ARTICULATION AGREEMENT BETWEEN
ASHLAND COUNTY-WEST HOLMES CAREER CENTER CULINARY ARTS
PROGRAM
AND
CENTRAL OHIO TECHNICAL COLLEGE CULINARY SCIENCE TECHNOLOGY
PROGRAM
2012-2014

Articulation credit to postsecondary programs for relevant high school courses (1) eliminates unnecessary
duplication of learning and (2) saves students time and tuition in the pursuit of higher education.
Recognizing the need for such agreements, Central Ohio Technical College (COTC) agrees to grant
articulation credit to students completing Ashland County-West Holmes Career Center Culinary Arts
Program courses, as follows:

1. The student must be graduated from high school and must have completed the specified course(s)
   with a grade of A or B or C.

2. The course instructor(s) must review and complete the articulation form (see attached copy) and
   send it to COTC.

3. The articulated courses will be transcripted at COTC once the student registers for COTC
   coursework.

There will be no charge for college credit awarded through this agreement, although COTC may charge a
small fee for the administration of the student’s record. For the purposes of compliance with state and
regional accreditation standards, COTC reserves the right to review the credentials—including, but not
limited to, college transcripts and resumes—of the instructors of articulated courses.

The administrators and faculty of the program at both levels pledge their commitment and support to
continuing this relationship and to promoting these articulation opportunities to the students.

Ashland County-West-Holmes Career Center

Superintendent
Date

Principal
Date

Central Ohio Technical College

President
Date

Vice President, Academic Affairs
Date

Chief Academic Officer

Academic Dean
Date

Senior Instructor/Supervisor
Date

Faculty Representative
Date

8/6/2012 RDI

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Instructions to Apply for College Credit

The articulation agreement between the Ashland County-West Holmes Career Center Culinary Arts Program and Central Ohio Technical College enables high school graduates to receive college credit at COTC for selected courses upon evidence of competency in technology courses that are deemed equivalent to those in the attached list.

Instructions to the Student:

You must have an A, B, or C in the course to earn the college credit.

If you think that the courses in question might qualify for articulation credit, fill out the first part of the attached form. Take the form to your technology teacher(s), who will review the courses and, if applicable, estimate that the courses meet the criteria for the corresponding college courses listed in this agreement. The teacher(s) will make a recommendation for your receiving articulation credit by completing the form, attaching an official transcript, and sending these materials to COTC. Staff persons at COTC will review the materials and, if appropriate, grant recommended credit.

Instructions to the High School Teacher:

Please read the attached form carefully before filling it out. Students must (1) have covered competencies listed for the COTC course(s) in question and (2) have mastered these competencies in their technology courses at an A, B, or C level. Verify that each goal has been met at the appropriate level by initialing, signing, and dating the form. Please attach the student’s official transcript.

Your signature certifies that, in your estimation, the high school courses meet all articulation criteria for the indicated COTC courses and that the student has, to your knowledge, completed successfully those courses eligible for articulation. Mail the competed form to: Records and Registration, Central Ohio Technical College, 1179 University Drive, Newark, OH 43055.

If you have any questions about articulation with COTC, contact the Administrative Dean for Academic Affairs at 740-364-9614.
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RECOMMENDATION FORM FOR COLLEGE CREDIT

To be completed by the student:

Student Name: ________________________________

Address: ____________________________________

       Street          City         State          Zip

       Home Phone (___) ____________
       Work Phone: (___) ____________

Expected High School Graduation Date: ____________________________

                        Month                Year

I agree to permit my high school teacher(s) to provide COTC with the information on this form
and understand that articulated credit might apply only to a degree or certificate at COTC and
might not be transferrable to another college or university.

Student Signature: ____________________________ Date: __________

To be completed by the high school teacher(s):

Teacher Name(s): _______________________________________

High School Name: _______________________________________

School Address: ________________________________________

       Street          City         State          Zip

       School Phone Number: (___) ___________________________

As indicated by my initials next to the attached course description(s), I consider that my former
student has achieved the indicated knowledge and skills at a level of “A”, “B”, or “C”.

