CALL TO ORDER

Chair John Hinderer called the meeting to order at 11:45 a.m. in the Executive Board Room.

Present from Fiduciary Board: Mr. Steve Cohen, Mr. John Hinderer, Mr. Rob Montagnese, Mr. Mark Ramser, Mr. Barry Riley, Ms. Cheryl Snyder, Ms. Marion Sutton, Ms. Sarah Wallace and Ms. Billie Zimmers.

Absent: None

Present from OSUN Board: Dr. Sharad Thakkar

Mr. Hinderer stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

APPROVAL OF APRIL 21, 2015 BOARD MEETING MINUTES

Mr. Ramser made a motion to approve the minutes from the April 21st board meeting. Ms. Wallace seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the April 21st board meeting.

ACCEPTANCE OF GIFTS

Ms. Sutton made a motion to accept the gifts with appreciation and consideration. Ms. Wallace seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – April

<table>
<thead>
<tr>
<th>Gift</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Egg Drop Sponsors</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Faculty &amp; Staff Premier Scholarship</td>
<td>1,066.54</td>
</tr>
<tr>
<td>The Next Generation Challenge Scholarship</td>
<td>85.00</td>
</tr>
</tbody>
</table>

COMMITTEE REPORTS:

Audit/Finance Committee:

- 3rd Quarter Financial Review
Mr. Riley reported that the Finance Committee held a budget meeting on Monday, May 18\textsuperscript{th}. We have strong revenue compared to last year due to the new funding formula. It reflects an 8.6\% increase from the prior year. Enrollment is down and expected to be 6.5\% of projections, resulting in reductions of 10\% from last year. Expenses are tracking at 79\% rather than the expected 83\%, but we probably will not have a surplus this year. However, we do expect to be balanced at year-end. We still don’t have state information yet but we hope to approve the budget with or without state information at our June board meeting.

Mr. Riley said Mr. Hinderer, Mr. Ramser and Ms. Zimmers attended the May 18\textsuperscript{th} budget meeting, but we were basically working in the dark. We may be approving a budget based on “best guesses” at our June meeting. He believes the team has put together a good budget. If the funding does not come through at the level we expect, we are trying to do our best to not affect our core offerings. He said we must approve the budget at our June Board Meeting.

Mr. Riley made a motion that the board has reviewed and discussed the 3\textsuperscript{rd} Quarter Financial Report. Mr. Montagnese seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees has reviewed and discussed the 3\textsuperscript{rd} quarter financials.

**OSUN Board Report:** Dr. Thakkar said the next OSUN Board Meeting will be held on Thursday, May 21\textsuperscript{st}. He mentioned the undergraduate awards ceremony was held on April 27\textsuperscript{th}.

**OLD BUSINESS:**

**General Scholarship Update:**

Matt Kelly updated the board members on the status of the Next Generation Scholarship Fund with an informative power point presentation. He said this fund is building momentum for generations to come. It will have a broad and lasting impact by significantly increasing endowed scholarships to provide future students access to affordable, quality higher education in perpetuity.

Funds have grown from $606,085 in 2012-2013 to $963,259 in 2014-2015. Available scholarship funds for 2015-2016 have reached a total of $1,155,652. This is the first time in history that the Newark Campus has exceeded one million dollars in scholarship offerings.

Matt shared with the board how these scholarship dollars are impacting COTC students and our communities. Matt then shared slides showing how these targeted scholarships are being promoted in our Knox, Coshocton and Pataskala campuses. And finally, Matt showed how donors to our scholarship funds are being thanked by recipients of these funds and informed about the impact of their investments. A phone conversation will take place this week with Mrs. Reese, Drs. Coe and MacDonald and Matt Kelly to share this good news.

Matt thanked Jennifer Roberts, Executive Director of the Newark College Development Fund for attending today’s meeting on behalf of NCDF.

