



# Student Financial Services

## McConnell Emergency Grant

### What is the McConnell Emergency Grant?

Established by Jane and William McConnell, the McConnell Emergency Grant Program at Central Ohio Technical College is a limited fund, which allows for assistance to currently enrolled students with unusual and unexpected temporary emergencies. The maximum amount of the grant is generally **\$500**.

### How do I apply for an Emergency Grant?

To apply, complete the grant application and submit with supporting documentation. Most applications will not be considered without third-party documentation (i.e. estimate of car repairs, utility shut off notice). **In some cases, an approved grant may be made payable to the vendor or third party with whom you are seeking assistance. To expedite the grant approval process, applicants are encouraged to have the vendor complete IRS Form W-9 and submit with your grant application.**

**Applications must be submitted directly to Student Financial Services.** The Director of Student Financial Services will review the application and make a recommendation to the President of the college.

### Who is eligible to apply for an Emergency Grant?

Students who can provide documentation that funds are needed for an emergency, who has unmet financial need and are enrolled at least six credit hours. Applicants must be degree or certificate seeking and meeting Satisfactory Academic Progress.

**Documentation must be submitted to support request.**

### What are the terms of an Emergency Grant?

The Emergency Grant is a grant that does not have to be repaid. However, it is the wish of the donor that if at some time you find yourself in a position to “repay” the grant it will be to the benefit of future students in need. Emergency Grants will not be issued during breaks or periods of non-enrollment. Eligible students may receive only one emergency grant per academic year.

### How to submit the completed application?

By mail: **Student Financial Services**  
**1179 University Drive**  
**Hopewell Hall**  
**Newark, Ohio 43055**

By fax: **740-364-9533**

By email: [NWK-studentfinancialservices@osu.edu](mailto:NWK-studentfinancialservices@osu.edu)

### Questions or more information?

Contact Student Financial Services at 740-366-9435 or by email at [NWK-studentfinancialservices@osu.edu](mailto:NWK-studentfinancialservices@osu.edu).

# McConnell Emergency Grant Application

The McConnell Emergency Grant Program at Central Ohio Technical College is a limited fund, which allows for assistance to enrolled students with unusual and unexpected temporary emergencies. To be considered, **applicants must be enrolled at least 6 credit hours in the term in which they are applying for the grant and have remaining unmet financial need.**

To apply, complete the following information and submit with supporting documentation. Most applications will not be considered without third-party documentation (i.e. estimate of car repairs, utility shut off notice). **In some cases, an approved grant may be made payable to the vendor or third party with whom you are seeking assistance. To expedite the grant approval process, applicants are encouraged to have the vendor complete the federal W-9 form. Applications must be submitted directly to Student Financial Services 135 Hopewell Hall or by email.**

## Applicant Information

Semester/Yr. \_\_\_\_\_

Name \_\_\_\_\_

COTC ID \_\_\_\_\_

Address \_\_\_\_\_

Phone# \_\_\_\_\_

\_\_\_\_\_

COTC Email \_\_\_\_\_

## Emergency Justification

Please explain the nature of the emergency, how it is temporary and why you are unable to provide your own funds.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### For Internal Use Only

\_\_\_\_\_ Reviewed by Student Financial Specialist to confirm financial need (Please initial)

Director of Financial Aid Recommendation:

\_\_\_\_\_  
\_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Grant Amount Approved: \$ \_\_\_\_\_ Denied: \_\_\_\_\_