CALL TO ORDER

Chair Cheryl Snyder called the meeting to order at 12:00 p.m. in the Reese Center Executive Board Room.

Present from Fiduciary Board: Mr. John Hinderer, Mr. Mike Menzer, Mr. Rob Montagnese, Mr. Mark Ramser, Ms. Cheryl Snyder, Ms. Sarah Wallace, and Ms. Billie Zimmers

Absent from Fiduciary Board: Ms. Jill Griesse and Mr. Barry Riley

Present from OSUN Board: Dr. Sharad Thakkar

Ms. Snyder stated that notice of this meeting was given in accordance with Section 121.22 (F) of the Revised Code of Ohio.

APPROVAL OF NOVEMBER 19, 2013 MEETING MINUTES

Mr. Menzer made a motion to approve the minutes from the November 19th meeting. Mr. Hinderer seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the minutes from the November 19th meeting.

ACCEPTANCE OF GIFTS

Mr. Montagnese made a motion to accept the gifts to COTC with appreciation. Ms. Wallace seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – November

Premier Faculty/Staff Scholarship $ 842.31

OSUN REPORT: Dr. Thakkar announced that OSUN has a new board chair, Mike Cantlin and conveyed happy holidays to the COTC Board. Mr. Cantlin attended the RCC Deans meeting along with COTC and Board Chair, Cheryl Snyder. We continue to receive recognition of our outstanding working relationship between OSUN and COTC, unlike some of the other regional campuses.

Cheryl asked Dr. Thakkar to extend our greetings to the OSUN Board.
OLD BUSINESS:

- Capital Budget Hearing

  David Brillhart talked about the State Capital Bill process for ‘15-'16. The governor created a commission which is being led by Dr. Karen Rafinski, Bruce Johnson, and Jack Hershey. There are presidents from two year and four year colleges also represented on this commission. Our hearing was on November 21st and it was an excellent conversation and our project was very well received.

  The Capital Bill for Higher Education for projects is about 400 million right now. Of this 400 million, about 88 million is going to the OACC and 312 to the universities. Of the 88 million, there are two separate pots of funding. The first pot is 72 million and COTC is expected to receive from this pot, approximately 1.5 million. We have asked for 10 million for the Science & Technology building and another 2 million for the Adena project which was a secondary request. The other portion of the funding is 16 million and that’s the portion that is for a “small college pool of money.” This will be administered by OBR (which is a change) and there will be a process to submit for this money. We have an excellent project and as good of a chance as any other school, probably more since we will have a shovel ready project. This report is expected to go to the governor’s office before on to legislatures. We still anticipate raising $5 million dollars on our own and it is not viewed as a challenge. This does not appear to be a contingency.

- Facility Updates

  Brian Boehmer provided updates on:

  o Science & Technology Building

    The planning continues to move quickly. The schematic design was presented last Wednesday to the COTC, OSUN and NCDF boards (copies of presentation provided to board). A second presentation was also made available to faculty and staff later that afternoon. Based on the turnouts, there is a lot of interest in this project. The design was very well received. This Friday we will have the final schematic design phase review meeting. This is also the deadline for our construction manager to submit their schematic design cost estimate. We are reviewing a separate cost estimate that was submitted by our design team. So far, this estimate looks good. The next step is to reconcile the two different estimates. If there are no significant issues with these numbers, we will move directly into design development which is scheduled to last through March.

  o Maintenance Building

    This building has not been moving quite as fast as the Science building. We have been working through plan revisions, site difficulty, budget constraints, etc. However, we are making progress with the design. The project has been registered with the US Green Building Counsel for LEED certification. We held our energy and sustainability review meeting to determine how many points are achievable. This type of building does not usually lend itself to many cost effective opportunities for sustainability but based on our review, we should be able to reach the “certified” level. The design team and construction managers are working on their own cost estimates for the project and we expect to see them after the first of the year. We anticipate having an executive committee review just after the first of the year and the final schematic design review in January.
William T. and Jane Cook McConnell Pointe

In co-operation with NCDF, we are making improvements to the peninsula green space which is located in the center of the pond. In honor of their years of service to the campus we plan to call the area the William T. and Jane Cook McConnell Pointe or “McConnell Pointe” for short. The area will have new seating which will match the same tables and umbrellas that we have at other locations on campus as well as all new landscaping later this spring. We also plan to place a bronze plaque on a large stone somewhere in the area commemorating the McConnell’s.

