



STUDENT EMPLOYMENT JOB DESCRIPTION

Job#: 99382

Department: Engineering Technologies - Electrical

Job Title: Lab Monitor

Supervisor: Asif Khan

Phone #: 740-755-7761

Email: khan.408@mail.cotc.edu

Hourly Rate: \$13.00

Qualifications:

- Knowledge of how to read blueprints, wiring diagrams, schematic drawings, or engineering instructions for assembling electronics units, applying knowledge of electronic theory and components
- Knowledge of current probes, voltage probes, power screwdrivers, function generators, oscilloscope, wire strippers, claspers, soldering iron, digital voltmeters (DVM), and Voltage testers
- Engineering and IT students preferred

Job Description:

- Organizing the Lab equipment, storing the lab equipment in their proper place or in the cabinets after their use by students.
- Separating the nonfunctioning equipment from the rest and storing them in a proper place.
- Organizing the wires and cables and storing them properly. Changing batteries and fuses in the equipment.
- Testing the equipment for malfunction. Evaluating old equipment for proper disposal.
- Acting as lab monitor to assist the professors.
- Perform other duties as assigned by the supervisor

Background check required for selected applicant

This job does not replace a full-time employee.

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COTC Account #:16015 ELECTRICAL

OFFICE OF FINANCIAL AID USE ONLY

- Students in this job provide services that are open, accessible and designed to improve the quality of life for community residents or to solve particular problems related to those residents' needs
_ Yes No
- Students in this job provide services to students with disabilities ___Yes No
- Background Check Required? Yes (Third Party) ___No