

Respiratory Therapy – Application Checklist

Application deadline:
Autumn start*: June 15

This checklist is provided as a self-help guide to assist you in meeting all application requirements. All requirements must be completed by the application deadline:

- Complete the COTC admission application, www.cotc.edu/apply (this is not the program application).
- Submit official high school transcript with graduation date or official GED transcript. High school seniors must send a current transcript during their senior year and a final transcript after graduation.
- Submit official transcripts from **all** career centers, colleges and universities attended past and current with GPA. **ALL** foreign transcripts (high school and colleges) must be evaluated by a NACES Member - <https://www.naces.org/>.
- Attend a mandatory [Respiratory Therapy Technology Information Meeting](#) (valid 12 months).
- Complete any required remedial coursework with a grade of "C" or higher based upon the multiple measures placement policy. Courses may include co-requisite English and co-requisite College Algebra or Statistics.
- Provide proof of completion **with grade of "C" or higher** of the following courses:
 - A full unit of high school Biology or Intro to Biology (BIO-010) and high school Chemistry or Intro to Chemistry Principles (CHEM-020), or higher college equivalents, or approved COTC transfer credit for Anatomy & Physiology I (BIO-130).
- Complete Health Selection Exam - HESI A2 exams will only be available in-person. Exams can be taken at any COTC campus. HESI scores are valid for 12 months.
 - Scores can be sent from any testing location if they meet the following criteria:
 - Must be administered in person. No remote exams will be accepted.
 - The test must have the same subjects our HESI A2 covers - no more, no less. That is:
 - ✓ Reading Comprehension
 - ✓ Vocabulary & General Knowledge
 - ✓ Basic Math Skills
 - ✓ Biology
 - ✓ Chemistry
 - The score transcript must be ordered from HESI and sent directly to cotcrecords@mail.cotc.edu to be verified. *Additional fees will apply.
- Submit Respiratory Therapy Application (Available one month prior to deadline. Request from your assigned advisor or email cotcadvising@mail.cotc.edu).

**COTC is currently in the process of seeking Commission on Accreditation of Respiratory Care (CoARC) accreditation for a respiratory care program. However, COTC can provide no assurance that accreditation will be granted by the CoARC. Students will be selected and admitted upon confirmation of the program's accreditation.*

