

MINUTES

COTC BOARD OF TRUSTEES

March 22, 2022

8:00 a.m.

J. Gilbert Reese Center Ballroom F&G

Present from Fiduciary Board: Mr. Andy Crawford, Mr. Bruce Hawkins, Mr. Robert Montagnese, Mr. J. Park Shai, Ms. Cheryl Snyder, Ms. Marion Sutton, and Mr. Paul Thompson

Absent: Mr. Gordy Yance

CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:00 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

Mr. Montagnese announced the board would go into an executive session to discuss a personnel item and he invited Dr. Jackie Parrill into executive session. Mr. Hawkins made a motion to go into executive session, Ms. Snyder seconded the motion. Roll call was taken Crawford, yes; Hawkins, yes; Montagnese, yes; Shai, yes; Snyder, yes; Sutton, yes; Thompson, yes.

Mr. Montagnese called for a motion to come out of executive session. Mr. Hawkins made the motion, Mr. Shai seconded the motion. Roll call was taken Crawford, yes; Hawkins, yes; Montagnese, yes; Shai, yes; Snyder, yes; Sutton, yes; Thompson, yes.

Mr. Montagnese offered condolences to the Mike Cantlin family on his recent passing. Mike and Barb have been great benefactors to our institutions and this community.

APPROVAL OF MINUTES FROM THE FEBRUARY BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the February 22 board meeting. Ms. Sutton seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the February 22 board meeting.

ACCEPTANCE OF GIFTS

Mr. Thompson made a motion to accept the gifts with appreciation. Mr. Shai seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – February

The Peace Officer Basic Training Program Discretionary Fund	\$ 5,000.00
The COTC/LCSO Blue Line Twilight Run 5K/10K	1,000.00
The Community Intercultural Relations Conference	650.00
The Veterans Emergency Fund	200.00
The Science and Technology Building Capital Campaign	164.30
The Elizabeth Barnhart Award for Nursing Excellence	110.00
The Judy Ratliff Stansbury Scholarship	50.00
The Faculty & Staff Premier Scholarship	45.82
The Radiologic Science Technology Alumni and Friends Scholarship	20.00
The COTC Student Emergency Fund	10.00
The Marilyn C. Tritt Scholarship	10.00

COMMITTEE REPORTS:

OSUN BOARD REPORT

Faculty Assembly Report, Associate Professor Niles Johnson

- Ohio State Newark's Faculty Assembly has approved a new faculty Diversity, Equity and Inclusion committee, which is reaching out to local organizations to raise awareness of its mission and develop community/campus collaborations in this area.
- The Ohio State University will be implementing a new General Education curriculum beginning in autumn 2022.

Newark Earthworks Center (NEC), Associate Professor and NEC Director John Low

- NEC Director John Low shared a conceptual plan to build a proposed 55,000-square-foot home for the NEC on the Newark campus. Low enlisted assistance from faculty at Ohio State's Knowlton School of Architecture, who shared concept renderings of what a future facility could look like. The facility's proposed location is southeast of Hopewell Hall South and could include pooled classroom spaces, an auditorium, public gathering spaces/study spaces, exhibition space, NEC staff offices and the NEC archive. With impending UNESCO World Heritage designation for several ancient earthworks in Ohio, including the Great Circle in Newark and possibly the Newark Octagon, this type of facility would position the university and NEC as a world research center for Native American history, cultural issues and diversity. Low noted his hopes for this proposed project to receive priority consideration. Future funding discussions could include state and Ohio History Connection funding.

Ohio State Newark Alumni Relations Programming, Director of Advancement Kim Manno, on behalf of Alumni Relations Program Manager Pat Whilding

- Kim Manno provided an overview of programming currently offered annually to engage all generations of Ohio State Newark alumni. Varied programming includes events such as a holiday reception, service day in partnership with the South Newark Civic Association, Ohio State athletics game watches and homecoming gatherings, and student mentoring. Ohio State Newark has close to 28,000 alumni.

Enrollment Committee Report, Director of Enrollment Diane Kanney

- Admissions is hosting both on-campus and off-campus yield events this spring. Attendance at last Buckeye Visit Day was almost at pre-pandemic levels. With university becoming test-optional for

admission, more students are applying to Columbus campus as first choice; fewer first-choice Ohio State Newark students. Projecting lower enrollment again for autumn 2022

Finance Committee Report, David Brillhart, Senior Fiscal Officer

- FTE was down slightly, but enrollment target met expectations.
- Due to instructional subsidy and vacant positions, expecting to end the fiscal year with a surplus.
- **Dean's/Director's Report, Bill MacDonald**
 - Noted the recent death of former advisory board member and strong campus supporter and friend Michael Cantlin.
 - University Strategic Planning – university's new provost is leading a new strategic planning phase. University Senate approved dissolving the role of executive deans at Ohio State, so there is no longer an executive dean for regional campuses. Provost is further redefining duties of vice provosts, which includes increasing duties apportioned to the regional campuses for Vice Provost Ryan Schmiesing.
 - Intel – Ohio State plans to pursue a portion of the \$50 million dedicated to higher education to support workforce development for Ohio's Intel facility. The Bachelor of Science in Engineering Technology, which will begin at Ohio State Newark in autumn 2023, is relevant to Intel's needs.

