ARTICULATION AGREEMENT BETWEEN
PICKAWAY-ROSS CAREER AND TECHNICAL CENTER COMMERCIAL FOOD
CAREERS PROGRAM
AND
CENTRAL OHIO TECHNICAL COLLEGE CULINARY SCIENCE TECHNOLOGY
PROGRAM
2012-2014

Articulation credit to postsecondary programs for relevant high school courses (1) eliminates unnecessary
duplication of learning and (2) saves students time and tuition in the pursuit of higher education.
Recognizing the need for such agreements, Central Ohio Technical College (COTC) agrees to grant
articulation credit to students completing Pickaway-Ross Career and Technical Center Commercial Food
Cares Program courses, as follows:

1. The student must be graduated from high school and must have completed the specified course(s)
with a grade of A or B or C.

2. The course instructor(s) must review and complete the articulation form (see attached copy) and
send it to COTC.

3. The articulated courses will be transcripted at COTC once the student registers for COTC
 coursework.

There will be no charge for college credit awarded through this agreement, although COTC may charge a
small fee for the administration of the student’s record. For the purposes of compliance with state and
regional accreditation standards, COTC reserves the right to review the credentials—including, but not
limited to, college transcripts and resumes—of the instructors of articulated courses.

The administrators and faculty of the program at both levels pledge their commitment and support to
continuing this relationship and to promoting these articulation opportunities to the students.

Pickaway-Ross Career and Technical Center

[Signature]
Superintendent
Date

Central Ohio Technical College

[Signature] 12-11-12
President
Date

[Signature] 11/19/12
Supervisor
Date

[Signature] 11/30/12
Academic Dean
Date

[Signature] 11/28/12
Faculty Representative
Date

11/19/2012
ARTICULATION AGREEMENT BETWEEN
PICKAWAY-ROSS CAREER AND TECHNICAL CENTER COMMERCIAL FOOD
CAREERS PROGRAM
AND
CENTRAL OHIO TECHNICAL COLLEGE CULINARY SCIENCE TECHNOLOGY
PROGRAM
2012-2014

Instructions to Apply for College Credit

The articulation agreement between the Pickaway-Ross Career and Technical Center Commercial Food Program and Central Ohio Technical College enables high school graduates to receive college credit at COTC for selected courses upon evidence of competency in technology courses that are deemed equivalent to those in the attached list.

Instructions to the Student:

You must have an A, B, or C in the course to earn the college credit.

If you think that the courses in question might qualify for articulation credit, fill out the first part of the attached form. Take the form to your technology teacher(s), who will review the courses and, if applicable, estimate that the courses meet the criteria for the corresponding college courses listed in this agreement. The teacher(s) will make a recommendation for your receiving articulation credit by completing the form, attaching an official transcript, and sending these materials to COTC. Staff persons at COTC will review the materials and, if appropriate, grant recommended credit.

Instructions to the High School Teacher:

Please read the attached form carefully before filling it out. Students must (1) have covered competencies listed for the COTC course(s) in question and (2) have mastered these competencies in their technology courses at an A, B, or C level. Verify that each goal has been met at the appropriate level by initialing, signing, and dating the form. Please attach the student’s official transcript.

Your signature certifies that, in your estimation, the high school courses meet all articulation criteria for the indicated COTC courses and that the student has, to your knowledge, completed successfully those courses eligible for articulation. Mail the completed form to: Records and Registration, Central Ohio Technical College, 1179 University Drive, Newark, OH 43055. If you have any questions about articulation with COTC, contact the Administrative Dean for Academic Affairs at 740-364-9614.
ARTICULATION AGREEMENT BETWEEN
PICKAWAY-ROSS CAREER AND TECHNICAL CENTER COMMERCIAL FOOD
CAREERS PROGRAM
AND
CENTRAL OHIO TECHNICAL COLLEGE CULINARY SCIENCE TECHNOLOGY
PROGRAM
2012-2014

RECOMMENDATION FORM FOR COLLEGE CREDIT

To be completed by the student:

Student Name: ________________________________

Address: ____________________________________

Street City State Zip

Home Phone: (____) __________ Work Phone: (____) ________

Expected High School Graduation Date: __________________________

Month Year

I agree to permit my high school teacher(s) to provide COTC with the information on this form
and understand that articulated credit might apply only to a degree or certificate at COTC and
might not be transferrable to another college or university.

Student Signature: ______________________________________ Date: __________

To be completed by the high school teacher(s):

Teacher Name(s): __________________________________________

High School Name: _________________________________________

School Address: ____________________________________________

Street City State Zip

School Phone Number: (____) ________________________________

As indicated by my initials next to the attached course description(s), I consider that my former
student has achieved the indicated knowledge and skills at a level of “A”, “B”, or “C”.

Teacher Signature(s): ______________________________________ Date: __________

Supervisor Signature: ______________________________________ Date: __________

Recommendation for credit for: ________________________________

(student name)

11/19/2012
<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Teacher's Initials</th>
<th>COTC Course Available for credit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>CUL-103 Food Service Safety (1 credit)</td>
</tr>
</tbody>
</table>

This course is a full study of sanitation practices and principles involving food sanitation and safety. Topics covered include the providing of safe food, food-borne illnesses, microbial dangers, allergens, contaminates, personal hygiene, management practices of hygiene, HACCP principles, facility management and safe design, and food safety laws. The student will take the National Restaurant Association ServSafe® examination in this course. Note: Students must pass the ServSafe exam in order to receive credit for CUL-103.