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Department of Education & Workforce
Career Pathway Support Networks
Central Region

CENTRAL OHIO TECHNICAL COLLEGE

Bilateral Articulation Agreement

April 21, 2026

Between

Central Ohio Technical College	and	Lancaster High School Teaching Academy Program
Early Childhood Education Technology		

This agreement, entered into for 2026-2028, is based on a review of the Teaching Academy program of study at Lancaster High School and the Early Childhood Education Technology curriculum and syllabi at Central Ohio Technical College.

Purpose of Agreement

This agreement is designed

- To encourage students to pursue a postsecondary education,
- To reduce repetition of mastered competencies between secondary and postsecondary programs of study,
- To provide a smooth transition from secondary to postsecondary, and
- To reduce the cost of higher education for students and the state of Ohio.

Articulation agreements recognize a seamless curriculum pathway that starts in high school to an associate degree that leads to careers in related technical fields. This agreement enables Lancaster High School students who successfully complete the academic and technical competencies required for the teaching academy program to receive college credit for certain courses in the Early Childhood Education Technology associate degree programs at Central Ohio Technical College.

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Eligibility Criteria

Students seeking college credit through this bilateral articulation agreement must meet the following criteria/requirements:

- The student must have completed the secondary Career-Tech competencies (academic and technical) relevant to the Central Ohio Technical College courses, with a grade of A, B, or C.
- An application and subsequent matriculation to the Early Childhood Education Technology Program at Central Ohio Technical College must occur within 3 years of the high school graduation date.
- The student is responsible to inform college admissions personnel of his/her eligibility for articulated college credit and verify that appropriate documentation has been provided to the college by the secondary school.

Secondary School Responsibilities

- Secondary instructors are required to have the appropriate teaching credential as defined by the Ohio Department of Education.
- For the purpose of compliance with state, program or regional accreditation standards, Central Ohio Technical College reserves the right to review, validate and copy the credentials (e.g., college transcripts and resumes) of the instructors of articulated courses for external auditing purposes.
- The secondary instructor(s) will complete an *Instructor Recommendation Form* for each student upon completion which will be maintained in the student's secondary permanent file. An *Instructor Recommendation Form* must be submitted to the Records and Registration Office prior to receiving credit.
- The college and secondary school will develop methods of publicizing the agreement to encourage students to take advantage of seamless transitions and advanced placement opportunities.

Awarding of Credit

- There will be no charge for college credit awarded through this agreement.
- Student eligibility for technical or related credit is primarily determined by high school teachers evaluation based upon predetermined criteria set by the college. In certain cases, record of relevant student external certification, college proficiency testing, review of portfolios, or other forms of assessment may also be required.
- Placement in Central Ohio Technical College's courses is determined by the college's official placement policy. Credit is available only for the technical courses specified on the attached list of articulated courses.
- Articulated courses are recorded on the student's permanent records after a student enrolls in and completes a non-articulated college credit hour at Central Ohio Technical College.

The administrators and faculty of the program at both levels pledge their commitment and support to continuing this relationship and to promoting these articulation opportunities to the students.

Articulation Agreement Signatures

Lancaster City Schools

DocuSigned by:
Caroline Davis
EADADF89EA55433...
Caroline Davis
CTE Director

4/24/2026
Date

Central Ohio Technical College

Signed by:
Gregory Ferenchak
808290ADA6EE4C5...
Dr. Greg Ferenchak
Provost

4/23/2026
Date

Signed by:
Dr. Larisa Harper
F524E53263054E4...
Dr. Larisa Harper
Dean of Arts and Sciences

4/23/2026
Date

DocuSigned by:
Diana Reece
F7998301072747B...
Diana Reece
Program Director

4/22/2026
Date

Distribution: Signees Above and others as determined by the signing partners.

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Central Ohio Technical College

Courses Available for Bilateral Articulation

This agreement is in effect for students graduating from the Teaching Academy program at Lancaster High School starting the academic year 2026-2028, and enrolling in one of Central Ohio Technical College's Associate Degree Programs listed below. College matriculation must occur within 3 years of the high school graduation date.

Degree Program Options			
Early Childhood Education Technology			
Course Number	**Course Name**	**Hours**	**Notes**
EDU-101	Introduction to Education	3.0	This course is a statewide CTAG course and should be accessed through the CTAG system
ECE-160	Integrated Curriculum	3.0	Students complete EDU-101, the pre-requisite for this course with a C or better, prior to receiving credit for this course
ECE-150	Guidance and Group Management	3.0	Students enrolled in the Teaching Academy are exempt from the listed prerequisites associated with ECE-150 Guidance and Group Management. Students from the Teaching Academy who enroll in the COTC ECE Program must complete ECE-110, ECE-120, a practicum file, and submit documentation of 39 field experience placement hours in an early childhood classroom.
CTAG Opportunity: Students in this pathway may have the opportunity to receive college credit through the statewide CTAG system.			

