CALL TO ORDER

Chair Cheryl Snyder called the meeting to order at 12:00 p.m. in the Reese Center Executive Board Room.

Present from Fiduciary Board: Ms. Jill Griesse, Mr. Rob Montagnese, Mr. Mark Ramser, Ms. Cheryl Snyder, Ms. Sarah Wallace, and Ms. Billie Zimmers

Absent from Fiduciary Board: Mr. John Hinderer, Mr. Mike Menzer, Mr. Barry Riley

Present from OSUN Board: Dr. Sharad Thakkar

Ms. Snyder stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

APPROVAL OF OCTOBER 22, 2013 MEETING MINUTES

Ms. Wallace made a motion to approve the minutes from the October 22nd meeting. Mr. Ramser seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the October 22nd meeting.

ACCEPTANCE OF GIFTS

Mr. Montagnese made a motion to accept the gifts to COTC with appreciation. Mr. Ramser seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – October

Premier Faculty/Staff Scholarship $ 431.54
John J. and Elizabeth O’Neill Scholarship $ 125.00

OSUN REPORT: Dr. Thakkar appreciates the invitation to join the COTC board meeting today but had nothing to report. He said the OSUN Board will be meeting on Thursday, November 21st.
OLD BUSINESS:

- Facilities Update

  Brian Boehmer gave an update on both the Science & Technology Building project and also the Maintenance Building project.  *Brian’s complete presentation is on file with the official board minutes.*

  - Science & Technology Building

    The programming for this building is complete and we have now moved on to the schematic design phase.  Brian said we are presently pursuing two different designs.  He showed the artist’s conceptions of the building and explained how the two designs fit within the Framework Plan.  One slide shows Option 1 as an “L” shaped building on an existing site.  Option 2 shows a staggered three bar scheme.  This layout provides a little more space from Hopewell south and for more land to be developed in the future to the north.  Both schemes are three stories with a fourth story mechanical floor.  Both options are within the 60,000 sq.ft. building program and within budget.  Brian stated that we are confident we can meet at least the silver certification and possibly even the gold certification for eco-friendly construction.

    On October 29th the Development Office met with key businesses and community members to get their input.  A joint boards presentation to COTC, OSUN, and NCDF and a campus-wide presentation is planned for December 11th.

  - Facilities Operations Building

    The programming phase for this 15,000 sq.ft. building has been completed and we have moved into the schematic design.  The building will house all of the Grounds & Maintenance trades, the Shipping and Receiving Department and will provide a central storage area for the entire campus.  Brian showed the proposed floor plan, which is divided into two parts—an office wing and a service area.  It will be located south of LeFevre Hall, across the diversion ditch in the south meadow.  Of the three designs shown, Option 3 seems to be the preferred one.  However, after receiving estimates from Robertson Construction we are concerned with the numbers presented.  We are now looking for alternate options.  The timeline for this project shows a construction start in August 2014 and completion by June 2015.

- Strategic Plan ‘14-‘18 – *Focusing on our Purpose*

  Jackie Parrill stated we have spent the last 12 months looking forward to the development of our new Strategic Plan which should start in January, 2014.  She referred the Board members to the information distributed in this month’s Board packets.  *Jackie’s complete presentation is on file with the official board minutes.*

  Ms. Wallace made a motion …..  Ms. Griesse seconded the motion.  Motion passed.

  **BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees approves the 2014-2018 five year Strategic Plan for the College, *Focusing on our Purpose.*
NEW BUSINESS

- Special Announcements

  Dr. Coe was pleased to announce that Jackie Parrill has just completed all requirements for her doctorate degree and will graduate from the University of Georgia on December 13th.

  Jan Tomlinson announced that we have just received word from the Ohio Ethics Commission that online training sessions will be offered starting next year. More details will follow.

PRESIDENT’S REPORT:

- Dr. Coe reported that the spring semester begins on January 6th, and we continue to be cautiously optimistic at 66 to 67 percent of our growth enrollment projections. She said the Knox campus is sitting at 84% of their growth projections, and she acknowledged Teri Holder’s leadership in this.

- Dr. Coe thanked Matt Kelly, who was in charge of the October 23rd event which recognized the Next Generation Challenge donors and the unveiling of the Founder’s Hall paver’s.

- “An Evening of Distinction” was an incredible experience for the Newark campus on October 24th because Mr. and Mrs. J. Gilbert Reese received from The Ohio State University the Everett D. Reese Award, which is the highest award given by OSU. Ms. Sarah Wallace received this on behalf of her parents.

- The Ohio Women’s Network conference was held on November 1st in Dayton and I was one of three presidents on a panel and made a presentation and entertained questions at this statewide event.

- Dr. Coe said we have brought closure to the passing of COTC faculty member Troy Fields. The Hall House was opened to Troy’s family on November 6th in order to allow campus staff and faculty to visit with his family. The college has established a scholarship for Troy’s 8-year-old son.

- COTC participated again this year by holding one of the National Veterans’ Roll Calls on November 8th under the direction of Connie Zang. It was pointed out that COTC is the only two-year institution in Ohio to participate in this event.

- On November 14th a breakfast was held for over 100 Next Generation Challenge scholarship recipients. Some moving stories were told about how these scholarships have benefitted recipients.

OTHER BUSINESS:

Mr. Montagnese called the Board’s attention to a very nice article in a recent edition of Business First where Dr. Coe was interviewed.

Ms. Snyder commented that with Thanksgiving approaching we can certainly be thankful for all the many blessings which were recognized during today’s meeting, both for individuals and for the college.

Adjourned – 12:52 p.m.
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<th>Cheryl L. Snyder</th>
<th>John F. Hinderer</th>
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