



EMS 120- EMT-Basic Checklist

Monday and Wednesday from 6-10 pm including
some arranged Saturdays



Complete to register for class:

- Apply to COTC at www.cotc.edu/apply or be a current student. If you are a returning student, (have not been enrolled for at least one year) you will need to reapply at www.cotc.edu/apply. **Date applied:** _____
- Submit an official high school/GED transcript. **Date received:** _____
- Attend a Mandatory EMT-Basic Information Meeting in Coshocton (Valid 12 months.) To RSVP visit: www.cotc.edu/ems **Meeting scheduled or completed on:** _____
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- Complete the online New Student Orientation. This will be emailed to you once you have completed the majority of the checklist. **Completed on:** _____
- Obtain a COTC photo ID

Complete by July 31, 2020:

- Obtain a BCI & FBI Background Check.** (code 109578)
 - Shall not have been convicted of any of the following:
 - Any felony;
 - A misdemeanor committed in the course of practice;
 - A misdemeanor involving moral turpitude
 - Shall not have committed fraud, misrepresentation, or material deception in apply for or obtaining a certificate issued under sanction 4765.55 or the Revised Code and this chapter
 - Shall not have been previously revoked or denied a certificate by the State of Ohio Department of Public Safety or the licensing organization in another state.
- Provide copy of valid driver's license** (must not expire before the end of class)
- Complete and provide verification of completion of:**
 - NIMS IS-100 <https://training.fema.gov/nims>
 - NIMS IS-700 <https://training.fema.gov/nims>
 - To receive old NIMS certificates please call (301) 447-1200
- Complete and return COTC's physical form.**

On first day of class:

- Bring uniform order form with payment.**
 - Students are expected to purchase minimally one COTC duty shirt

Please contact the COTC Gateway with any questions regarding the steps listed above.

Newark 740-366-9222

Coshocton 740-622-1408

Pataskala 740-755-7090

Knox 740-392-2526