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Department of Education & Workforce
Career Pathway Support Networks
Central Region

CENTRAL OHIO TECHNICAL COLLEGE

Bilateral Articulation Agreement

April 28, 2023

Between

Central Ohio Technical College Nursing Technologies and Emergency Medical Services Technology	and	Delaware Area Career Center Health Technology & Nursing

This agreement, entered into for 2026-2028, is based on a review of the Health Technology and Nursing program of study at Delaware Area Career Center and the Nursing Technologies and Emergency Medical Services Technology curriculum and syllabi at Central Ohio Technical College.

Purpose of Agreement

This agreement is designed

- To encourage students to pursue a postsecondary education,
- To reduce repetition of mastered competencies between secondary and postsecondary programs of study,
- To provide a smooth transition from secondary to postsecondary, and
- To reduce the cost of higher education for students and the state of Ohio.

Articulation agreements recognize a seamless curriculum pathway that starts in high school to an associate degree that leads to careers in related technical fields. This agreement enables Delaware Area Career Center students who successfully complete the academic and technical competencies required for the Health Technology and Nursing program to receive college credit for certain courses in the Nursing Technologies and Emergency Medical Services Technology associate degree programs at Central Ohio Technical College.

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Eligibility Criteria

Students seeking college credit through this bilateral articulation agreement must meet the following criteria/requirements:

- The student must have completed the secondary Career-Tech competencies (academic and technical) relevant to the Central Ohio Technical College courses, with a grade of A, B, or C.
- An application and subsequent matriculation to Nursing Technologies or Emergency Medical Services Technology Programs at Central Ohio Technical College must occur within 3 years of the high school graduation date.
- The student is responsible to inform college admissions personnel of his/her eligibility for articulated college credit and verify that appropriate documentation has been provided to the college by the secondary school.

Secondary School Responsibilities

- Secondary instructors are required to have the appropriate teaching credential as defined by the Ohio Department of Education.
- For the purpose of compliance with state, program or regional accreditation standards, Central Ohio Technical College reserves the right to review, validate and copy the credentials (e.g., college transcripts and resumes) of the instructors of articulated courses for external auditing purposes.
- The secondary instructor(s) will complete an *Instructor Recommendation Form* for each student upon completion which will be maintained in the student's secondary permanent file. An *Instructor Recommendation Form* must be submitted to the Records and Registration Office prior to receiving credit.
- The college and secondary school will develop methods of publicizing the agreement to encourage students to take advantage of seamless transitions and advanced placement opportunities.

Awarding of Credit

- There will be no charge for college credit awarded through this agreement.
- Student eligibility for technical or related credit is primarily determined by high school teachers evaluation based upon predetermined criteria set by the college. In certain cases, record of relevant student external certification, college proficiency testing, review of portfolios, or other forms of assessment may also be required.
- Placement in Central Ohio Technical College's courses is determined by the college's official placement policy. Credit is available only for the technical courses specified on the attached list of articulated courses.
- Articulated courses are recorded on the student's permanent records after a student enrolls in and completes a non-articulated college credit hour at Central Ohio Technical College.

The administrators and faculty of the program at both levels pledge their commitment and support to continuing this relationship and to promoting these articulation opportunities to the students.

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Articulation Agreement Signatures

Delaware Area Career Center

DocuSigned by:
Jay Poroda
A7CF415D425940A...

Jay Poroda
Superintendent

5/14/2026
Date

DocuSigned by:
D J G
424AE042EG71461...

David Gilliam
Director

4/29/2026
Date

Central Ohio Technical College

Signed by:
Gregory Ferenchak
808290ADA6EE4C5...

Dr. Greg Ferenchak
Provost

4/29/2026
Date

Signed by:
Marcie Moore
37C4C252BEB51BA...

Marcie Moore, DM
Dean of Technical Studies

4/29/2026
Date

Signed by:
Kendrah Cunningham
7G052B03B6BB4EB...

