CALL TO ORDER

Vice Chairman Rob Montagnese called the meeting to order at 12:00 p.m. in Ariel Hall on the Knox Campus of Central Ohio Technical College. This was a joint meeting between the COTC Fiduciary Board and the Knox Campus Advisory Board of COTC.

Present from Fiduciary Board: Mr. Steve Cohen, Mr. Rob Montagnese, Mr. Mark Ramser, Mr. Barry Riley, Ms. Cheryl Snyder, Ms. Marion Sutton, Ms. Sarah Wallace and Ms. Billie Zimmers.

Absent: Mr. John Hinderer

Present from Knox Advisory Board: Ms. Arlene Griffith, Ms. Carol Grubaugh, Mr. Mike Hebenthal, Ms. Jennifer Odenweller, Ms. Vickie Sant, and Mr. Steve Waers.

Absent from Knox Advisory Board: Mr. Scott Erick, Mr. Korey Kidwell, Mr. David Stuller

Present from OSUN Board: Dr. Sharad Thakkar

Mr. Montagnese stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

APPROVAL OF MAY 19, 2015 BOARD MEETING MINUTES

Ms. Wallace made a motion to approve the minutes from the May 19th board meeting. Mr. Ramser seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the May 19th board meeting.

ACCEPTANCE OF GIFTS

Ms. Snyder made a motion to accept the gifts with appreciation and consideration. Mr. Cohen seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – May

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Alexander and Lois J. Rolletta Scholarship</td>
<td>$ 3,025.00</td>
</tr>
<tr>
<td>Faculty &amp; Staff Premier Scholarship</td>
<td>1,014.31</td>
</tr>
<tr>
<td>The Judy Ratliff Stansbury Scholarship</td>
<td>20.00</td>
</tr>
</tbody>
</table>
COMMITTEE REPORTS:

- Audit/Finance Committee:
  
  o FY16 Budget

  Mr. Riley reported that the Finance Committee met May 18th to talk about the budget and the difficulty we were having resolving the state budget because of its potential late passage toward the end of June. Therefore, we had to go on the best evaluation of past practices. The Senate released its version about 10 days ago and it is now in the Legislature. Therefore, we are unsure where we are going to be with regard to subsidy. The budget David and his folks have put together builds in a tuition increase of 2%, if allowed by the final legislative language. As far as other funding, we feel confident that guessing at 2% is prudent at this time. The campus has done its best possible job at reducing expenses. We need to make sure that when we do all these trimmings we do not cut too close to the core of the institution and its mission. We do not want to affect that in any negative way, and we believe this budget does the best possible job.

  Mr. Riley made a motion to approve the budget for FY16 as presented. Ms. Wallace seconded the motion. Motion passed.

  **BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees approves the budget for FY16 as presented.

  o Tuition Increase

  Mr. Riley made a motion to approve the 2% tuition increase, if allowed. Mr. Ramser seconded the motion. Motion passed.

WHEREAS the administration and finance committee of Central Ohio Technical College have carefully considered the need to increase tuition and fees for the FY16 academic year; and

WHEREAS current tuition cap language embedded in the Governor’s introduced version (H.B. 64) of the next State operating budget allows an annual increase of 2%; and

NOW THEREFORE

**BE IT RESOLVED** that instructional and general fees be increased by the lower of $3.50 per credit hour ($42 per semester per fulltime student) effective autumn semester of 2015 or the maximum allowed under the final approved State operating budget, whichever is lower.

- OSUN Board Report: Dr. Thakkar said the OSUN Board Meeting met on May 21st.

  o Construction of the new Facilities Building is on schedule, the Adena Hall renovations are in the design phase, and plans for the Residence Hall additions are underway.
  o The terms of three of the OSUN board members were renewed.
  o The board approved a resolution recognizing Ms. Sandra Sturman for her many years of service in the Executive Office at OSUN.
  o OSUN had to reduce expenses by about one million dollars.
  o Jennifer Crowley from the OSU main campus attended the OSUN meeting. She reported that enrollment is going to be flat next year. They see some downturn in the Arts and Sciences interest by students. President Drake is very interested in terms of teaching and learning. He also mentioned the possibility of perhaps smaller classes in the regional campuses.
NEW BUSINESS:

- **ABET Briefing:**

  Dr. Coe reminded board members that COTC is in the fourth year of a massive effort to totally review and upgrade our engineering programs, and we have been working under the direction of Dr. George Sehi, Sr. Consultant.

  Dr. Sehi began his report by discussing the COTC Engineering Technology programs. He said that last fall we decided to offer three Engineering Technology programs in our three extended campuses. Since then we have offered a total of 12 sections of Engineering Technology: Engineering Application, a CAD class, and a drawing class. Since last fall 51 students have been enrolled in the various Engineering classes at our extended campuses.

