

# MINUTES

## COTC BOARD OF TRUSTEES

February 16, 2021

8:30 a.m.

Skype Meeting

**Present from Fiduciary Board:** Mr. Steven Cohen, Mr. Andy Crawford, Mr. Bruce Hawkins, Mr. Robert Montagnese, Mr. J. Park Shai, Ms. Cheryl Snyder, Ms. Marion Sutton, Mr. Paul Thompson, Mr. Gordy Yance, and Sarah Wallace, Board Emeritus

**Present from the OSUN board:** Mr. Chris Meyer

### CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

### APPROVAL OF MINUTES FROM THE JANUARY ANNUAL ORGANIZATIONAL MEETING

Mr. Hawkins made a motion to approve the minutes of the January 19 annual organizational meeting. Ms. Snyder seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the January 19 annual organizational meeting.

### APPROVAL OF MINUTES FROM THE JANUARY BOARD MEETING

Mr. Thompson made a motion to approve the minutes of the January 19 board meeting. Mr. Hawkins seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the January 19 board meeting.

### ACCEPTANCE OF GIFTS

Mr. Yance made a motion to accept the gifts with appreciation. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – January

The Science and Technology Building Capital Campaign	549.44
The Elizabeth Barnhart Award for Nursing Excellence	100.00
The Officer Thomas W. Cottrell, Jr Award	90.00

The Radiologic Science Technology Alumni & Friends Sch.	76.66
The COTC Student Emergency Grant	10.00
The Laverne A. Messimer Memorial Scholarship	2.50
The Faculty & Staff Premier Scholarship	2.00

Gift in Kind donation:

Gift in Kind: 1 – GE Logic 9 ultrasound machine  
1 – Esaote ultrasound machine

Value: \$ 11,495.00

## COMMITTEE REPORTS

### Audit/Finance Report

Mr. Thompson, Finance Chair, reported that the committee has met to review the financial statements ending June 30. The auditors issued a clean opinion. Highlights were covered and there were no major variances reported.

Mr. Brillhart went over the mid-year FY21 statement and the CARES Act funding analysis, of which there have been a total of five allocations received to-date totaling around 6.4 million dollars.

Dr. Berry was pleased to report that merit increases of 2% has been awarded to all eligible COTC staff and faculty which will be retroactive back to August 2020. We are currently on pause for the cost-shared employees as we work with Ohio State. We hope to do a one-time payment for cost-shared staff.

Mr. Thompson made a motion that the board has reviewed and accept the FY20 audit report and the FY21 quarter financial statement as presented. Ms. Snyder seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees has reviewed and accepts the FY20 audit report and the FY21 Second Quarter Financial Statement.

## OSUN BOARD REPORT

Chris Meyer, OSUN Advisory Board member provided the following report:

### COVID-19

Weekly COVID-19 testing continues. We anticipate that communication about the phased return of additional in-person activities on and off campus will be forthcoming from President Johnson and Provost McPheron in the weeks ahead.

### External review

Ohio State Newark is currently preparing for an upcoming external review. Ohio State conducts academic unit reviews on an eight-year cycle; these are a collaboration of the unit, its college, and the Office of Academic Affairs. The review includes all research areas; undergraduate, graduate, and professional academic programs; and outreach and engagement efforts. After completing a self-study, an external review team visits and provides a written report. The unit writes a plan of action in response to the review team's recommendations, which is confirmed by the college and Academic Affairs.

Work is progressing on Ohio State Newark's self-study document, and internal reports from various campus areas and programs are due to Dr. MacDonald in May. These will inform Ohio State Newark's full self-study,

which will then be combined with self-studies from the other Ohio State regional campuses. We anticipate that a review panel will visit each regional campus this autumn.

### **Strategic plans refresh**

The refresh of Ohio State Newark’s strategic plan continues, and a draft will soon be available for faculty review. We anticipate completing the refresh before the end of March.

### **Provost Search**

The Ohio State University is conducting a national search for the university’s executive vice president and provost after the announcement that Dr. Bruce A. McPheron is stepping down from his position as executive vice president and provost at the end of the 2020-21 academic year. Tim Rehner, dean and director of the Lima campus is serving on the Provost Search Committee. More information about the search process and timeline can be found at [hr.osu.edu/provost-search](http://hr.osu.edu/provost-search).

### **OLD BUSINESS**

Brian Boehmer provided an update on the progress of the John and Mary Alford Center for Science and Technology Building which is 85% complete. There could be a delay of about 20 days due to moisture mitigation issues with the floors. This could also impact furniture delivery. The Pataskala campus renovation project is about 65% complete. We anticipate a summer move-in.

### **NEW BUSINESS**

Mr. Montagnese called for a motion to approve the Faculty Term Contract Recommendations as provided in the board packets. Mr. Hawkins made a motion to approve. Mr. Cohen seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the faculty term contract recommendations as presented:

Randall Bishop	2-year term	Summer 2021 – Spring 2023
Kris Bowman, DNP	4-year term	Summer 2021 – Spring 2025
Melinda Brillhart, EdD	4-year term	Summer 2021 – Spring 2025
Kimberly Cook	3-year term	Summer 2021 – Spring 2024
Patrick Courtney	3-year term	Summer 2021 – Spring 2024
Patricia Duty	2-year term	Summer 2021 – Spring 2023
Elizabeth Eyster	3-year term	Summer 2021 – Spring 2024
David George	2-year term	Summer 2021 – Spring 2023
Maey Gharbiah, PhD	3-year term	Summer 2021 – Spring 2024
Percella Gualtieri	2-year term	Summer 2021 – Spring 2023
Gary Johnson	3-year term	Summer 2021 – Spring 2024
Jeffrey Mathis	3-year term	Summer 2021 – Spring 2024
Kathryn McLain	1-year term	Summer 2021 – Spring 2022
Martha Morland	3-year term	Summer 2021 – Spring 2024
Leslie Najjar	3-year term	Summer 2021 – Spring 2024
Diana Reece	2-year term	Summer 2021 – Spring 2023
Amanda Robbins	1-year term	Summer 2021 – Spring 2022
Erin Smith	1-year term	Summer 2021 – Spring 2022

## **PRESIDENTS REPORT**

Dr. Berry once again thanked David Brillhart, Lisa Orr, and their team for such a clean audit and their management of the budget process.

A new statue will be arriving on campus thanks to the generosity of Mrs. Lou Reese. Harriet Tubman, an American abolitionist, and political activist whose mission was to rescue enslaved people. We plan to hold a virtual dedication after the statue is in place.

We have seen a 5-7% reduction in enrollment for spring which we anticipated. We are hopeful that the second 8-week courses being offered will help to increase enrollment again this semester. Dr. Eric Heiser was recently quoted in the Columbus Dispatch as well as a National news network talking about our 8-week courses.

The college will be holding Town Hall meetings on each of our three extended campuses (3/17 – Coshocton, 3/24 – Knox, 3/31 – Pataskala) where we plan to release the strategic workforce assessment information.

## **OTHER BUSINESS**

The meeting adjourned at 9:18 a.m.

---

Rob Montagnese  
*Chairman*

---

Steve Cohen  
*Vice-Chairman*

## **MISSION STATEMENT**

*To meet the technical education and training needs of students and employers in the area.*