

MINUTES

COTC BOARD OF TRUSTEES

November 22, 2022

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andy Crawford, Mr. Bruce Hawkins, Dr. Mark Law, Mr. Robert Montagnese, Ms. Cheryl Snyder, Mr. Paul Thompson, and Ms. Rhoda Warnock

Absent: Ms. Marion Sutton

CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

WELCOME & INTRODUCTIONS – Dr. Berry read a brief bio for Dr. Mark Law, our newest trustee. Welcome.

OATH OF OFFICE – President Berry handled the official swearing in of Dr. Mark Law with the Oath of Office.

APPROVAL OF MINUTES FROM THE SEPTEMBER BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the September 20 board meeting. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the September 20 board meeting.

ACCEPTANCE OF GIFTS

Ms. Warnock made a motion to accept the gifts with appreciation. Mr. Thompson seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – September

The Holly Griesse Shai & J. Park Shai III Scholarship	\$ 25,000.00
The Velvet Ice Cream Dager Family Scholarship	2,000.00
The Elizabeth Barnhart Award for Nursing Excellence	200.00
The John and Mary Alford Center for Science and Technology	155.18
The COTC and Ohio State Newark Veteran's Emergency Fund	110.00
The Faculty and Staff Premier Scholarship	66.84
The COTC Student Emergency Fund	20.00
The Next Generation Challenge Scholarship	10.00

COMMITTEE REPORTS –

OSUN Board Report

Ms. Houdeshell provided updates from the OSUN Advisory Board.

Ohio State Newark has experienced a 17% decline in enrollment. The other Ohio State regional campuses are experiencing similar drops. The university has assembled a multi-campus team to address the enrollment decline. Newark's enrollment office is making changes in how they recruit students and are continuing to look for new ideas.

Provost Melissa Gilliam presented Ohio State's new Academic Plan. Bill MacDonald is working with Vice Provost Ryan Schmiesing to align Newark's vision and priorities with the plan

A new housing manager has been hired and onboarded. Shantrice Bradley started at the Newark campus in May. She comes to Ohio State Newark from Ashland University, where she was the Director of Student Activities and Residence Life Coordinator

Audit Finance

Mr. Thompson reported that the finance committee met to review the financial statements which were included in the packets (unrestricted report). Highlights were shared. We ended the year at 83.9% of Tuition and Fees however expenditures ended the year at 91.5% of budget. CARES Act funding more than covered our shortfalls. Operating results were affected by enrollment challenges, but we ended the year with a surplus.

Mr. Thompson shared recommendations for the surplus on behalf of the committee as noted in the financial report.

David Brillhart talked about our expendable net assets of \$26,518,388. Senate Bill 6 Ratios are good because of our expendable net assets and lack of debt.

Mr. Thompson thanked the finance committee and congratulated David and Lisa and their team for their outstanding work.

Mr. Thompson made a motion acknowledging the board has reviewed and discussed the preliminary financial statements for the year ending June 30, 2022 and that we approve the recommendations for the use of surplus funding from the FY22 fiscal year as presented. Mr. Hawkins seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees has reviewed and discussed the preliminary financial statements for the year ending June 30, 2022 and approves the recommendations for the use of surplus funding from the FY22 fiscal year.

OLD BUSINESS - None

NEW BUSINESS

Code of Student Conduct Policy 6.1.03

Dr. Parrill explained the proposed revisions to the code of conduct, primarily resulting from changes in Title IX legislation. This policy is closely aligned with Ohio State's code of conduct.

Dr. Law made a motion to approve the Code of Student Conduct Policy 6.1.03 as presented. Mr. Thompson seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees approve college policy 6.1.03, Code of Student Conduct.

Freedom of Expression Policy 1.1.11

Dr. Parrill requested approval of revisions to our existing free speech policy to include affirmation of the principles outlined in the revised code and the establishment of a process under which a student, student group, or faculty member may submit a complaint about an alleged violation by an employee of the college. These revisions will bring the college in compliance with Senate Bill 135.

Mr. Crawford made a motion to approve college policy 1.1.11, Freedom of Expression, in accordance with Senate Bill 135. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees approve college policy 1.1.11, Freedom of Expression, in accordance with Senate Bill 135

College Credit Plus

Sarah Morrison provided updated information about our College Credit Plus program. CCP is a significant portion of our enrollment. We have been accessing our current partnerships with area high schools and focusing more in our service areas within our three-county area. Autumn 2021 unduplicated enrollment was 967, Spring 2022 was 1521 and Autumn 2022 preliminary data shows 1101. We anticipate continued growth in Spring 2023.

We recently held Superintendent Summits on each of our four campuses promoting the CCP program encouraging more participation and partnerships. We have developed customized K-12 pathways to avoid “picking without a purpose” and encourage matriculation to COTC following high school graduation.

A CCP Guide was developed which highlights information that could be beneficial to high school students and high school administrators.

PRESIDENTS REPORT

Dr. Berry introduced & welcomed Dr. John Davenport Dean of Students/Director of Student Life and shared a short bio.

The Hodges Hall celebration luncheon was a big success and thanks to all who attended.

The Licking County Opportunity Forum and Manufacturing Showcase was held on our campus on October 5. We showcased the manufacturing industry to help students understand this industry. We plan to expand this into the K-12 groups.

Dr. Berry was invited to be a panelist at the Central Ohio Workforce Summit in Columbus on October 6.

Participated in the Launch of Licking County Area Small Group Discussion on October 11. Public transport discussion for Licking County.

The Knox Area Development Foundation held an Intel response plan kick-off meeting on October 17. The Knox community response to Intel.

The Co-located performance audit results are in and we did well. Dr. Berry will share our response with the board later this year.

Our nursing program is celebrating 50 years of academic excellence. Mini celebrations are taking place on each of our four campuses this week and next.

The Wizard of Oz drive-in movie was a success with about 150 in attendance. Dr. Berry thanked his cabinet for their participation at this event.

OTHER BUSINESS

Meeting adjourned at 9:33 am.

Rob Montagnese
Chairman

Paul Thompson
Vice Chairman

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.