NEW BUSINESS

• Nominating Committee Appointment

Cheryl called for a motion to activate the Board Development Committee which is chaired by Mr. Ramser. Also serving on this committee is Mr. Hinderer and Ms. Wallace. This Board Development Committee will present recommendations for nominations for board leadership for action at our January Organizational meeting.

Mr. Montagnese made a motion to activate the Board Development Committee. Mr. Menzer seconded the motion. Motion passed.

Cheryl thanked the committee in advance for all their work.

• NCDF Trustee Appointment

Cheryl called for a motion to appoint Mr. Bill McConnell to the NCDF and Re-appointment of Mr. Rob O’Neill to serve a three-year term, ending December 31, 2016.

Mr. Ramser made a motion for the appointment/re-appointment to the NCDF Board. Mr. Hinderer seconded the motion. Mr. Menzer, Mr. Montagnese, and Ms. Wallace all abstained from voting.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the appointment of Bill McConnell and the re-appointment of Rob O’Neill to serve a three-year term beginning January 1, 2014 and ending on December 31, 2016.

• Extended Campus Advisory Board Appointments 2014

Dr. Coe asked for the board consideration of the follow to the Extended Campus Advisory Boards: Coshocton – Rick Merrell, Jan Myers, and Amy Stockdale
Knox – David Stuller

Mr. Menzer made a motion to approve these appointments as presented. Ms. Wallace seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the appointments of the following advisory board members to serve a three-year term beginning January 1, 2014:

Coshocton Campus Advisory Board – Rick Merrell, Jan Myers, Amy Stockdale
Knox Campus Advisory Board – David Stuller
PRESIDENT'S REPORT:

- Dr. Coe acknowledged Matt Kelly and the Development Department for their very busy schedule this month. Two successful “Friends of the College” events were held in Mount Vernon on December 1st and in Coshocton on December 4th. This gives us an opportunity to pull together donors and philanthropist.

- Dr. Coe called on Teri Holder to talk about our early registration incentive this year. Teri explained we are always looking at ways to put technology in the hands of our students. Many students wait until the last minute to register for classes and we came up with an incentive for students to register early. We had a drawing for all who were registered for spring semester by October 1st. Students had a chance to win an ipad. There was one ipad given away for each campus (total of four winners). Dr. Coe presented these ipads to each of the four winners.

- The Pataskala Sterling Theatre has been raising money for renovations. COTC provided another gingerbread house this year to be auctioned off and our house raised the highest amount of money through this auction. Under the leadership of Matt Russo, Culinary Science faculty member in collaboration with Whit Tussing from our Engineering Program, they did a gingerbread house of Shakespeare Globe Theatre. COTC was the successful bidder and we plan to display it on campus for our Holiday Open House.

- Thank you to Ms. Snyder and Ms. Zimmers for participating in the December 13th COTC Commencement. We had 154 students eligible to participate in commencement. Great job by our Marketing Department for organizing commencement.

- Dr. Coe and Jan Tomlinson provided a small token of appreciation from the Office of the President, faculty and staff to each of our COTC board members for their service to the college throughout the year.

OTHER BUSINESS:

Mr. Menzer was asked to thank COTC for the App 101 day. A Call to College had three times as many COTC applicants this year and is very grateful for the support of the students. Ms. Snyder expressed her appreciation to Mrs. Menzer for bringing this forward and all of the A Call to College leadership for their continued good work and collaboration with COTC.

Ms. Snyder acknowledged that as we close the year, we thank Dr. Coe and her leadership team. We touch lives in ways that we may not understand and are thrilled to be a part of it.

Adjourned – 12:35 p.m.

Next Meeting: Tuesday, January 21, 2014
12:00 p.m. Reese Executive Board Room

Cheryl L. Snyder  John F. Hinderer
Chair  Vice-Chair