



2021-2022 Dependency Status Appeal

Student Name: _____

COTC ID:

0						
---	--	--	--	--	--	--

A Student Financial Specialist may perform dependency overrides on a case-by-case basis for students with unusual circumstances. However, none of the following conditions, singly or in combination, qualify as unusual circumstances meriting a dependency override:

1. Parents refuse to contribute to the student’s education
2. Parents unwilling to provide information on the FAFSA or for verification
3. Parents do not claim the student as a dependent for income tax purposes
4. Student demonstrates total self-sufficiency

Students must meet with a Student Financial Specialist prior to submitting a dependency appeal. Additional documentation will be required including a **signed** personal statement and supporting documentation (i.e. court documentation and/or signed statements from third party individuals such as social workers, teachers, guidance counselors or a member of the clergy). **If the documentation is not provided on official letterhead, it must be notarized. Failure to substantiate your circumstances WILL result in your appeal being denied for lack of documentation.**

TO RETURN THIS FORM: **UPLOAD** all forms and documents in the **Student Assistance Portal**. Select the “Assistance” icon in the upper right-hand corner of the screen, followed by “Submit Financial Aid Documents” from the drop-down menu. Or, you can **FAX** to: 740-364-9533, or **MAIL** to: COTC, Student Financial Services, 1179 University Dr., Newark OH 43055. **DO NOT** submit this form via email as it will not be accepted.

Office Use only	
Denied _____	Approved _____ (mark DO)
Director Comments:	
Director Signature:	