Kendrah Cunningham
Nursing Program
Administrator

4/29/2026
Date

Distribution: Signees Above and others as determined by the signing partners.

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Central Ohio Technical College

Courses Available for Bilateral Articulation

This agreement is in effect for students graduating from the Health Technology and Nursing Program at Delaware Area Career Center starting the academic year 2026-2028, and enrolling in one of Central Ohio Technical College's Associate Degree Programs listed below. College matriculation must occur within 3 years of the high school graduation date.

Degree Program Options			
Nursing Technologies/Emergency Medical Services Technology			
Course Number	**Course Name**	**Hours**	**Notes**
NURS-002	Basic Health Care Skills	3.5	*The student must not only take the CNA course but also pass the state certification test and have a card to prove that they passed the state exam in order to earn credit for NURS-002 *A valid American Heart Association CPR for the Healthcare Provider card will qualify the holder for credit for EMS-100
EMS-100	Basic Life Support (CPR) for the Healthcare Provider	0.5	
HLT-110	*Medical Terminology—This course must be accessed through the CTAG process (see instructions below)*	2.0	*This course is included in multiple healthcare career programs at COTC
CTAG Opportunity: Students in this pathway may have the opportunity to receive college credit through the CTAG system. https://transfercredit.ohio.gov/students/student-programs/Career-Technical-Assurance-Guides			

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Central Ohio Technical College

Instructor Recommendation Form
For
Agreement Between

Central Ohio Technical College ***Delaware Area Career Center***
Health Technology and Nursing

Nursing Technologies & EMS Technology **AND**

STUDENT INFORMATION

Name _____ **Phone** _____
Address _____ **E-Mail** _____
City & State _____ **DOB** __ _____
Zip _____

COTC Student ID #_____ **Graduation Year** _____
(If Applicable)

Notice to Secondary or Adult Education Instructor

Instructor sign and date any course(s) for which the above named student **has performed at a level of *an A, B, or C*** and achieved state program competencies as determined by the Health Technology Instructor for any single Central Ohio Technical College Course. For those courses that the student did not achieve competence, enter **"Not Achieved"** in the signature area.

College Course Number and Course Name	Credits	CTE Instructor Signature	Grade	Date
NURS-002	3.5			
EMS-100	0.5			

SUBMIT THIS APPLICATION TO:
Gateway Records
Central Ohio Technical College
1179 University Drive, Newark, OH 43055
740-366-9494

CTAG Opportunity: Students in this pathway may have the opportunity to receive college credit through the CTAG system.
https://transfercredit.ohio.gov/students/student-programs/Career-Technical-Assurance-Guides

Certificate Of Completion

Envelope Id: 71ED029F-267D-827E-82DE-F25A783126A9
Status: Completed
Subject: Complete with Docusign: DACC Health Technology 2026-2028--for final signatures.pdf
Source Envelope:
Document Pages: 5
Signatures: 1
Envelope Originator:
Certificate Pages: 3
Initials: 0
Carrie Giles
AutoNav: Enabled
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EnvelopeId Stamping: Enabled
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Time Zone: (UTC-08:00) Pacific Time (US & Canada)
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Record Tracking

Status: Original
5/14/2026 8:30:04 AM
Holder: Carrie Giles
giles.58@mail.cotc.edu
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Signer Events	Signature	Timestamp
Jay Poroda porodaj@delawareareacc.org Superintendent Delaware Area Career Center Security Level: Email, Account Authentication (None)	DocuSigned by: A7CF415D425940A... Signature Adoption: Pre-selected Style Using IP Address: 66.203.38.4	Sent: 5/14/2026 8:30:59 AM Viewed: 5/14/2026 8:52:54 AM Signed: 5/14/2026 8:53:00 AM

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ID: b85db120-3f7f-4926-a4db-21fb1a2dc615

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	5/14/2026 8:52:54 AM
Signing Complete	Security Checked	5/14/2026 8:53:00 AM
Completed	Security Checked	5/14/2026 8:53:00 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

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i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to giles.58@mail.cotc.edu and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

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