



STUDENT EMPLOYMENT JOB DESCRIPTION

Job#: 38952

Department: Athletics

Job Title: Recreation Sports Staff

Supervisor: Jeff Storer

Phone #: 740-755-7839

Email: storer.31@osu.edu

Hourly Rate: \$13.30

Qualifications:

Seeking students that are self-motivated, with good communication skills, can be part of a team and work independently, have personable skills, a basic understanding of fitness center equipment and gymnasium equipment, and are dependable.

Required Certifications: American Red Cross First Aid, CPR, AED, and Bloodborne pathogen. Certifications must be valid and submitted, OR, to attend mandatory in-person training (TBD) on campus at the beginning of the semester.

Adena Recreation Center Summer hours TBD; In-Semester Hours of operation Monday – Thursday 7:00 a.m. – 10:00 p.m., Friday 8:00 a.m. – 9:00 p.m., and Saturday & Sunday 12:00 – 5:00 p.m. These hours cover the fitness center and programmed time for intramurals, events and Wellbeats classes.

Job Description:

Duty Pct	Duty Description
50%	Front Desk and Engagement: Greet everyone entering and exiting. Uphold Adena Rights and Responsibilities. Enforce Adena dress code and footwear policies. Assist BuckID and COTC ID gate swipes, ID issues, & guest usage. Check in & out equipment for gymnasium, fitness center, video games, and locker room locks. Collect and organize lost and found.
25%	Cleaning and Maintenance: Keep Adena Fitness Center, gymnasium, and equipment clean and orderly. Monitor equipment usage and report if maintenance is required.
20%	Programming and Intramurals: Assist with set up & tear down of classes, intramural sports, recreational programs, activities, and events.
5%	Other projects as assigned: Assist with other projects as requested by Program Coordinator, Program Assistant, and Student Life

Background check required for selected applicant.

This job does not replace a full-time employee.

Click here for an [application](#)

COTC Account #:11-12-03-52090

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- Students in this job provide services that are open, accessible and designed to improve the quality of life for community residents or to solve particular problems related to those residents' needs ___ Yes X No
- Students in this job provide services to students with disabilities ___ Yes X No
- Background Check Required? X Yes (Third Party)

4.16.26