

# MINUTES

## COTC BOARD OF TRUSTEES

August 20, 2024

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andrew Guancia, Mr. Bruce Hawkins, Ms. Sally Heckman, Dr. Mark Law, Mr. Robert Montagnese Ms. Cheryl Snyder, Ms. Marion Sutton, and Rhoda Warnock

Absent: Mr. Andy Crawford

### CALL TO ORDER

Chair Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting was given in conformity with Section 121.22 of the Ohio Revised Code.

### APPROVAL OF MINUTES FROM THE JUNE BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the June 18 board meeting. Mr. Guancia seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the June 18 board meeting.

### ACCEPTANCE OF GIFTS

Dr. Law made a motion to accept the gifts with appreciation. Ms. Heckman seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – June and July

Community Intercultural Relations Conference	\$4,000.00
The COTC & OSUN Veterans Emergency Fund	1,020.00
The John and Mary Alford Center for Science and Technology	383.50
The Marilyn C. Tritt Scholarship	299.00
The Faculty & Staff Premier Scholarship	100.00
The Dr. John M. Berry & Family Scholarship	100.00
The COTC Emergency Fund	66.00

## COMMITTEE REPORTS - None

## OLD BUSINESS - None

## NEW BUSINESS

### The Works board appointment

Mr. Hawkins made a motion to appoint Dr. Brianna Johnson to serve a three-year term as a trustee for The Works Ohio Center for History Art and Technology effective September 1, 2024 through August 31, 2027. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees appoint Dr. Brianna Johnson to serve a three-year term as a trustee for The Works Ohio Center for History Art and Technology effective September 1, 2024 through August 31, 2027.

### Board member appointment recommendations – Marion Sutton

Ms. Sutton reported that Brady Burt, CFO of Park National Bank will be submitted for consideration by the TSC committee later this week. Ms. Sutton will be up for reappointment.

### TSC financial disclosure requirements - Dr. Berry

We were notified of a mandate by the Ohio Attorney General's office that the TSC members must file a Financial Disclosure annually. We have a pool of six who have agreed to do this.

## PRESIDENT'S REPORT

- **Enrollment** – Up 33% as of 8/19 since this time last year. Thanks to the Enrollment Management group for their continued work as we add sections where needed. Academic Affairs have welcomed 8 new faculty members and are conducting training this week. Students can be enrolled through this week before we cut off enrollment for the semester.
- **Introduce Priscilla Horning** – Came from The Ohio State University, College of Veterinary Medicine where she was the Faculty Affairs and Program Coordinator providing administrative support to the department chair as well as 80 faculty members. She has years of experience providing comprehensive support to senior executives in a variety of organizations.
- **July 3 concert & fireworks** – Thanks to The Advancement Office for another successful event on campus, despite some rain.
- **Respiratory Therapy site visitors on campus** – July 22 - 23 Went extraordinarily well.
- **Italian visitors in Ohio** --- Thanks to the Student Life office for organizing and planning the two-week immersion with 15 students and 3 chaperones from July 23 – August 4. We will be starting the process of selecting students for the trip to Italy next year.

- **Dr. Matt Smith** – Meet and greet was held on July 30<sup>th</sup> in Dublin. He attended the July 3 event on campus. Thanks to all who attended the board reception on Aug. 14<sup>th</sup> at the Trout Club. There is a lunch scheduled with OSU President Carter and all the regional presidents and OSU dean and directors on Monday.
- **Hodges Hall** – Ribbon cutting event on July 31<sup>st</sup> ..... Thanks to Kim Manno and her team for a wonderful event.
- **Knox County MV Celebrity Family Feud event** – August 2<sup>nd</sup> Educators vs Municipal/County members
- **Knox Kiwanis Pie Auction** – Saturday, August 10<sup>th</sup>
- **Nursing Pinning** – August 8<sup>th</sup>  
63 ADN and 6 PN completers  
5 of the ADNs and 1 PN were seeking employment at LMH  
1 ADN graduate will be applying for employment at LMH  
Nicholas S Summers received the Clinical Excellence Award for the Newark campus cohort  
Several graduates indicated an interest in working at LMH, Coshocton or Mt Vernon hospitals.
- **Junior Achievement** is moving into the old State Farm building. They hope to be open January 1<sup>st</sup>. OSUN/COTC is in a combined collaborative location near the LMH location.
- **Fraudulent applications** – This has been identified nationwide. Non-existent students are trying to enroll to get the financial aid and then disappear or simply to access our systems. COTC has put steps in place to deter the number of these fraudulent applicants. We have hired individuals to closely review and flag potential fraudulent applicants by creating additional steps they need to follow.
- **ETSS Youth Summit** – Dr. Johnson shared information about the annual summit which was held on our campus last summer and this summer. Over 600 youth were on campus.

## OTHER BUSINESS

Our next meeting will be on Tuesday, September 17 at 8:30 am.

The meeting was adjourned at 9:08 am.

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Rob Montagnese  
*Chair*

## MISSION STATEMENT

*To meet the technical education and training needs of students and employers in the area.*