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Central Ohio Technical College

Instructor Recommendation Form
For
Agreement Between

Central Ohio Technical College		***Lancaster High School***
Early Childhood Education Technology	**AND**	***Early Childhood Education***

STUDENT INFORMATION

Name _____ **Phone** _____
Address _____ **E-Mail** _____
City & State _____ **DOB** __ _____
Zip _____

COTC Student ID #_____ **Graduation Year** _____
(If Applicable)

Notice to Secondary or Adult Education Instructor

Instructor sign and date any course(s) for which the above named student **has performed at a level of *an A, B, or C*** and achieved state program competencies as determined by the Teaching Academy Instructor for any single Central Ohio Technical College Course. For those courses that the student did not achieve competence, enter **"Not Achieved"** in the signature area.

College Course Number and Course Name	Credits	CTE Instructor Signature	Grade	Date
ECE-150	3.0			
ECE-160	3.0			
EDU-101	3.0	Must be accessed through CTAG process		

SUBMIT THIS APPLICATION TO:
Gateway Records
Central Ohio Technical College
1179 University Drive, Newark, OH 43055
740-366-9494

CTAG Opportunity: Students in this pathway may have the opportunity to receive college credit through the statewide CTAG system.

Certificate Of Completion

Envelope Id: F160D0F7-1831-854D-8116-CA1D328CC627
Status: Completed
Subject: Complete with Docusign: Lancaster ECE 2026-2028.pdf
Source Envelope:
Document Pages: 5
Signatures: 4
Envelope Originator:
Certificate Pages: 4
Initials: 0
Carrie Giles
AutoNav: Enabled
, OH 43219
EnvelopeId Stamping: Enabled
giles.58@mail.cotc.edu
Time Zone: (UTC-08:00) Pacific Time (US & Canada)
IP Address: 184.58.96.8

Record Tracking

Status: Original
4/22/2026 12:31:05 PM
Holder: Carrie Giles
giles.58@mail.cotc.edu
Location: DocuSign

Signer Events	Signature	Timestamp
Diana Reece reece.108@mail.cotc.edu Security Level: Email, Account Authentication (None)	DocuSigned by: Diana Reece F7998301072747B... Signature Adoption: Pre-selected Style Using IP Address: 164.107.236.227	Sent: 4/22/2026 12:35:01 PM Viewed: 4/22/2026 2:27:30 PM Signed: 4/22/2026 2:28:10 PM
Electronic Record and Signature Disclosure: Accepted: 4/22/2026 2:27:30 PM ID: 51c58795-09f4-4487-8799-a48781451d58		
Dr. Larisa Harper harper.906@mail.cotc.edu Security Level: Email, Account Authentication (None)	Signed by: Dr. Larisa Harper FE24E53263054E4... Signature Adoption: Pre-selected Style Using IP Address: 2620:0:1a10:7763:1115:7842:faad:9460	Sent: 4/22/2026 2:28:11 PM Viewed: 4/23/2026 5:50:57 AM Signed: 4/23/2026 5:51:05 AM
Electronic Record and Signature Disclosure: Accepted: 4/16/2026 8:37:56 AM ID: 4a834de6-0f2b-4bc3-b97b-d89886b05a20		
Gregory Ferenchak ferenchak.7@mail.cotc.edu Security Level: Email, Account Authentication (None)	Signed by: Gregory Ferenchak 808290ADA6EE4C5... Signature Adoption: Pre-selected Style Using IP Address: 2620:0:1a10:7764:fd43:e845:2dcb:d539	Sent: 4/23/2026 5:51:06 AM Viewed: 4/23/2026 8:09:28 AM Signed: 4/23/2026 8:09:35 AM
Electronic Record and Signature Disclosure: Accepted: 4/23/2026 8:09:28 AM ID: 72841ffa-21e9-4a5b-b790-642ea35c7695		
Caroline Davis c_davis@lcsschools.net Security Level: Email, Account Authentication (None)	DocuSigned by: Caroline Davis EADADF89FA55433... Signature Adoption: Pre-selected Style Using IP Address: 208.108.139.15	Sent: 4/23/2026 8:09:37 AM Viewed: 4/24/2026 9:05:00 AM Signed: 4/24/2026 9:05:07 AM
Electronic Record and Signature Disclosure: Accepted: 4/24/2026 9:05:00 AM ID: dd25bb50-2275-41e7-b29c-b885bd318eed		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/22/2026 12:35:01 PM
Certified Delivered	Security Checked	4/24/2026 9:05:00 AM
Signing Complete	Security Checked	4/24/2026 9:05:07 AM
Completed	Security Checked	4/24/2026 9:05:07 AM

Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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