

## Diagnostic Medical Sonography – Application Checklist

Application deadline:

*Autumn start: May 1*

This checklist is provided as a self-help guide to assist you in meeting all application requirements. All requirements must be completed by the application deadline date applying for.

- Complete the COTC admission application: [www.cotc.edu/apply](http://www.cotc.edu/apply) (this is not the program application).
- Submit official high school transcript with graduation date or official GED transcript.
  - High school seniors must send a current transcript during their senior year and a final transcript after graduation. Official final transcripts must be received by June 15.
- Submit official transcripts from **all** career centers, colleges and universities attended past and current with GPA. **ALL** foreign transcripts (high school and colleges) must be evaluated by a current NACES Member - <https://www.naces.org/>.
  - Official final transcripts for in-progress courses taken spring semester must be received by May 20.
- Attend a mandatory [DMS Information Meeting or complete the online DMS Information Course](#). (Valid for 12 months.)
- Complete any required remedial coursework with a grade of “C” or higher based upon the multiple measures placement policy. Courses may include co-requisite English and corequisite College Algebra (courses can be in progress spring semester of the deadline).
- Provide proof of completion with grade of “C” or higher of the following courses:
  - A full unit of high school Biology or Intro to Biology (BIO-010) and high school Chemistry or Intro to Chemistry Principles (CHEM-020), or higher college equivalents, or approved COTC transfer credit for Anatomy & Physiology I (BIO-130).
- Provide proof of completion with grade of “C” or higher of the following COTC college level courses (can be in progress spring semester of the deadline):
  - College Algebra (MATH-140) or transfer credit equivalent
  - Elementary Physics (PHYS-105) or transfer credit equivalent
- Complete the [Health Selection Exam](#) - HESI A2. You must take the HESI exam in person at a COTC campus. COTC does not accept scores for HESI exams taken at other locations. The HESI exam may be taken twice within a calendar year.
- Submit Diagnostic Medical Sonography program application (Available one month prior to deadline. Request from your assigned advisor or email [cotcadvising@mail.cotc.edu](mailto:cotcadvising@mail.cotc.edu)).

All application documents are anonymized to ensure fairness.

