CALL TO ORDER

Chair Cheryl Snyder called the meeting to order at 12:00 p.m. in the Reese Center Executive Board Room.

Present from Fiduciary Board: Mr. John Hinderer, Mr. Rob Montagnese, Mr. Mark Ramser, Mr. Barry Riley, Ms. Cheryl Snyder, Ms. Marion Sutton, Ms. Sarah Wallace and Ms. Billie Zimmer.

OSUN: Dr. Sharad Thakkar

Ms. Snyder stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

Prior to the business meeting Ms. Snyder introduced Ms. Marion Sutton and administered the oath of office to her as the newest member of the Central Ohio Technical College Board of Trustees. Brief comments were made by Ms. Sutton who looks forward to serving the college in this capacity.

APPROVAL OF JUNE 17, 2014 BOARD MEETING MINUTES

Mr. Riley made a motion to approve the minutes from the June 17th board meeting. Mr. Ramser seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the June 17th board meeting.

ACCEPTANCE OF GIFTS

Mr. Montagnese made a motion to accept the gifts with appreciation and consideration. Mr. Hinderer seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – June & July

<table>
<thead>
<tr>
<th>Scholarship/Competition</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Douglas and Beverly Donaldson Scholarship</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Next Generation Challenge</td>
<td>1,000.00</td>
</tr>
<tr>
<td>Premier Faculty/Staff Scholarship</td>
<td>808.08</td>
</tr>
<tr>
<td>High School Egg Drop Competition Sponsor</td>
<td>800.00</td>
</tr>
<tr>
<td>Jill Griesse Memorial Garden</td>
<td>500.00</td>
</tr>
<tr>
<td>Judy Ratliff Stansbury Scholarship</td>
<td>275.00</td>
</tr>
<tr>
<td>Independence Day Alumni Celebration</td>
<td>40.00</td>
</tr>
</tbody>
</table>

Gift in Kind Donation

(5) Three gallon containers of vanilla ice cream (Velvet Ice Cream) | $94.25
CERTIFICATION OF PAYMENT VOUCHERS

Mr. Ramser made a motion to approve the payment vouchers as presented. Ms. Wallace seconded the motion. Motion passed

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees acknowledges and approves the following vouchers. This approval is considered “Then and Now” certification per O.R.C. Section 3357.10 and 5705.41 (D):

<table>
<thead>
<tr>
<th>Company</th>
<th>Voucher</th>
<th>Date</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Limbach LLC</td>
<td>V0130472</td>
<td>3/3/14</td>
<td>$5,883.54</td>
<td>Montgomery Hall HVAC Control Panel</td>
</tr>
<tr>
<td>SpyGlass Group, LLC</td>
<td>V0130948</td>
<td>5/22/14</td>
<td>$4,049.04</td>
<td>Consulting Fees for Telecommunication Savings</td>
</tr>
</tbody>
</table>

COMMITTEE REPORTS:

- **OSUN Board Report**

  Dr. Thakkar said the OSUN Board met on May 22nd. The scheduled June 9 meeting was cancelled due to no pending items. He was pleased to report that Dr. MacDonald has been re-appointed as the OSUN Dean. Also, Dr. Karen Goodell is the new Faculty Assembly Chair. Dr. Berry has left the college and moved on to a new position in North Carolina. OSUN is well prepared for the change in income due to the flat attendance. Each OSU regional campus is focusing on specializations with regard to programming at each of their regional campuses based on the community industry needs. Newark is focusing on the electrical sciences. Ms. Whittington, Ms. Downes, and Dr. Mills will be continuing on the OSUN Board.

  Dr. Coe added that Dr. MacDonald has been ahead of the curve with regard to the engineering program. For about three years, we have been exploring partnerships between COTC and OSUN around engineering. In the fall of 2013 we opened our first cost shared engineering sciences and engineering technologies lab. In FY16 we are looking at the next cost shared lab which would be an engineering lab…..Electrical Engineering Sciences and Electrical Engineering Technology and Computer Science. We are leveraging our resources the best that we can. In our ongoing work with the College of Engineering at OSU, we are picking up students who will pick up the math sequence needed that allows them to go on in the Engineering program.

- **School Board Caucus – July 10th**

  Jan Tomlinson reported that a School Board Caucus was held on July 10th with the high school board presidents that serve in our district. At that meeting unanimous approval was given to the appointment of Ms. Marion Sutton as a new COTC board member and the re-appointment of Mr. John Hinderer and Ms. Sarah Wallace as continuing members of the COTC Board of Trustees. The Office of the President has also sent letters to Governor Kasich’s office requesting approval for the re-appointment of Mr. Rob Montagnese and the appointment of Mr. Steve Cohen to fill the vacancy on the board created by the passing of Ms. Jill Griesse. Final approval of these requests has not yet been received.

