Central Ohio Technical College
The Gateway – Student Records
1179 University Drive, Newark, OH 43055
Phone: 740-364-9594 ■ Fax: 740-366-9160
cotcgateway@mail.cotc.edu

Non-Academic Dismissal Authorization for Release of Information

Instruction to student: *Send this form to your former College, University, or other Post-Secondary Institution to request supporting documentation related to your non-academic dismissal.*

_____ _____
Last Name First Name Middle Name Date of Birth

_____
Street Address

_____ _____ _____
City State Zip

_____ ☐ Landline ☐ Mobile _____
Phone Email

Name at time of enrollment at prior college (if different): _____

Phone Number: _____ ☐ Landline ☐ Mobile

I hereby authorize _____ (***institution***) to provide appropriate documentation or statement regarding my dismissal in _____(***semester/year***) to the address below.

The Gateway - Admissions
Central Ohio Technical College
1179 University Drive
Newark, OH 43055-1767
ddunlavy@cotc.edu
740-755-7654

Additional Information (optional):

_____

_____

_____

_____ _____
Student Signature Date

Gateway Use Only: CRI Code AMCDISRL added with status of "Received" ☐