

# Short-Term Certificate Grant Application

The Ohio Department of Education (ODHE) awarded Central Ohio Technical College (COTC) funds under the Short-Term Certificate Grant Program in 2018 to provide grants to students enrolled in certificate programs to meet the in-demand needs of Ohio based business and industries. This grant is designed to support students with demonstrated financial need in obtaining a certificate they can complete in less than one year while providing a **one-time** grant of up to \$2000 (**minus any grants, scholarship or outside aid**) to assist with tuition in one of these short-term certificates. This grant is to be used only for tuition and fees (does not include the cost of books and supplies) and is a limited fund that will be awarded until funds are exhausted.

**To be considered, interested students must:**

- Submit the Short-Term Certificate Grant Application.
- Plan to enroll in one of the following certificates at COTC:
  - **State Tested Nurse Aide (STNA)**
  - **Emergency Medical Services Technician**
  - **Addiction Studies Certificate**
  - **Peace Officer Basic Training**
  - **Phlebotomy Certificate**
- Certify that you have a financial need for this grant. Financial need may be because of unemployment or underemployment (working in low paying or low skill jobs) or **simply lacking resources to fully meet all your current expenses.**

Name:

COTC ID#:

Phone #:

COTC Email Address:

**CERTIFICATION:** I certify that all statements made in this application are true, complete, and accurate to the best of my knowledge.

- By checking the box and signing below, you are certifying that you have financial need for this grant.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Electronic Signatures will not be accepted.**

**TO RETURN THIS FORM:** Students may upload all forms and documents in the **Student Assistance Portal**. Select the "Assistance" icon in the upper right-hand corner of the screen, followed by "Submit Financial Aid Documents" from the drop-down menu. Or you can **Fax to:** 740-364-9533 (or) **Mail to:** COTC, Student Financial Services, 1179 University Dr, Newark OH 43055 or **Email to:** [finaid@mail.cotc.edu](mailto:finaid@mail.cotc.edu)

Direct questions to: Faith Phillips at [phillips.495@mail.cotc.edu](mailto:phillips.495@mail.cotc.edu)