OLD BUSINESS

On behalf of Brian Boehmer, Dr. Berry shared information about our move from Founder's Hall to the old State arm building and other locations on the Newark campus.

NEW BUSINESS

Employment Agreement – Mr. Montagnese reported that the board discussed their interest in renewing President Berry's employment agreement in executive session this morning. Mr. Hawkins made a motion that the board provide notice to Dr. Berry of their interest in the renewal of the agreement that ends June 30, 2022. Mr. Thompson seconded the motion.

BE IT RESOLVED: In accordance with the provision included in the Employment Agreement between COTC President John Berry and the COTC board of trustees, the board of trustees is hereby providing notice to Dr. Berry of their interest in the renewal of the agreement that ends on June 30, 2022. Terms of the new agreement shall be determined and approved prior to the expiration of the current agreement.

Sabbatical Leave Request – Dr. Berry informed the board of the faculty sabbatical leave policy in place. He reported that 10-year faculty member, Megan Hendershot in accordance with the faculty agreement, requested a one-semester sabbatical leave which will take place spring semester 2023. There would be benefits to the college if we were to grant this request. The appropriate steps and approvals have taken place. The final step is board approval. Ms. Snyder made a motion to approve this request. Ms. Sutton seconded the motion.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approve the sabbatical leave request for Megan Hendershot for spring semester, 2023 based on the recommendations of college administrators in accordance with the faculty contract.

Bachelor of Applied Science in Diagnostic Medical Sonography – Dr. Melinda Brillhart, Program Director & Associate Professor, Diagnostic Medical Sonography was invited to give an overview and talk about the process of taking the DMS to a bachelor's degree and how this will impact future students in this program and COTC in a very positive way. Suzanne Bressoud, Director of MPR provided examples of how we plan to market this new degree.

PRESIDENTS REPORT

Dr. Berry offered a brief update on Intel from the various meetings he has attended over the last month. There will be an opportunity to apply for grants that could be used for 1-faculty training, 2-lab equipment upgrades, 3-research, 4-student experiential opportunities, or 5-curriculum development. Collaboration is encouraged among joint institutions. They anticipate that 70% of hires will be at the associate degree level.

Summer enrollment is currently at 409 as of today which is 36% to goal. Spring semester we had 3,058 enrolled which was 91% to goal.

So far, we have had two faculty negotiations sessions which have gone very well.

We held a press conference in Mount Vernon on March 7 to announce the Knox Promise which will begin this fall for eligible students in Knox County. Thank you to Mr. & Mrs. Gordy Yance, Mr. & Mrs. Mark Ramser, Ariel Foundation, and Knox County Foundation for the initial Knox Promise funds to make this possible.

The Achieving the Dream (ATD) coaches are on-site today and tomorrow meeting with various staff and faculty.

OTHER BUSINESS

Meeting adjourned at 9:31 am.

Rob Montagnese
Chairman

Paul Thompson
Vice-Chairman

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.

AGENDA ITEM 3 – APPROVAL OF MARCH MINUTES

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the March 22 board meeting.

AGENDA ITEM 4 - ACCEPTANCE OF GIFTS

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – March

The COTC Diversity Scholarship	\$10,500.00
The COTC/LCSO Blue Line Twilight Run 5K/10K	5,500.00
The Community Intercultural Relations Conference	5,000.00
The Kay Duncan Memorial Scholarship	700.00
The COTC Alumni Scholarship	375.00
The Science and Technology Building Capital Campaign	164.30
The Elizabeth Barnhart Award for Nursing Excellence	110.00
The Faculty & Staff Premier Scholarship	45.82
The Radiologic Science Technology Alumni and Friends Scholarship	20.00
The COTC Student Emergency Fund	10.00
The Marilyn C. Tritt Scholarship	10.00

AGENDA ITEM 5 – CERTIFICATE OF PAYMENT VOUCHERS

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees acknowledges and approves the following vouchers. This approval is considered “Then and Now” certificate per O.R.C. section 3357.10 and 5705.41(d).

Vendor	Voucher #	Invoice Date	Amount	Description
Elite Preparedness LLC	V0212831	3/10/22	\$12,280	Law Enforcement Academy
Metropolitan Environmental	V0211964	8/31/21	\$10,560	Acid pit cleaning & analysis

