Respiratory Therapy – Application Checklist

Application deadline:
Autumn start*: May 1

This checklist is provided as a self-help guide to assist you in meeting all application requirements. All requirements must be completed by the application deadline:

☐ Complete the COTC admission application, www.cotc.edu/apply (this is not the program application).

☐ Submit official high school transcript with graduation date or official GED transcript. High school seniors must send a current transcript during their senior year and a final transcript after graduation.

☐ Submit official transcripts from **all** career centers, colleges and universities attended past and current with GPA. **ALL** foreign transcripts (high school and colleges) must be evaluated by a NACES Member - https://www.naces.org/.

☐ Attend a mandatory Respiratory Therapy Technology Information Meeting (valid 12 months).

☐ Complete any required remedial coursework with a grade of "C" or higher based upon the multiple measures placement policy. Courses may include co-requisite English and co-requisite College Algebra or Statistics.

☐ Provide proof of completion **with grade of "C" or higher** of the following courses: ○ A full unit of high school Biology or Intro to Biology (BIO-010) and high school Chemistry or Intro to Chemistry Principles (CHEM-020), or higher college equivalents, or approved COTC transfer credit for Anatomy & Physiology I (BIO-130).

☐ Complete Health Selection Exam - HESI A2 exams will only be available in-person. Exams can be taken at any COTC campus. HESI scores are valid for 12 months.

   ○ Scores can be sent from any testing location if they meet the following criteria:
   - Must be administered in person. No remote exams will be accepted.
   - The test must have the same subjects our HESI A2 covers - no more, no less. That is:
     - Reading Comprehension
     - Vocabulary & General Knowledge
     - Basic Math Skills
     - Biology
     - Chemistry
   - The score transcript must be ordered from HESI and sent directly to cotcrecords@mail.cotc.edu to be verified. *Additional fees will apply.

☐ Submit Respiratory Therapy Application (Available one month prior to deadline. Request from your assigned advisor or email cotcadvising@mail.cotc.edu).

COTC is currently in the process of seeking Commission on Accreditation of Respiratory Care (CoARC) accreditation for a respiratory care program. However, COTC can provide no assurance that accreditation will be granted by the CoARC. Students will be selected and admitted upon confirmation of the program's accreditation.

NOTE: *FBI and BCI background checks are required upon notification of admission into the program (within one week). Final admission is contingent upon a cleared background check. CPR (EMS 100)- American Heart Association is required for clinical rotation. Drug screening, oral swab and TB skin test will be required through Licking Memorial Occupational Health.*

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