  Focusing on Knox County, three years back the decision was made to have a manufacturing facility on this campus, and a group of industry folks got together to identify what we want to offer and the focus that we want to have on this campus. There was a laundry list of what we needed to purchase. The campus spent $180,000 from an OBR grant to purchase the equipment in this facility. The main focus of having the equipment is work force/manufacturing development, but what we wanted to do is to offer non-credit training for industry and at the same time is able to offer an Associate Degree in our Manufacturing/Engineering Technology program, and we are obviously doing that.

  Dr. Sehi reported that the Accrediting Agency from ABET will be on campus October 25, 26 and 27. A lot of work has gone into preparing for this visit, and we are optimistic that we will receive accreditation in four technologies: Civil Engineering, Mechanical Engineering, Electrical Engineering, and Architectural Engineering. Finally, Dr. Sehi stated that much credit goes to a lot of faculty and staff, and certainly to Dr. Coe for her tremendous support, enthusiasm and commitment to ABET.

- **Math Initiative:**

  Dr. Coe re-introduced consultant Dr. Mike Snider, who reminded everyone that Ohio, has taken a major lead in the nation on student performance and student outcome, and has gone to the complete 100% model of the student’s performance funding, but there is no “silver bullet” to improve the student outcome. COTC has embraced this. They have taken from every office possible to improve the services and the opportunities for students; it is only the student’s own choice not to complete.

  One element that is seldom addressed in this new movement is the teaching and learning capacity, and that is one that Dr. Snider finds vital. We are slowly coming around to seeing what is going on in the classroom. The world has changed, expectations of our students have changed, and so we have to examine this.

  To show one way COTC has addressed these changes, Dr. Snider introduced Emily Dennett, Assistant Professor of Mathematics. She shared how she is implementing “Math Together” into the mathematics options for students at COTC. This is a course style that allows the students and instructor to collaborate and personalize their course experience. The lectures are viewable at the student’s own pace outside of class time. Students use class time to work collaboratively with classmates. Students can work in groups or individually explore and learn the material with individualized help from the instructor.

  She talked about a couple of new models for these classes. The first is called the “Flipped Classroom Technology” where the instructor does not give classroom lectures, but students work both at home and in the classroom to complete their work. Some students progress faster and some slower, but they all receive individual attention as needed from their instructor.
The second model Emily talked about is the “One Room Schoolhouse” where lower enrollment classes can be combined, such as putting 3-hour classes and 5-hour classes in the same room. She said it was so amazing to see these students get into it and work together. They were so relaxed. To show the students’ reaction to these new concepts, Emily presented a video in which several students shared their comments about the new models. She then showed graphs comparing test results of traditional “Lectured” classes with the new “Math Together” classes. The “Math Together” students fared much better on these tests.

All those in attendance were impressed with Emily’s presentation and the new “Math Together” program. At the close of Emily’s presentation, Dr. Coe commented that when Ariel Hall was designed we incorporated a configuration and technology that supports this kind of experiment and that is one of the reasons Emily decided to come here.

PRESIDENT’S REPORT:

- Dr. Coe thanked Jennifer Odenweller and her father for their joint address at the May commencement. Dr. Coe said we are continuing to receive compliments on that address.
- We do have concerns about our summer enrollment. We did not meet our projections. The autumn enrollment is the most telling semester. For summer we are off; our variance is 11.4% on our FTE and variance on headcount is 10.8. We are quite encouraged with autumn enrollment numbers. We are already sitting at about 30% for autumn.
- Dr. Coe made the board aware that June is the month in which board positions rotate. She called on Jan Tomlinson, who is monitoring which positions are rotating. Jan said that Mr. Cohen, a Governor appointee, has expressed an interest in continuing on the board, so a letter has been sent to the Governor’s office requesting permission for him to continue in his position. Also, the terms of Ms. Snyder and Ms. Sutton are coming up for renewal, so a School Board Caucus has been scheduled for mid-July to consider renewal of their terms.
- Dr. Coe stated that the faculty and academic administration of Ariel Hall have put a lot of effort into today’s visit by the Fiduciary Board, and she encouraged people to tour the facility and take a look at the various labs.
- On June 11-12 the Ohio Association of Two-Year Colleges (OACC) held a statewide conference in Cleveland. Kim Barton submitted two nominations to the OACC. COTC nominated Park National Bank for the Outstanding Business Award. This award highlights the contributions of a business to the improvement of their community and the significant way they partner with their local community college to raise awareness of or advance programming, outreach capacity and/or impact of the institution. Cheryl Snyder accepted this award on behalf of Park National Bank.

The college also chose to nominate for statewide consideration Mr. Mark Ramser, a COTC trustee. He was chosen to receive the prestigious Maureen C. Grady Award for Special Achievement, which is the highest award that can be bestowed upon a trustee. Since Mr. Ramser could not be in attendance, Dr. Coe received the award for him, and she presented the award to him at today’s meeting.

OTHER BUSINESS: None

Adjourned – 1:00 p.m.

Following the meeting guests were encouraged to tour the building.

Next Meeting: Tuesday, August 18, 2015
12:00 p.m. meeting in the Reese Center Executive Board Room

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Rob Montagnese
Vice-Chair