**Board Rules Review - Fiscal:** Dr. Parrill presented for board approval the final set of Board Rules and proposed changes to be filed with the Legislative Service Commission as required in this 5-year review.
Mr. Hinderer made a motion to approve the Fiscal Rule updates as presented by Dr. Parrill. Ms. Wallace seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees has reviewed the following Fiscal Rules and approve changes as recommended which will be filed with the Legislative Service Commission:

**Fiscal Rules**
- 3357:3-3-01 Annual Budget
- 3357:3-3-02 Depository Bank Account
- 3357:3-3-03 Campus Safety
- 3357:3-3-04 College’s Board Designated Account
- 3357:3-3-05 Donations (*change as recommended*)
- 3357:3-3-06 Facilities Use
- 3357:3-3-07 Financial Reports (*change as recommended*)
- 3357:3-3-08 Grant Proposals and Grant Administration
- 3357:3-3-09 Investments
- 3357:3-3-10 Payroll
- 3357:3-3-11 Purchasing and Procurements
- 3357:3-3-12 Surplus Property
- 3357:3-3-13 Suspected Fraud Abuse (*change as recommended*)
- 3357:3-3-14 Employee Travel
- 3357:3-3-15 Tuition, Fees, and Refunds: Financial Aid

**NEW BUSINESS:**

**Annual Approval of Graduates**

Mr. Montagnese made a motion to approve the following list of COTC graduates between May 2014 and May 2015. Ms. Zimmers seconded the motion. Motion passed.

**WHEREAS:** the Central Ohio Technical College Board of Trustees has authority for the issuance of degrees and certificates; and

**WHEREAS:** the faculty shall transmit for approval by the Board the names of students, who have completed degree and certificate requirements,

**NOW THEREFORE**

**BE IT RESOLVED:** that the degrees and certificates be conferred on May 8, 2015 to those persons who have completed the requirements for their respective degrees and certificates and are recommended by the college and that the names of those persons awarded degrees and certificates be included in the minutes of this meeting.

**List of graduates between May, 2014– May, 2015:**

<table>
<thead>
<tr>
<th>Academic Program Title</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING TECHNOLOGY</td>
<td>Mohamed Mohamud Abdiraghe</td>
</tr>
<tr>
<td>ACCOUNTING TECHNOLOGY</td>
<td>Keshi Nicole Bell</td>
</tr>
<tr>
<td>ACCOUNTING TECHNOLOGY</td>
<td>Kristin N. Davis</td>
</tr>
</tbody>
</table>
BMT - Business Management Major
Angel Lynn Camp
Bradley E. Crouch
Cassandra Lynn Kenny
Susan Lillis Combs

BMT - Entrepreneurship/E-Commerce Option
Corey Austin Biller
Laura Lynn Bishop
Alisha Renee Brown
Linda Ann Cannon
Pierce Michael Cashdollar
Jerrod Steven Champagne
Kelli Ann Corbin
Annette M. Crozier
Eric D. Dobson
Jerry H. Dowell III
Theresa L. Faryman
Grace Dentner Harger
Victoria Marie Hedrick
Tiffany Ann Holley
Ethan Joseph Knoefel
Laura Elizabeth Kuhn
Gabriel D. Markley
Bretton Drake Maynard
Martin A. McAvoy
Jazwaun Lane`s McKee
Jessica Elizabeth Miltimore
Philip D. Mohler
Robert M. Moore
Jamie Lee Morand
Amy Rachelle Newlon
Megan Michelle Newton
Morgan Fletcher
Shannon M. Pearson
Breah Lei Prosser
Carrington Michelle Robinson
Melanie Rae Romine
Courtney Fawn Raigner-Skillman
Edward Stiffler
Richard Brent Struck, Jr.
Kimberly Rose Tedrow
Christine Michelle Walters
Jaclyn Ann Young
Larry L. Young, Jr.
Jacob Lee Albasin
Jennifer Burkett
Charles James Eichenlaub
Samie Jo McFadden
Nathaniel David Miray
Adrienna Danielle Priest
Jolene Lee Reynolds
Christopher William Jose Santos
Jammie L. Scurlock
Tyler Richard Waldren
Philip Mitchell
Marah Dale Harper

BUSINESS MANAGEMENT TECHNOLOGY
Krystal L Bante
Kimberly Lee Becker
Corey Austin Biller
Laura Lynn Bishop
Alisha Renee Brown
Linda Ann Cannon
Pierce Michael Cashdollar
Jerrod Steven Champagne
Kelli Ann Corbin
Annette M. Crozier
Eric D. Dobson
Jerry H. Dowell III
Theresa L. Faryman
Grace Dentner Harger
Victoria Marie Hedrick
Tiffany Ann Holley
Ethan Joseph Knoefel
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Edward Stiffler
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Christine Michelle Walters
Jaclyn Ann Young
Larry L. Young, Jr.
Jacob Lee Albasin
Jennifer Burkett
Charles James Eichenlaub
Samie Jo McFadden
Nathaniel David Miray
Adrienna Danielle Priest
Jolene Lee Reynolds
Christopher William Jose Santos
Jammie L. Scurlock
Tyler Richard Waldren
Philip Mitchell
Marah Dale Harper

