

# MINUTES

## COTC BOARD OF TRUSTEES

November 17, 2020

8:30 a.m.

Skype Meeting

**Present from Fiduciary Board:** Mr. Steven Cohen, Mr. Andy Crawford, Mr. Bruce Hawkins, Mr. Robert Montagnese, Mr. J. Park Shai, Ms. Cheryl Snyder, Ms. Marion Sutton, Mr. Paul Thompson, Mr. Gordy Yance, Barry Riley, Board Emeritus and Ms. Sarah Wallace, Board Emeritus

**Present from the OSUN board:** Mr. Chris Meyer

### CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

### APPROVAL OF MINUTES FROM THE OCTOBER BOARD MEETING

Mr. Cohen made a motion to approve the minutes of the October 20 board meeting. Mr. Hawkins seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the October 20 board meeting.

### ACCEPTANCE OF GIFTS

Mr. Hawkins made a motion to accept the gifts with appreciation. Mr. Thompson seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – October

The COTC Student Emergency Grant	\$ 1,160.00
The Walter C. & Iona Kuhn Beroth Scholarship	1,000.00
The Dixie Lauer Fishbaugh Scholarship	1,000.00
The Science and Technology Building Capital Campaign	216.11
The COTC Alumni Scholarship	140.00
The Officer Thomas W. Cottrell, Jr. Award	90.00
The Radiologic Science Technology Alumni and Friends Scholarship	53.33
The Laverne A. Messimer Memorial Scholarship	2.50
The Faculty & Staff Premier Scholarship	2.00

### CERTIFICATE OF PAYMENT VOUCHERS

Ms. Sutton made a motion to approve the following payment voucher. Mr. Crawford seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees acknowledges and approves the following voucher. This approval is considered “Then and Now” certificate per O.R.C.section 3357.10 and 5705.41(d).

<b>Vender</b>	<b>Voucher#</b>	<b>Inv. Date</b>	<b>Amount</b>	<b>Description</b>
Ohio State University	V0199297	10/21/2020	\$ 11,500	2015 Ford Public Safety Vehicle

## **COMMITTEE REPORTS:**

### **Audit/Finance Committee Report**

Mr. Thompson and David Brillhart went over the year-end financial report and reported that the guidance on acceptable use of federal CARES Act funds has been inconsistent. We continue to work to get clarity. The finance committee met, and we believe our plan for FY21 looks sufficient to get us through. Enrollment is better than planned. We will continue to monitor as a possible shutdown may have implications for SSI. Mr. Thompson made a motion that the board has reviewed and discussed the preliminary financial statements for the year ending June 30, 2020 including proposed non-mandatory transfers. Ms. Snyder seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees has reviewed and discussed the preliminary financial statements for the year ending June 30, 2020 including proposed non-mandatory transfers.

## **OSUN BOARD REPORT**

Chris Meyer, OSUN Advisory Board member provided the following report:

### **Early Departure from campus**

President Johnson sent an email to The OSU community on November 15 to decrease density due to the COVID positivity rate, students are testing early this week. They are urged to leave early for winter break. The first two weeks of spring semester classes will be held virtually. They will continue to monitor the guidance of Governor DeWine and state and local health experts.

### **Update on COVID-19**

The Ohio State regional deans are working with the university’s Office of Academic Affairs to explore ways of using CARES Act funds to provide emergency grants to regional campus students who have faced economic hardships due to the pandemic. If implemented, these funds would add to any that a campus already offers for emergency grants.

### **Emergency Closing**

The regional deans are reviewing the logistics of campus closures due to inclement weather. Most likely, if an Ohio State campus would close in the event of inclement weather, only in-person classes during the time of the closure would be cancelled. Virtual classes would continue. Whenever the weather makes driving hazardous, faculty are encouraged to please do what is safest for themselves and to be as flexible as possible with students.

