

Central Ohio Technical College
2010-2011 Academic Year - Revised

**Two Year Plan of Study for the Associate of Applied Business Degree in
Business Management Technology**

Name:		
COTC Student ID#:		
Advisor:		
Datatel Department Code		BMTBM
COTC Major Number		001015
OBR Subjectcode		520201

1. Courses listed on this Plan of Study may have prerequisites; please see the Course Description Section on the COTC Web Page (COTC Current Students Tab).

KEY: * Indicates this course has a prerequisite; please see the Course Description Section on the COTC Web Page.

YES = This Course has a Portfolio Requirement

COURSE NAME	COURSE TITLE	CR HRS	Portfolio CRS	CRS TYPE	QTR OFFERED	COURSE NAME	COURSE TITLE	CR HRS	Portfolio CRS	CRS TYPE	QTR OFFERED	COURSE NAME	COURSE TITLE	CR HRS	Portfolio CRS	CRS TYPE	QTR OFFERED
QUARTER 1						QUARTER 2						QUARTER 3					
ACC-2113	Principles of Accounting - Financial	5.00		Tech	AU	BMT-2022	Principles of Marketing	4.00	YES	Tech	SM,AU,WI,SP	BMT-2021	Principles of Management	4.00	YES	Tech	SM,AU,WI,SP
BMT-2014	Principles of Business	4.00	YES	Tech	SM,AU,WI,SP	BMT-2025	Micro Economics	4.00		Non-Tech	SM,AU,WI,SP	BMT-2464	Personal Computer	4.00	YES	Non-Tech	SM,AU,WI,SP
BMT-2428	Portfolio I	1.00	YES	Tech	SM,AU,WI,SP	BMT-2074	Business Law Today	5.00		Non-Tech	SM,AU,WI,SP		Applications in Business				
CMP-1601	Principles of Computing	1.00		Non-Tech	SM,AU,WI,SP	COM-1536	Composition II	4.00		Non-Tech	SM,AU,WI,SP	BMT-2876	Introduction to Human Resource Management	4.00		Tech	SM,AU,WI,SP
COM-1535	Composition I	4.00		Non-Tech	SM,AU,WI,SP							COM-1534	Effective Communications	4.00		Non-Tech	SM,AU,WI,SP
	Total	11.00					Total	17.00					Total	16.00			
QUARTER 4						QUARTER 5						QUARTER 6					
BMT-2071	Team Building	4.00	YES	Tech	SM,AU,WI,SP	BMT-2046	Macro Economics	4.00		Non-Tech	SM,AU,WI,SP	BMT-2019	Strategic Management	4.00		Tech	SM,AU,WI,SP
BMT-2075	Global Business	4.00	YES	Tech	SM,AU,WI,SP	BMT-2070	Managerial Skills	4.00	YES	Tech	SM,AU,WI,SP	BMT-2448	Portfolio II	1.00	YES	Tech	SM,AU,WI,SP
BMT-2710	Entrepreneurship	4.00	YES	Tech	SM,AU,WI,SP	BMT-2996	Internship/Service Learning	3.00		Tech	SM,AU,WI,SP	BMT-2855	Problem Solving and Managerial Decision Making	4.00		Tech	SM,AU,WI,SP
	Technical Elective	4.00		Tech	SM,AU,WI,SP		Non-Technical Elective	5.00		Non-Tech	SM,AU,WI,SP	DMD-3836	Mass Media Communications	3.00		Non-Tech	SP
							Mathematics						Non-Technical Elective	5.00		Non-Tech	SM,AU,WI,SP
													Lab Science				
	Total	16.00					Total	16.00					Total	17.00			

Non-Technical Electives --General - No Credit Hours Required to Complete this Degree

Non-Technical Electives -- Lab Science -- Total of 5 Credit Hours Required to Complete this Degree																	
BIO-1730	Environmental Science	5.00		Non-Tech	SM,AU,WI,SP	BIO-1745	Human Biology	5.00		Non-Tech	SM,AU,WI,SP	CHM-1713	General, Organic, Biochemistry	6.00		Non-Tech	SM,AU,WI,SP
BIO-1740	General Biology	5.00		Non-Tech	SM,AU,WI,SP												

Non-Technical Electives -- Mathematics -- Total of 5 Credit Hours Required to Complete this Degree																	
MTH-1218	Elementary Statistics	5.00		Non-Tech	SM,AU,WI,SP	MTH-1215	College Algebra	5.00		Non-Tech	SM,AU,WI,SP						

Technical Electives -- Total of 4 Credit Hours Required to Complete this Degree																	
BMS-2029	Document Applications I	4.00		Tech	SM,WI	BMT-2485	Public Relations	3.00		Tech	SM,WI	BMT-2871	Health, Safety and Welfare	3.00		Tech	AU,SP
BMS-2037	Spreadsheet Applications I	3.00		Tech	AU,SP	BMT-2846	Compensation & Benefits	4.00		Tech	SM,WI	BMT-2875	Training and Development	2.00		Tech	SM,WI
BMS-2205	PowerPoint I	4.00		Tech	AU,SP	BMT-2712	E-Commerce	4.00		Tech	SM,WI	DMD-3820	Design Fundamentals	3.00		Tech	WI
BMT-2480	Service Marketing/Mgmt	3.00		Tech	AU,SP	BMT-2850	Employee Relations	4.00		Tech	AU,SP	DMD-3860	Design Software Fundamentals	2.00		Tech	AU
BMT-2482	Retail Management	3.00		Tech	AU,SP	BMT-2856	Human Resource Law	3.00		Tech	SM,WI	DMD-3839	Web Design and Development	3.00		Tech	SP
BMT-2483	Adv. Concepts/Procedures	3.00		Tech	WI,SP	BMT-2860	Personnel Interviewing	3.00		Tech	AU,SP						

Total Credit Hours Required for Completion of Degree 97.00

The College Reserves the Right to Change Curricula Without Notice

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Office of the Vice President for Academic Affairs

Non-Technical Required Credit Hours	43.00
Technical Required Credit Hours	54.00