

**DMS/ Sonography Application Checklist**

Application Deadline – May 15<sup>th</sup>

*May 15, 2021 is a Saturday. Please make arrangements to meet with an Advisor for the application before close of business, 5 p.m., Friday, May 14, 2021.*

**Name (Please Print)** \_\_\_\_\_ **DOB or COTC ID#** \_\_\_\_\_

This Checklist is provided as a self-help guide to assist you in meeting all required and recommended application requirements. **Note:** The student is solely responsible for the completion of these requirements and for the timely submission of the Sonography Application Form.

- COTC College Application for Admission
- COTC Placement Assessments or proof of waiver eligibility. Complete placements and any necessary remedial courses, if applicable, **or** receive proof of COTC Placement Waiver eligibility
- Official high school transcript with graduation date indicated **or** If not a high school graduate, a copy of G.E.D. scores and certificate and high school transcript are required. High school seniors must send a current transcript during their senior year **and** a final transcript after graduation.  
\*Note: Students accepted into the DMS program must be 18 years old by the start of the 1<sup>st</sup> semester of the program.
- Official transcripts from **all** career centers, colleges and universities attended past and current with GPA indicated. ALL foreign transcripts (high school and colleges) must be NACES Member evaluated. [www.naces.org](http://www.naces.org)
- Attendance to a Health Information Meeting (valid within 12 months of application deadline)
- Watch the DMS Information Video Online (valid within 12 months of application deadline)
- Documentation of observation hours (General 8 hrs.) (Cardiovascular 8 hrs.), **and** online evaluation from each observation site. (all valid within 12 months of application deadline)
- Completion of College Algebra (MATH 140) or college equivalent to apply with a grade of “C” or better.
- Completion of General Physics (PHYS 105) or college equivalent with a grade of “C” or better
- Completion of Composition I (COMP 112) or college equivalent with a grade of “C” or better.
- Completion of Human Anatomy & Physiology I (BIO 130) or college equivalent with a grade of “C” or better.
- Proof of high school Chemistry **and** Biology **or** CHEM 010 and BIO 010 or college equivalent with a grade of a “C” or better is required as a prerequisite to semester one for BIO 130 Human Anatomy and Physiology **or** transfer equivalent of BIO 130.
- Official scores of the ATI TEAS 6.0 test. (valid within 12 months of application deadline)
- Background Check- documentation of Federal Bureau of Criminal Identification Background Check (FBI) dated within six (6) months of the application deadline.
- Completed online Sonography Application by the application deadline.

All above stated requirements/documentation must be received/postmarked by application deadline  
COTC recommends Certified Mail.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Note:** Information on this sheet including admission requirements and process is subject to change without notice.