee is authorized by the Board of Trustees to establish policies to implement these rules.

Promulgated Under: 111.15 (ORC)