### **Flu shots**

The university team managing COVID-19 testing at the regional campuses is working to schedule an open flu shot clinic for faculty, staff, and students at the regional campuses prior to Thanksgiving break. We are hopeful that the clinic will be held at the Newark campus on Tuesday, November 17, from 9-11 am in McConnell Hall.

### **Update on antiracism initiatives**

Dr. MacDonald has presented the anti-racism initiatives proposed by the Ohio State Newark Faculty Assembly's Diversity, Equity and Inclusion Committee to multiple campus groups, including Staff Forum and at the Faculty Talks Outside the Box monthly lecture series, and has received broad support from all constituents. Although Dr. MacDonald will continue to vet the initiatives with several more campus groups, he will proceed with asking the Ohio State Newark Strategic Planning Steering Committee to begin evaluating and fine-tuning these initiatives for integration into the Ohio State Newark strategic plan.

### **Framework 2.0 Master Planning**

All Ohio State Newark and COTC students, faculty, staff, and board members of both institutions will have an opportunity to review and provide input on the campus's draft Framework 2.0 plan. This is the master plan shared by both Ohio State Newark and COTC regarding the Newark campus.

## **OLD BUSINESS**

Brian Boehmer provided an update on the progress of the John and Mary Alford Center for Science and Technology Building which is 65% complete. March 18 is the anticipated completion date. Brian also provided an update on the Pataskala Campus Renovation. No safety issues or reports of COVID. They are 35% to completion and are running about four weeks behind but optimistic they can make up time.

## **NEW BUSINESS**

### **Board Development Committee**

Mr. Montagnese announced that the Board Development Committee will hear from any board member who has an interest in holding an officer position on the board. You should make your wishes known to the BDC (Ms. Sutton, Ms. Snyder, and Mr. Shai). The BDC will bring a recommendation for a slate of officers to the January 2021 organizational meeting.

### **Completion Plan**

Dr. Heiser thanked the SSLI team for their work on the Completion Plan. We are mandated to have our updated Completion Plan submitted every two years. Dr. Heiser went over the plan in detail with the board and asked for their approval and endorsement of the plan.

Ms. Snyder made a motion to approve the student retention and completion plan as presented. Mr. Crawford seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees takes very seriously the ideals of improving student retention and completion and that under requirement of House Bill 59, the COTC Board of Trustees hereby endorses and approves the 2021-2023 Completion plan as presented.

### **COTC's 50<sup>th</sup> Anniversary Celebration**

Kim Manno shared the goals, objectives, and timeline for the college's 50<sup>th</sup> anniversary. The timeline we plan to celebration will be from July 1, 2021 – June 30, 2022. Kim shared some of the highlights throughout the year and asked board members to save September 17, 2021 on their calendars for the Legacy & Leadership Gala.

## **PRESIDENTS REPORT**

Dr. Berry gave a State of the College report. He shared data from a recent conversation with the Chancellor and Governor DeWine regarding COVID. COTC plans to finish as many classes as possible prior to Thanksgiving and the remainder will be by remote modality.

As previously reported from Chris Meyer, we are expecting some further vetting from the community for the Framework 2.0 which will serve both institutions over the next several decades.

The recent Facebook grant will expand opportunity for distance based learning and smart classrooms in Newark and our extended campuses.

Our student food pantry has seen an increase in demand since COVID. The Campus Corner is such an important part of our campus.

We made plans for a possible winter commencement in December, but it looks like we may need to postpone these plans.

We surprised COTC student, Shawn Dugan with the John Gilbert Reese Next Generation Community Leadership award during a recent zoom meeting. Shawn has served as a COTC student ambassador.

Dr. Berry thanked his cabinet for their extra efforts at the college during his wife's recent stay in the hospital. He appreciates the cares and concerns as she continues with her recovery.

**OTHER BUSINESS** – No other business

The meeting adjourned at 9:30 a.m.

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Rob Montagnese  
*Chairman*

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Steve Cohen  
*Vice-Chairman*

## MISSION STATEMENT

*To meet the technical education and training needs of students and employers in the area.*