

COTC and our communities offer support and assistance services and programs to meet the diverse needs of students, faculty, and staff seeking help or information.

## ON-CAMPUS RESOURCES

Health and Well-being Counseling Services  
John L. and Christine Warner Library and Student Center  
– Room 226  
cotc.edu/Life/Pages/Counseling-Services.aspx  
wirt.9@osu.edu OR sharris2@cotc.edu 740.364.9578

## GENERAL STUDENT RESOURCES, REFERRALS & SUPPORT STUDENT ASSISTANCE

Director of Student Life/Title IX Coordinator for Students  
Warner Center Room 226  
Mason.536@cotc.edu 740.366.9219

## ADDITIONAL RESOURCES

Victim Services  
24-Hour Rape Hotline/SARNCO, Sexual Assault Response  
Network of Central Ohio 614.267.7020  
  
Ohio Sexual Violence Helpline 844-OHIOHELP  
  
Family Health Service/Licking County Rape Crisis Center  
800.688.3266 or 740.344.9281  
  
Licking Memorial Health Systems  
1320 West Main Street, Newark, Ohio 740.348.4000  
OR 740.348.4144  
  
The Center for New Beginnings (Newark) 740.349.8719  
First Step (Coshocton) 740.622.9533  
New Directions (Mount Vernon) 740.397.4357  
CHOICES (Columbus) 614.224.4663  
BRAVO, Buckeye Region Anti-Violence Organization  
866.86.BRAVO  
  
DWAVE, Deaf Women Against Violence Everywhere  
614.678.5476 video phone 614.670.8796 voice, fax & TTY  
RAINN, Rape Abuse & Incest National Network  
800.656.HOPE

Please send suggestions for other resources to:  
Parrill.9@osu.edu

## NEWARK

1179 University Drive  
Newark, Ohio 43055  
740.366.9494

## COSHOCTON

200 North Whitewoman Street  
Coshocton, Ohio 43812  
740.622.1408

## KNOX

236 South Main Street  
Mount Vernon, Ohio 43050  
740.392.2526

## PATASKALA

8660 East Broad Street  
Reynoldsburg, Ohio 43068  
740.755.7090

**cotc.edu**

# POLICIES, REPORTING, & RESOURCES



**Education  
that *pays***

Ranked **#1** in Ohio  
by [payscale.com](https://www.payscale.com)



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# TITLE IX POLICIES, REPORTING, & RESOURCES



**Central Ohio Technical College (COTC)** is committed to providing a safe and positive living, learning, and working environment. The college has a responsibility to ensure that all students, staff, faculty and visitors can enjoy the benefits and opportunities the institution has to offer in an environment free from discrimination on the basis of sex, including sexual assault and sexual harassment.

COTC utilizes a variety of approaches to prevent and redress sex discrimination. We realize that individual community members who are affected in some way by sex discrimination may benefit from many sources of support and assistance. It is important that all members of our community know where to turn if they have a concern, need assistance or support, or would like to file a complaint. We have compiled a collection of resources and information to assist members of the college community.

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving federal financial assistance.

– Title IX of the Educational Amendments of 1972 to the 1964 Civil Rights Act

## POLICIES AND PROCEDURES

In addition to Title IX, COTC's Student Code of Conduct along with its nondiscrimination and anti-harassment policies prohibits sex discrimination, sexual harassment and sexual violence of any kind. Retaliation against anyone who makes a complaint or who participates in any complaint-related process is not tolerated.

### • CODE OF STUDENT CONDUCT AND SANCTIONS

[cotc.edu/Life/Documents/COTC\\_Code\\_of\\_Student\\_Conduct\\_Revisions.pdf](http://cotc.edu/Life/Documents/COTC_Code_of_Student_Conduct_Revisions.pdf)

### • NONDISCRIMINATION AND ANTI-HARASSMENT POLICIES

- Affirmative Action, Equal Employment Opportunity & Non-Discrimination - [cotc.edu/depts/HR%20Policies/2.1.10.pdf](http://cotc.edu/depts/HR%20Policies/2.1.10.pdf)
- Harassment - [cotc.edu/depts/HR%20Policies/2.1.20.pdf](http://cotc.edu/depts/HR%20Policies/2.1.20.pdf)

## THE PROCESS

COTC has equitable procedures in place to promptly, thoroughly and fairly address concerns and complaints of harassment or discrimination while being mindful of the rights and unique needs of all parties and of due process. Both parties have an opportunity to meet (separately) with a conduct administrator to present their perspectives, provide witnesses or information, to bring an advisor to the meeting, to ask questions and seek clarification.

After a review of the information and facts of a complaint, a decision will be made about whether it is more likely than not that a violation of code or policy took place and sanctions, if appropriate, will be issued. Appropriate options for review or appeal will be given to all parties.

Interim actions can be taken before any decisions on the conduct are made. Interim actions are short-term, remedial measures to ensure the safety of all individuals involved and the fairness of the complaint process. They are not decisions about responsibility. They can include no contact orders, changes to on-campus housing or changes to class or activity schedules and in some cases, interim suspension.

## REPORTING OPTIONS

Anyone who has witnessed, knows about or has experienced sexual harassment or other sex discrimination is encouraged to seek help and report the concerns—the sooner, the better. There are a number of ways to report concerns and get needed information, assistance and resources. Retaliation of any kind against individuals who report concerns or who participate in an investigation process is prohibited.

## CRIMINAL COMPLAINTS AND REPORTS

In an emergency, please dial 9-1-1.

To report an assault or other crime to The Ohio State University Police or campus safety and security (non-emergency), please call 740.366.9237.

Non-emergency contact information for other local police agencies:

- Newark Police Department 740.670.7200
- Coshocton County Sheriff's Office 740.622.2411
- Mount Vernon Police Department 740.397-2222
- Pataskala Police Department 740.927.5701

## CAMPUS/COLLEGE COMPLAINTS AND REPORTS

### Holly Mason

Office of the Director of Student Life/Title IX Coordinator  
Warner Center - Room 226  
[hmason@cotc.edu](mailto:hmason@cotc.edu) 740.366.9219

### Jackie Parrill

Office of Human Resources  
[Parrill.9@osu.edu](mailto:Parrill.9@osu.edu) 740.366.9407

## CONFIDENTIAL REPORTS

Counseling Services  
(On-campus confidential reporting and counseling options)  
Warner Center – Room 226  
[wirt.9@osu.edu](mailto:wirt.9@osu.edu) OR [sharris2@cotc.edu](mailto:sharris2@cotc.edu) 740.364.9578



## TO HELP A FRIEND:

- Be a supportive listener. Do not blame or judge.
- Provide information and resources.
- Let your friend decide the next steps. It is important to allow her/him to regain a sense of control over their body and environment.
- Seek assistance for yourself. Ask others for information and gain support so you can help the person you care about.