

SURGICAL TECHNOLOGY – Application Checklist

Application Deadline: May 15, 2021

Note: May 15, 2021 is a Saturday. Please make arrangements to meet with an Advisor for the application before close of business, 5pm Friday May 14, 2021.

Documentation Requirements:

- Application to COTC – Complete COTC Admissions Application form online.
- Complete COTC placement assessments or proof of waiver eligibility. If placed into pre-college coursework, must earn a grade of C or higher prior to the Radiologic Science application deadline. Pre-college courses based upon placement assessments include the corequisite options.
- Official high school transcript with graduation date indicated **or** If not a high school graduate, a copy of G.E.D. scores and certificate and high school transcript are required. High school seniors must send a current transcript during their senior year **and** a final transcript after graduation.
- Official transcripts from **all** career centers, colleges and universities attended past and current with GPA indicated. ALL foreign transcripts (high school and colleges) must be NACES Member evaluated. www.naces.org
- Information Meeting – Attendance at a **mandatory** Surgical Technology Information Meeting (valid 12 months).
- Surgical Technology Application Form – **It is the student’s responsibility to verify that ALL requirements have been met when signing and mailing the application on/ before the May 15th deadline.**

Program Specific Requirements

- Biology and Chemistry - A full unit of high school Biology or Intro to Biology (BIO-010) and high school Chemistry or Intro to Chemistry Principles (CHEM-020), or higher college equivalents, or approved COTC transfer credit for Anatomy & Physiology I (BIO-130), all with a grade of C or better is required before the application deadline date.
- Selection Exam - Official scores of the Selection Exam (ATI-TEAS). **(Only the most recent scores will be used by application deadline).** **NOTE: If the ATI-TEAS exam is taken at another location outside COTC, the student is responsible to request ATI to send official exam scores to COTC**
- CPR (EMS 100) will be required for clinicals that begin the 2nd semester of the Surgical Tech program.

ALL courses (prerequisites and program courses) require a “C” grade or higher

I have attended an information meeting and understand the information above. I recognize it is my responsibility to fulfill all requirements and meet the deadline when applying to the Surgical Technology Program.

Signature _____ Date: _____

Print Name: _____ Date of Birth _____

NOTE: All information/requirements are subject to change without notice.