

MINUTES

COTC BOARD OF TRUSTEES

September 17, 2024

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andrew Guanciale, Mr. Bruce Hawkins, Ms. Sally Heckman, Dr. Mark Law, Mr. Robert Montagnese Ms. Cheryl Snyder, and Mr. Andy Crawford

Absent: Rhoda Warnock, Marion Sutton

CALL TO ORDER

Chair Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting was given in conformity with Section 121.22 of the Ohio Revised Code.

APPROVAL OF MINUTES FROM THE JUNE BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the August 20 board meeting. Mr. Law seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the August 20 board meeting.

ACCEPTANCE OF GIFTS

Mr. Hawkins made a motion to accept the gifts with appreciation. Ms. Heckman seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – August

The Clarissa Ann Howard Memorial Fund	\$569,329.30
The Marilyn C. Tritt Scholarship	\$100,320.00
The Norman & Suzanne Kennedy Fire and EMT Education Scholarship- pending endowment	\$5,000.00
The Norman & Suzanne Kennedy Fire and EMT Education Scholarship- current use	\$2,000.00
The Elizabeth Barnhart Award for Nursing Excellence	\$300.00
The COTC Alumni Scholarship	\$100.00
The Dr. John M. Berry & Family Scholarship	\$100.00
The Faculty & Staff Premier Scholarship	\$54.00
The COTC Emergency Fund	\$36.00
The Radiologic Science Technology Alumni and Friends Scholarship	\$20.00

The COTC & Ohio State Newark Veterans Emergency Fund \$10.00

Kim Manno, Director of COTC Advancement gave an overview of this month's gifts and spoke about the upcoming Annual Legacy Dinner Event on September 20.

CERTIFICATE OF PAYMENT VOUCHER

Dr. Law made a motion to approve the voucher as presented and Mr. Hawkins seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees acknowledged and approved the following voucher. This approval is considered "Then and Now" certificate per O.R.C. section 3357.10 and 5705.41 (d)

Vendor	Voucher #	Invoice Date	Amount	Description
GEM Industrial	V0231871	07/31/24	\$5,055.00	Emergency repairs to Hopewell Hall Chiller

COMMITTEE REPORTS - None

OLD BUSINESS - None

NEW BUSINESS

Board Resolution: Cheryl Snyder

Mr. Montagnese acknowledged Cheryl Snyder by readin a board resolution honoring the years of service Ms. Snyder has given to Central Ohio Technical College.

Memorandum of Understanding: Surgical Technology

Mr. Hawkins made a motion to approve MOU as presented by Dr. Greg Ferenchak and Mr. Law seconded the motion. Motion passes.

BE IT RESOLVED: the Central Ohio Technical College board of trustees approves the Exception for Continued Representation Memorandum of Understanding as presented

Code of Student Conduct Revisions

Ms. Heckman made a motion to approve policy revisions as presented by Dr. Jackie Parrill and John Davenport. Dr. Law seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees authorizes the revision and amendment of the Code of Student Conduct and does authorize the office of student life, as delegated by the college president, the responsibility and authority for the promulgation of rules governing student conduct.

Brian Boehmer gave a presentation of the updates for Evans Hall and LeFevre Hall.

PRESIDENT'S REPORT

- **Enrollment** – Headcount is 3,145, which is 94% to our enrollment growth goal and approximately 24% higher (+599) than the same time last year. This is not the final enrollment number for autumn as we still have a round of administrative withdrawals to process for non-attendance.
- Dr. Berry gave an overview of Faculty Development days that took place August 19-21st.
- The outcome of the Trustees Section Committee that met on August 22, 2024. Committee members Phil Demarest, Brittany Misner, and Brady Chute were in attendance at that meeting and affirmed the renewal of Marion Sutton’s appointment and approved Brady Burt.
- Dr. Berry shared his experience attending the Luncheon with President Ted Carter at OSU’s Columbus campus.
- Columbus Business First’s Building Columbus Awards: Dr. Berry shared that COTC has won an award for the remodel of Louella Hodges Reese Hall
- He also spoke about the Licking County Chamber of Commerce annual Washington Night event
- He also spoke about the Coshocton Chamber Annual Dinner

OTHER BUSINESS

Our next meeting will be on Tuesday, October 22, 2024 at 8:30 am.

The meeting was adjourned at 9:30 am.

Rob A. Montagnese
Chair

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.