MINUTES
COTC BOARD OF TRUSTEES
April 21, 2015
12:00 p.m.

CALL TO ORDER

Chair John Hinderer called the meeting to order at 12:00 p.m. in the Executive Board Room.

Present from Fiduciary Board: Mr. Steve Cohen, Mr. John Hinderer, Mr. Rob Montagnese, Mr. Mark Ramser, Mr. Barry Riley, Ms. Cheryl Snyder, Ms. Marion Sutton, Ms. Sarah Wallace and Ms. Billie Zimmers.

Absent: None

Present from OSUN Board: Dr. Sharad Thakkar

Mr. Hinderer stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

APPROVAL OF MARCH 17, 2015 BOARD MEETING MINUTES

Mr. Riley made a motion to approve the minutes from the March 17th board meeting. Mr. Cohen seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the March 17th board meeting.

ACCEPTANCE OF GIFTS

Mr. Montagnese made a motion to accept the gifts with appreciation and consideration. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

**Gifts – March**

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Magdaline Rieser Nursing Scholarship</td>
<td>$ 25,940.26</td>
</tr>
<tr>
<td>Egg Drop Sponsors</td>
<td>5,500.00</td>
</tr>
<tr>
<td>The Judy Ratliff Stansbury Scholarship</td>
<td>1,830.20</td>
</tr>
<tr>
<td>Premier Faculty/Staff Scholarship</td>
<td>571.54</td>
</tr>
</tbody>
</table>

Dr. Coe mentioned that Magdaline Rieser was a long-time member of the COTC nursing faculty who recently passed away. She also said that as of today the Egg Drop gifts total almost $7,000.
COMMITTEE REPORTS: No report

- **OSUN Board Report:** Dr. Thakkar reported on several items from the last OSUN advisory board meeting:

  1) Dr. MacDonald introduced Diane Kanney as the new Director of Enrollment for OSUN and Ms. Sandra MacNevin as the new Executive Assistant to the Dean/Director at OSUN.
  2) Dr. MacDonald noted that there is considerable uncertainty regarding the Fiscal Year 2016 budget for higher education—at both the state level and internally to OSU.
  3) Beginning in FY16 the Columbus campus will not continue to absorb the loss in funding to the regional campuses based on the new funding formula. This means that the regional campuses’ funding allocations will be significantly reduced in FY16.
  4) The Chief Finance Officer at the main campus of OSU has resigned. The budget has not yet been submitted. But Dr. MacDonald has informed his leadership team, the Faculty Assembly, and student government leadership to plan for a significant budget reduction in FY16.
  5) Dr. Thakkar said there are a couple of bright spots where something could be done to improve the financial situation. One is that the OSU main campus is becoming increasingly more selective in terms of student admissions, so OSUN could possibly capture some of those students who were not admitted to the main campus; and the second is that the Residence Hall Project has been approved, which should generate more income. The residence hall building is on track and should be completed in 2017.
  6) Two of our OSUN faculty members recently received special recognition: Professor Julie Hupp, is the recipient of the OSU Alumni Award for Distinguished Teaching for 2015, and History Professor Dr. Alcira Duenas received a distinguished fellowship from Brown University.
  7) Plans are underway for the August 7-8 Buckeye Pelotonia at OSU, and once again OSUN will be well represented at this event.

OLD BUSINESS:

- **Jill Griesse Memorial Garden**

  Mr. Hinderer reported that the Hunter-Robbins Museum in Granville dedicated a Jill Griesse Memorial Garden last Saturday. He also called the board’s attention to the Jill Griesse Memorial Garden here on campus which was dedicated last year.
NEW BUSINESS:

- COTC Finances – A Closer Analysis

Before David’s presentation Dr. Coe remarked that we will be addressing the current budget. Closure of FY15 and FY16 will also be a brief component of the presentation. It has been on the board schedule for over nine months, to bring the board a different analysis of our financial position than you normally see. But remember that fiscal viability will be the number 2 goal. (Jan I didn't remember the #2 goal statement so I must have been distracted, could you ck that one with Dr. Coe)

Before beginning his presentation David gave a quick budget update. Going into the two-year State budget process, the general legislative attitude toward education is an overriding concern with student tuition. That is central to a lot of conversation going on. There is still an emphasis on efficiency as well. In the Governor’s version there was an increase in the overall subsidy line of 2% in the pool. Tuition caps 2% in Year one, freeze in Year two. In the House version the caps changed. For the two-year sector it became a flat dollar amount of $100 over the entire biennium. Essentially, we could raise tuition by about $16 a year from the Governor's version. It will be very interesting to see how that comes out in the Senate. It could be very different. David said he has a strong suspicion it will be focused on tuition caps and related SSI funding. He said we would like to proceed with a budget in our normal time frame to bring it to the board in May, but we could always fall back to the June meeting.

Working on all the information we had, it became clear pretty early on that we were going to need some administrative efficiencies and cost reductions on both sides of the house. The first place we decided to look was the cost shared area because we actually needed cuts on both sides. We found those savings and that will help us as we get into our budgeting process. We are hopeful that these cost shared changes will cover it for COTC. OSU has done a second round of cuts that focused on the OSU side of the house, and we are hopeful these will be sufficient for OSU.

David gave a very comprehensive presentation to the board on the financial condition of Central Ohio Technical College. He began with three slides showing an analysis of Senate Bill 6 ratios which indicate COTC is in a favorable position. Then he proceeded to show the COTC Primary Reserve Ratio followed by a Viability Table, a Primary Reserve Table and a Net Income Table, all of which compared COTC with other two-year campuses in Ohio. David said these ratios and the underlying financial position of schools relate to (1) security of the rainy day fund, (2) deferred maintenance and dependency on the state, (3) debt and the connection to our tuition level, and (4) debt service and budgetary flexibility. His final slides showed COTC’s Total Current Unrestricted Fund Balance, our Annualized Fee Comparison with other two-year schools in Ohio, COTC’s Expense per FTE, COTC’s Revenue Sources, and COTC’s Comparison of Headcount to FTE (Autumn Only). All in all, David’s report indicated that COTC is financially sound and rated well in comparison with other two-year schools in Ohio.

PRESIDENT’S REPORT:

- Dr. Coe introduced Dr. Lauri White as the new Chief Academic Officer here at COTC. Dr. White’s background was shared in a previous email to the board.
- Dr. Coe mentioned that we will have a student, Makenzie Thorpe, recognized as a third team recipient at the upcoming All Ohio Academic Luncheon held at the Ohio Statehouse next week.
OTHER BUSINESS: None

Adjourned – 1:05 p.m.

Next Meeting: Tuesday, May 19th, 2015
12:00 p.m. Executive Board Room

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John F. Hinderer           Rob Montagnese
Chair                    Vice-Chair