CRIMINAL JUSTICE TECHNOLOGY
Jacob Lee Albasin
Jared Allen Brison
Jennifer Burkett
Charles James Eichenlaub
Samie Jo McFadden
Nathaniel David Miray
Adrienna Danielle Priest
Jolene Lee Reynolds
Christopher William Jose Santos
Jammie L. Scurlock
Tyler Richard Waldren
Philip Mitchell
Marah Dale Harper

CUL - Culinary Science 1 YR Certificate
CULINARY SCIENCE TECHNOLOGY
Philip Mitchell
Marah Dale Harper
INFORMATION TECHNOLOGY-PROGRAMMING/SOFTWARE DEVELOPMENT

LAW ENFORCEMENT TECHNOLOGY

LAW ENFORCEMENT TECHNOLOGY

LAW ENFORCEMENT TECHNOLOGY

LAW ENFORCEMENT TECHNOLOGY

LAW ENFORCEMENT TECHNOLOGY

LAW ENFORCEMENT TECHNOLOGY

Shawn Michael Williams

Jordan Michael Berryhill

Cara J. Butts

Taylor Gray Dunlap

Joshua Ryan Jones

Brody Christian Maring

Marcus Anthony Pisch

NUR - 1 YR Practical Nursing Certificate Program

Sia M. Borbo

Brittany Joy Davis

Rebecca Jo Ellison

Melisha Reanne Foote

Anessa Adalyn Fry

Michael Gibbs

Mikalit S. Habtegergis

Amanda Taree Hess

Adiatu Kamara

Alyssa Kay Lousha

Jurry Ma

Launa L. McCullough

Jolene A. Miller

Seth Alan Montgomery

Cynthia Faye Mutersbaugh

Amber N. Neighbor

Philmore Melbourne Phillips, Jr

Jenna Faye Priest

Ashley Rachael Regula

Marybeth Reshan

Chelsea Nicole Shaw

Melissa Ann Smart

Jeremy Ray Sparks

Brittany Nicole Troyer

Terence Christopher Walton

NUR - LPN to A.D.N.

