



Bilateral Articulation Agreement

April 28, 2016

Between

Central Ohio Technical College and Northridge
Business Management Technology High School Agribusiness and
Production Systems

This agreement, entered into for the 2016-2018 graduates, is based on a review of the Agribusiness and Production Systems program of study at Northridge High School and the Business Management Technology curriculum and syllabi at Central Ohio Technical College.

Purpose of Agreement

This agreement is designed

- To encourage secondary students to pursue a postsecondary education,
- To reduce repetition of mastered competencies between secondary and postsecondary programs of study,
- To provide a smooth transition from secondary to postsecondary, and
- To reduce the cost of higher education for students and the state of Ohio.

Tech Prep articulation agreements recognize a seamless curriculum pathway that starts in high school to an associate degree that leads to careers in related technical fields. This agreement enables graduates of Bloom-Carroll High School who successfully completes the academic and technical competencies required for the Agribusiness and Production Systems to receive college credit for certain courses in the Business Management Technology associate degree program at Central Ohio Technical College.

Eligibility Criteria

Students seeking college credit through this Tech Prep bilateral articulation agreement must meet the following criteria/requirements:

- The student must have completed the secondary Tech Prep competencies (academic and technical) relevant to the Central Ohio Technical College courses, with a grade of A, B, or C.
- An application and subsequent matriculation to Business Management Technology at Central Ohio Technical College must occur within 3 years of high school graduation date.
- The student must meet all college entrance, general admission and program specific requirements and complete the COMPASS or ACT assessment. The COMPASS assessment is available, free of charge, through the Central Region Tech Prep Center.
- The student is responsible to inform college admissions personnel of his/her Tech Prep status and eligibility for articulated college credit and verify that appropriate documentation has been provided to the college by the secondary school.

Secondary School Responsibilities

- Secondary instructors are required to have the appropriate teaching credential as defined by the Ohio Department of Education.
- For the purpose of compliance with state, program or regional accreditation standards, Central Ohio Technical College reserves the right to review, validate and copy the credentials (e.g., college transcripts and resumes) of the instructors of articulated courses for external auditing purposes.
- The secondary instructor(s) will complete an *Instructor Recommendation Form* for each student upon graduation which will be maintained in the student's secondary permanent file. An *Instructor Recommendation Form* must be submitted to the Records and Registration Office prior to receiving credit.
- The college and secondary school will develop methods of publicizing the agreement to encourage students to take advantage of seamless transitions and advanced placement opportunities.

Awarding of Credit

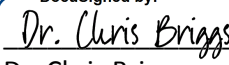
- There will be no charge for college credit awarded through this agreement.
- Student eligibility for technical or related credit is primarily determined by high school teachers evaluation based upon predetermined criteria set by the college. In certain cases, record of relevant student external certification, college proficiency testing, review of portfolios, or other forms of assessment may also be required.
- Placement in Central Ohio Technical College's courses is determined by the student's scores on the college's required placement test(s). Credit is available only for the technical courses specified on the attached list of articulated Tech Prep courses.
- Articulated courses are recorded on the student's permanent records after a student enrolls in and completes a non-articulated college credit at Central Ohio Technical College.

The administrators and faculty of the program at both levels pledge their commitment and support to continuing this relationship and to promoting these articulation opportunities to the students.

Articulation Agreement Signatures

Northridge Local Schools

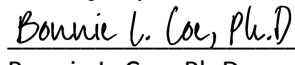
Central Ohio Technical College

DocuSigned by:


 Dr. Chris Briggs
 Superintendent

5/24/2016

Date

DocuSigned by:


 Bonnie L. Coe, Ph.D.
 President

4/29/2016

Date

DocuSigned by:


 Amy Anderson
 Principal

5/2/2016

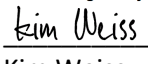
Date

DocuSigned by:


 Dr. Lauri White
 Vice President for Academic Affairs

4/29/2016

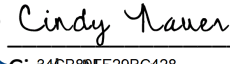
Date

DocuSigned by:


 Kim Weiss
 Instructor

4/30/2016

Date

DocuSigned by:


 Cindy Nauer
 Faculty Representative

4/28/2016

Date

Distribution: Signees Above and others as determined by the signing partners.

Central Ohio Technical College

Courses Available for Bilateral Articulation *Agribusiness and Production Systems*

This agreement is in effect for students graduating from the Agribusiness and Production Systems at Northridge High School starting the academic year 2016-2018, and enrolling in one of Central Ohio Technical College's Associate Degree Programs listed below. College matriculation must occur within 3 years of the high school graduation date.

Degree Program Options			
Business Management Technology			
Course Number	Course Name	Hours	
BUS 105	Introduction to Business	3.0	
BUS 110	Introduction to Management	3.0	
BUS 150	Document Applications	3.0	
BUS 155	Spreadsheet Applications	3.0	

Central Ohio Technical College

Instructor Recommendation Form For Agreement Between

Central Ohio Technical College Northridge
 Business Management Technology AND High School
Agribusiness and Production Systems

STUDENT INFORMATION

Name _____	Phone _____
Address _____	E-Mail _____
City & State _____	DOB _____
Zip _____	
COTC Student ID # _____ (If Applicable)	Graduation Year _____

Notice to Secondary or Adult Education Instructor

Instructor sign and date any course(s) for which the above named student **has performed at a level of *an A, B, or C*** and achieved state program competencies as determined by the Northridge Agribusiness and Production Systems Instructor for any single Central Ohio Technical College Course. For those courses that the student did not achieve competence, enter **“Not Achieved”** in the signature area.

College Course Number and Course Name	Credits	Tech Prep Instructor Signature	Grade	Date
BUS 105 Introduction to Business	3.0			
BUS 110 Introduction to Management	3.0			
BUS 150 Document Applications	3.0			
BUS 155 Spreadsheet Applications	3.0			

SUBMIT THIS APPLICATION TO:
 Gateway Records
 Central Ohio Technical College
 1179 University Drive, Newark, OH 43055
 740-366-9494