



Central Ohio Technical College

The Gateway – Student Records

1179 University Drive, Newark, OH 43055
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Application for Fresh Start Rule

Submit this form to The Gateway to request a re-calculation of your cumulative grade GPA if **below a 2.0** and **after a three-year absence**. **Warning: You are required to contact the Office of Financial Aid prior to submitting this form to determine any impact on your eligibility status.**

Last Name	First Name	Middle Name	Student ID
Primary Phone: _____		<input type="checkbox"/> Landline	<input type="checkbox"/> Mobile

1. Please read carefully the terms of the Fresh Start Rule below:

RECALCULATING OF CUMULATIVE POINT-HOUR RATIO

- a. A student who re-enrolls in Central Ohio Technical College (COTC) after an absence of three or more years, with a cumulative grade point average of **below 2.00**, may petition to the Academic Board to recalculate the cumulative point-hour ratio of his/her previous residency. If the petition is approved, all courses taken will remain on the permanent record. Those with marks of "A", "B", "C", "K", or "S" will be counted for credit.
- b. If the petition is approved, the student resumes his/her academic program with no cumulative point-hour, and thereafter is subject to the conditions of warning, probation, and dismissal that govern all COTC students. (See Policies & Procedures)
- c. Under the provisions of this rule a student, before graduation, must be re-enrolled for a minimum of 30 semester credit hours and two academic semesters.
- d. A student may apply for Fresh Start one time.

2. Please attest to the following by means of your signature:

- a. I have read the text on the Fresh Start Rule and understand its applicability to my situation.
- b. I understand I will lose credit for all COTC courses taken prior to my three-year absence from the College in which I have earned a grade below "C".
- c. I understand implementation of the Fresh Start Rule, may negatively impact my eligibility for financial aid, and agree to consult with a Financial Aid Advisor before submitting this form.
- d. I understand this action once invoked may not be revoked.
- e. My cumulative GPA is _____.
- f. My **last** semester/year of enrollment prior to my absence is: **Semester** _____ **Year** _____
- g. My **first** semester/year of enrollment following my absence is: **Semester** _____ **Year** _____
The total number of semesters I was absent from college was: _____ (must be at least 9 semesters)
- h. This petition must be completed and submitted prior to or at the time of re-enrollment.

Student Signature

Date

Advisor Signature

Date

Financial Aid Advisor Signature

Date

Gateway Use Only: CRI Code RGCFRSST added with status of "Not Reviewed"

Processed by: _____ Date: _____