Jennifer Aaron

Casey N. Adams

Danielle M. Aronhalt

Joanne R. Ayers

Guerry Backer

Mabinty Bangura

Nolisha LaQua Baylor

Dale Berkhouse

Denean M. Bross

Jessica Dawn Colley

Stephanie N. Crouch

Katherine A. Decker

Courtney Lynn Dye

Diane E. Elbin

Jessica L. Elder

Shauna Marie Ewing

Nicole Marie Fox

Francyk Francique

Tiffany R. Gist

Shikara Jen Grant

Julia Jean Green

Marcia Linn Grove

Valerie Marie Guerin

Heather Marie Guthrie

Dortisha S. Hamilton
NUR - LPN to A.D.N. Kelsey Lynn Hammond
NUR - LPN to A.D.N. Ashley Alice Harden
NUR - LPN to A.D.N. Brittney Danielle Harstine
NUR - LPN to A.D.N. Tiffany Alexia Holter
NUR - LPN to A.D.N. Shannon Marie Jackson
NUR - LPN to A.D.N. Baboucarr Jobe
NUR - LPN to A.D.N. Robyn Lynn Johnson
NUR - LPN to A.D.N. Fanny Kamara
NUR - LPN to A.D.N. Thokozani Tayamika Khoriyo
NUR - LPN to A.D.N. Antonia Komba
NUR - LPN to A.D.N. Victoria E. Linn
NUR - LPN to A.D.N. Carrie E. Long
NUR - LPN to A.D.N. Etty Judith Lux
NUR - LPN to A.D.N. Brittany Jean Luzio
NUR - LPN to A.D.N. Angela M. Majied
NUR - LPN to A.D.N. Hannah Elizabeth Matheny
NUR - LPN to A.D.N. Brittany R. Meek
NUR - LPN to A.D.N. Liane M. Mellon
NUR - LPN to A.D.N. Shelbie Nicole Murphy
NUR - LPN to A.D.N. Adetutu Yetunde Olowo
NUR - LPN to A.D.N. Ginger Kay Palmer
NUR - LPN to A.D.N. Erica Kay Brenton
NUR - LPN to A.D.N. Shannon Michelle Prorok
NUR - LPN to A.D.N. Tanya J. Elliott
NUR - LPN to A.D.N. Nellie A. Reeser-Neal
NUR - LPN to A.D.N. Wendy L. Richmond
NUR - LPN to A.D.N. Alisa Marie Roth
NUR - LPN to A.D.N. Happiness M. Salukele
NUR - LPN to A.D.N. Chantel Catherine Scott
NUR - LPN to A.D.N. Massa S. Sheriff
NUR - LPN to A.D.N. Stacie Kay Slasor
NUR - LPN to A.D.N. Devin R. Stapleton
NUR - LPN to A.D.N. Carissa Lynh Stonerock
NUR - LPN to A.D.N. Lara Danielle Stover
NUR - LPN to A.D.N. Erika Raechelle Rowley
NUR - LPN to A.D.N. Kayla Marie Tyrer
NUR - LPN to A.D.N. Alicia Dawn Weinsziehr
NUR - LPN to A.D.N. Ami A. Wickline
NUR - LPN to A.D.N. Jameca L. Williams
NUR - LPN to A.D.N. Trisha Kay Williams
NUR - LPN to A.D.N. Liana Margaret Wilson
NUR - LPN to A.D.N. Tricia R. Yanok
NUR - LPN to A.D.N. Kimberly Ann Yoder
NURSING TECHNOLOGY (ADN) Dana Marie Abernethy
NURSING TECHNOLOGY (ADN) Akosua A. Ackah
NURSING TECHNOLOGY (ADN) Temitayo Adeyoyu Adeniyi
NURSING TECHNOLOGY (ADN) Douglas Scott Adkins
NURSING TECHNOLOGY (ADN) Michele Lynn Allen
NURSING TECHNOLOGY (ADN) Lindsey L. Angeletti
NURSING TECHNOLOGY (ADN) Stephanie R. Angeletti
NURSING TECHNOLOGY (ADN) Allison Nicole Apple
NURSING TECHNOLOGY (ADN) Leslie Carole Arnold
NURSING TECHNOLOGY (ADN) Yulia Artemenko
NURSING TECHNOLOGY (ADN) Molly J. Babcock
NURSING TECHNOLOGY (ADN) Heather Jo Bailey
NURSING TECHNOLOGY (ADN) Isabelle I. Bangoura
NURSING TECHNOLOGY (ADN) Alex R. Barnett
Aaron W. Haggenjos  
D’Antaye Lavelle Hall  
Lauren E. Hammond  
Kelly Beth Hammonds  
Sabrina Ann Hammons  
Faith Marie Hamrick  
Dawn M. Hanna  
Lisa A. Hannahs  
Jessica D. Johnson  
Earnest Hardiman, IV  
Ciara Nicole Harding  
Craig Ray Hart  
Amanda L. Hatfield  
Jessica Lynn Hawkings  
Brittany N. Hayes  
Jessica Ann Hempy  
Amanda Leigh Henderson  
Laura E Hicks  
Oxana Sergeevna Holman  
Jena Nicole Holt  
Rita Glenn  
Valerie L. Norris  
Caroline Avoga Ikaptain  
Taylor J. Easton  
Ronald G Inskeep  
Brenda L. Jacobs  
Olga Grace-Glory James  
Faith Mortel Jedlicka  
Brittany M. Jewell  
Derek James Johnson  
Daren L. Jones  
Teresa N. Joseph  
Reuben Kamau Kagwe  
Shelley A. Kale  
Heather L. Kiley  
Dorenda K. Knight  
Sarah Elizabeth Koren  
Abdul Aziz Koroma  
Linda Sue Krystek  
Kellie Lea Kuskowski  
Robert Christopher Lallathin  
Caren Annette Lambert  
Kristen Renee Lambright  
Justine R. Leonhardt  
Shania Lynn Lewellen  
Amber Lynn Edwards  
Amanda Erin Lister  
Danielle Lynn Long  
Donna C. Lybarger  
Oye Mantey  
Mary K. Martin  
Samantha N. Martin  
William S. Mathers  
Jennifer Elizabeth Maul  
Diana L. Mauri  
Anna Marie McCann  
Ramon White McKinley
<table>
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<tr>
<th>Name</th>
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<tr>
<td>Heather Dawn McNabb</td>
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<td>Jordan Rae Melcher</td>
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<td>Diana V. Semenov</td>
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<td>Misty Lynne Ramey</td>
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<td>Sierra Marie Reddick</td>
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<td>Meagan Rose Robinson</td>
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<td>John Jordan Sandusky</td>
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<td>Julie Marie Winland</td>
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<td>Brittnay Marie Scheidegger</td>
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<td>Valerie Erin Schreiber</td>
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<td>Amanda J. Sheets</td>
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<td>Jessica Lynn Sheets</td>
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<td>Megan Nicole Sherrod</td>
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<td>Lisa A. Siegfried</td>
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<td>Lise’ Marie Smith</td>
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<td>Mariah Claire Smith</td>
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<td>NaShonda S. Smith-Ugwu</td>
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<td>Samantha Tamara Snider</td>
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<tr>
<td>Mary E. Spence</td>
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<tr>
<td>Kaitlin Elizabeth Spires</td>
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<td>Richard Paul Stallard</td>
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It was pointed out that 8 of these students received their two-year degrees from COTC before receiving their high school diplomas.
PRESIDENT’S REPORT:

