

Respiratory Therapy* – Application Checklist

Application deadline:

Autumn start: May 1

This checklist is provided as a self-help guide to assist you in meeting all application requirements. All requirements must be completed by the application deadline:

- Complete the COTC admission application: www.cotc.edu/apply (this is not the program application).
- Submit official high school transcript with graduation date or official GED transcript. High school seniors must send a current transcript during their senior year and a final transcript after graduation. Official final transcripts must be received by June 15.
- Submit official transcripts from **all** career centers, colleges and universities attended past and current with GPA. **ALL** foreign transcripts (high school and colleges) must be evaluated by a NACES Member - <https://www.naces.org/>.
 - Official final transcripts for in-progress courses taken spring semester must be received by May 20.
- Attend a mandatory [Respiratory Therapy Information Meeting or complete the online Respiratory Therapy Information Course](#). (Valid for 12 months.)
- Complete any required remedial coursework with a grade of “C” or higher based upon the multiple measures placement policy. Courses may include co-requisite English and co-requisite College Algebra or Statistics.
- Provide proof of completion with grade of “C” or higher of the following courses:
 - A full unit of high school Biology or Intro to Biology (BIO-010) and high school Chemistry or Intro to Chemistry Principles (CHEM-020), or higher college equivalents, or approved COTC transfer credit for Anatomy & Physiology I (BIO-130).
- Complete the [Health Selection Exam](#) - HESI A2. You must take the HESI exam in person at a COTC campus. COTC does not accept scores for HESI exams taken at other locations. The HESI exam may be taken twice within a calendar year.
- Submit Respiratory Therapy Application (Available one month prior to deadline. Request from your assigned advisor or email cotcadvising@mail.cotc.edu).

** The Central Ohio Technical College (COTC) Respiratory Therapy Technology (program number 200679), AAS degree program at the Newark, Ohio campus location holds Provisional Accreditation from the Commission on Accreditation for Respiratory Care (www.coarc.com).*

All application documents are anonymized to ensure fairness.