OLD BUSINESS:

- **Science & Technology Building**

  Dr. Coe stated that we feel as a whole we have tried very hard to keep the Board informed throughout this arduous process that we have been involved in. We submitted in a timely manner the proposal for our STEM Building. In addition to submitting the proposal, Dr. MacDonald and I met with the Chancellor and Governor Kasich’s senior staff to influence their decision around funding of our
proposal and our request of $5 million. When we returned from this meeting we called upon five friends of
the college who are very influential with the Governor and requested they contact the Governor on
our behalf.

We learned that Congressman Pat Tiberi will be visiting Steve Cohen’s facility. So John Hinderer and
Cheryl Snyder asked us to be creative in getting word to Congressman Tiberi because of his influence
with the Governor. In addition to a personal conversation with Steve Cohen, who assured us he will
have a conversation with Congressman Tiberi, I also sent a personal email to Congressman Tiberi asking
for special consideration on this project and his help with the Governor. We won’t know until late
August or early September the outcome of our request.

David Brillhart then gave a power point presentation to the board on the financial situation with regard
to the STEM Building starting with the history of the capital bill which began on July 1st. As you are
aware, we requested $10 million for OSUN and $10 million for COTC from the State. We were not
successful with this request but we were given $3.7 million for the Adena Hall renovations. David
explained the 16 million dollar small college capital pool money which is going through OBR. Because
we didn’t have the 10 million we requested from the state, we had to take a revised approach. If we are
successful with this RFP, we plan to revisit with the finance committee and go over this in more detail.

David then showed a slide entitled “New Funding Plan.” He showed that if the State invests $5 million
(which is the maximum amount an institution can request) in to COTC, we will leverage those funds and
turn that into $19.6 million building. David went into great detail explaining how we plan to do this.

David then reviewed the adjusted project timeline and milestones. This included a proposal that the
capital campaign run from 9/2/14 to 9/2/15. In response to a question about how difficult it will be to
raise $5 million, Matt Kelly said it will be a targeted effort and will be nice to get lead gifts early in the
campaign. Dr. Coe stated that we have been encouraged that there could be interest in a naming gift,
which would give the campaign a big boost.

Providing the needed funds are raised, construction would start in March, 2016 and continue until
August, 2017. This plan would be for a 2-story building as opposed to a 3-story building.

If we are funded, the Finance Committee will meet and then bring a recommendation to the board at the
September 16th meeting.

NEW BUSINESS:

• Enrollment Report

Teri Holder reported that we are now at 82% of our enrollment get goal (stretch goal). There are six
new student orientations remaining. These are all scheduled and are full to capacity. We are now
working with students to provide on-line orientation before they begin classes. Our recruiters are out in
our area high schools as they are beginning their school year. It looks like we will have 160 classes in
our area high schools as opposed to 123 classes last year. We have 152 high schools in our service area
and we would like to be in every one of them.

• Facilities Projects

Brian Boehmer gave a breakdown of the many projects the Facilities Department has undertaken during
the summer months, some of which were deferred maintenance projects and others were special
projects. Many of these were here at the main campus but they also included several projects at our
extended campuses.
PRESIDENT’S REPORT:

- Dr. Coe began her report by introducing Dr. Mike Snider as the new interim Chief Academic Officer.
- The August edition of the *On the Same Page* newsletter was re-vamped providing a slightly different format from previous editions. We have been providing this newsletter since 2006, always keeping this newsletter to one page. In the current edition is a picture of a Centerburg High School student who will graduate this spring with her 2-year Associate Degree from COTC before she receives her high school diploma.
- About 18 months ago, we applied for state of Ohio accreditation of our EMS (Paramedic) program and under the leadership of Bryan Spangler, we did receive accreditation. On July 8th and 9th, we had a site visit for our national accreditation. At the exit interview, the site visitor’s stated that in their thirty years of reviewing programs this was the top program they have ever reviewed. Congratulations to Program Director, Bryan Spangler for all his hard work.
- Dr. Coe thanked Cheryl Snyder, John Hinderer and Barry Riley for attending the August 1 commencement. Dr. Coe was ill that day and could not attend, but she said the team stepped up and did a fine job.
- The annual Faculty Development Days is scheduled to begin on August 20th. Cheryl is expected to bring comments to the faculty on behalf of the board. Fall semester begins on August 27th.
- Dr. Coe then referred to a list of community events in which the office of the president is involved as shown on the back of today’s agenda.

OTHER BUSINESS:

- Ms. Snyder commented that communication is so important, and *On the Same Page* is an important part of that and a quick source of reference and way of staying engaged. She complimented Teri Holder and Dr. Coe for the work they do on that publication each month.
- Ms. Snyder welcomed Ken Ollish to today’s meeting and on behalf of the board, thanked him for what he does.
- Welcome also to Dr. Snider, we are looking forward to working with you.

Adjourned – 12:52 p.m.

Next Meeting: Tuesday, September 16th, 2014
12:00 p.m. Reese Executive Board Room

Cheryl L. Snyder
Chair

John F. Hinderer
Vice-Chair