• In her report Dr. Coe stated that Kenyon College President Dr. Sean Decatur invited her to attend a Board of Trustees Meeting at Kenyon College on April 23rd. One of the items he wanted his Board of Trustees to understand is how a 4-year college could work with a 2-year college. Kenyon now has a presence in downtown Mt. Vernon. He wants to take our relationship to a higher level. During the board meeting Dr. Decatur talked about the quality of the 2-year program at COTC and how that marries up to his vision at Kenyon.

• Dr. Coe called on Teri Holder to report on the April 24th annual “Egg Drop” event. Teri said this is the third year we have done the egg drop. The first two years we had only high school juniors and seniors. This year we opened it up to all high school students and had 358 participants. There were 83 teams representing 25 high schools from 8 counties in Central Ohio. There were 18 sponsors who provided a total of $7,000. The contest winners received $1,000 COTC scholarship. Our Engineering Department partners with us in this event.

• High School Options Night was held on April 30th. The Knox Initiative students were a subset represented at High School Options Night. This event allowed parents and students who have participated all year to come and receive recognition. Dr. Coe shared that this is what we work with each day. We learned that one of this year’s COTC graduates, who is a student worker here, did not have shoes to wear to commencement nor could that student afford to pay for a cap and gown. Upon learning of this the Gateway staff took up a collection and bought shoes for the student and also notified the President’s office about the cap and gown situation, which was subsequently taken care of. At the High School Options Night where the students received their awards we learned that one of the students is homeless and has lived in a car this entire school year. These students are working hard to improve their lives.

• Dr. Coe said Park National Bank sponsored a wonderful Community Breakfast in Pataskala on May 13th.

OTHER BUSINESS:

Ms. Wallace asked to recognize Jennifer Roberts, who is not only the Executive Director of the NCDF but is also the Administrative Director of the Evans Foundation. Ms. Wallace said Jennifer has been amazing with both of these foundations and is a pleasure to work with.

Mr. Hinderer reminded board members that next month’s meeting will be held in Ariel Hall on our Knox Campus. This will be a joint meeting with the Knox Advisory Board and we will also be voting on a budget at that meeting.

Mr. Hinderer asked the board to consider whether or not we need to have a July 21st meeting. Ms. Wallace made a motion that we forego the July meeting. Mr. Cohen seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the cancellation of the regularly scheduled July 21st board meeting.

At the close of the meeting Mr. Hinderer invited the board and Dr. Coe into Executive Session to discuss a personnel issue. Mr. Riley made a motion to adjourn into Executive Session. Ms. Sutton seconded the motion. Roll call was taken as follows: Hinderer (yes), Sutton (yes), Riley (yes), Ramser (yes), Snyder (yes), Cohen (yes), Zimmers (yes), Wallace (yes), Montagnese (yes).

Adjourned – 12:17 p.m.

Mr. Hinderer called for a motion to come out of Executive Session. Mr. Montagnese made a motion and Mr. Riley seconded the motion. Motion passed. Roll call was taken as follows: Roll call was taken as follows: Hinderer (yes), Riley (yes), Ramser (yes), Snyder (yes), Cohen (yes), Zimmers (yes), Wallace (yes), Montagnese (yes). Ms. Sutton was excused prior to coming out of Executive Session.
Mr. Hinderer called for a motion to approve the compensation and annual performance evaluation of President Coe per discussion from the board. Mr. Montagnese made a motion and Mr. Riley seconded this motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees approves the compensation and annual performance evaluation of President Coe per discussion from the board.

Adjourned – 1:15 p.m.

**Next Meeting:** Tuesday, June 16th, 2015
Knox Campus – Ariel Hall

John F. Hinderer
Chair

Robert A. Montagnese
Vice-Chair