Teacher Signature(s): ______________________________________ Date: __________

Supervisor Signature: ______________________________________ Date: __________

Recommendation for credit for: ________________________________

         (student name)

8/6/2012 RDI
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<thead>
<tr>
<th>Letter Grade</th>
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<th>COTC Course Available for credit</th>
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<tr>
<th></th>
<th></th>
<th><strong>CUL-101 Introduction to Culinary Science</strong> (2 credits)</th>
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<td></td>
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<td>This course is an introduction to and synopsis of the</td>
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<td>science of the culinary world involving historical and</td>
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<td>social context and societal responsibility in the</td>
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<td></td>
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<td>evolution of culinary science. The student will develop</td>
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<td></td>
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<td>the ability to calculate culinary ratios, percents, unit</td>
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<td></td>
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<td>conversion estimates, properly scale and cost recipes,</td>
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<td></td>
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<td>and project and analyze yields. Course work will</td>
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<td></td>
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<td>involve reading, discussion, and reporting on culinary</td>
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<td>advancements, including the development of</td>
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<td>appropriate technology. The student will familiarize</td>
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<td>him/herself with tools, and equipment commonly used in</td>
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<td></td>
<td></td>
<td>kitchens, including their use and care. Principles of</td>
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<td>cooking techniques, understanding taste, and principles</td>
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<td>of flavor development are introduced. <strong>Note:</strong></td>
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<td></td>
<td></td>
<td>*Articulated credit for this course is only available to</td>
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<tr>
<td></td>
<td></td>
<td>students who pass the Pro-Start examination.*</td>
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<tr>
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<th><strong>CUL-102 Product Knowledge and Purchasing</strong> (2 credits)</th>
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<td>This course is an introduction to the identification and</td>
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<td>use of vegetables, fruits, herbs, nuts, grains, dry goods,</td>
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<td>prepared goods, dairy products, and spices in various</td>
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<td>forms. The student will identify, taste and explore each</td>
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<td>item with emphasis on local sustainability. In addition,</td>
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<td>he/she will evaluate products for taste, texture, smell,</td>
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<td>appearance, and other quality attributes. Food service</td>
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<td>purchasing, receiving, handling, storage, and issuing and</td>
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<td>evaluation processes are discussed and practiced.</td>
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<td>Purchasing automation, computerized purchasing and</td>
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<td>HACCP (Hazard Analysis Critical Control Points) systems</td>
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<td>are discussed and demonstrated in this course. <strong>Note:</strong></td>
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<td>CUL-103 Food Service Safety (1 credit)</td>
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This course is a full study of sanitation practices and principles involving food sanitation and safety. Topics covered include the providing of safe food, food-borne illnesses, microbial dangers, allergens, contaminates, personal hygiene, management practices of hygiene, HACCP principles, facility management and safe design, and food safety laws. The student will take the National Restaurant Association ServSafe® examination in this course. Note: Students must pass the ServSafe exam in order to receive credit for CUL-103.

|              |                    | CUL-110 Culinary Skills Development I (3 credits) |

This course provides an introduction to and application of fundamental cooking theories and techniques. Topics of study include tasting, kitchen equipment, knife skills, classical vegetable cuts, stock production, thickening agents, grand sauces, soup preparation, timing, station organization, palate development, culinary French terms, and food costing. Skills development includes the basic skills necessary to prepare breakfast in a foodservice operation, how to organize and maintain a smooth work flow on the breakfast line, present and garnish food, and the basic methods of egg cookery, quick breads, grains, fruit plates, breakfast beverages, meats, and potatoes. Note: Articulated credit for this course is only available to students who pass the Pro-Start examination.
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**CUL-187 Culinary Practicum I** (1 credit)

A supervised, on-campus, culinary experience designed to expand career knowledge while increasing speed, timing, organization, and ability to handle cooking in foodservice and hospitality establishment. During the practicum, the student will receive feedback from his/her supervisor and maintain a journal that records and reflects upon his/her work experience. The student is required to meet with the program director at least two weeks prior to enrolling in this course (No less than 2 weeks prior to the semester beginning). This course is graded on a Satisfactory/ Unsatisfactory basis. **Note:** Articulated credit for this course is contingent upon review of the student's work experience by the COTC culinary science instructor. Award of credit for this course will be at the COTC culinary science instructor’s sole discretion.