

Name:	
Social Security Number:	
Advisor:	
Datatel Department Code	ACC
COTC Major Number	001020
OBR Subjectcode	520302

**Plan of Study for the Associate of Applied Business Degree in
 Accounting Technology**

1. Courses listed on this Plan of Study may have prerequisites; please see the Course Description Section on the COTC Web Page (COTC Current Students Tab).
2. Courses highlighted on this Plan of Study are offered only once a year in the Quarter indicated; courses not highlighted on this Plan of Study may or may not be offered more than once per year.
3. Students entering the Accounting Technology program should be proficient in keyboarding and micronumeric skills.
4. A grade of "C" (2.00) or better is required for all Accounting Technology courses listed as prerequisites for advanced Accounting courses.

Quarter 1 Autumn			Quarter 2 Winter			Quarter 3 Spring		
ACC-2113	Principles of Accounting - Financial	5.00	ACC-2114	Financial Accounting	5.00	ACC-2120	Managerial Accounting	5.00
BMS-2037	Spreadsheet Applications I	3.00	ACC-2136	General Ledger Software	3.00	ACC-2132	Principles of Finance	3.00
CMP-1601	Principles of Computing	1.00	BMT-2470	Organizational Ethics	3.00	BMS-2067	Database Applications I	3.00
COM-1535	Composition I	4.00	COM-1536	Composition II	4.00			
MTH-1204	Business Mathematics	5.00		Non Technical Elective: Mathematics	5.00		Non Technical Elective: Lab Science	5.00
	Total	18.00		Total	20.00		Total	16.00
Quarter 4 Autumn			Quarter 5 Winter			Quarter 6 Spring		
ACC-2128	Cost Management	5.00	ACC-2116	Accounting Data Applications	2.00	ACC-2161	Auditing	5.00
ACC-2139	Governmental Accounting	4.00	ACC-2126	Individual Taxation	4.00	ACC-2174	Intermediate Accounting III	4.00
ACC-2172	Intermediate Accounting I	4.00	ACC-2127	Payroll Accounting	3.00	ACC-2180	Accounting Capstone Course	4.00
BMT-2025	Micro Economics	4.00	ACC-2173	Intermediate Accounting II	4.00	BMT-2074	Business Law Today	5.00
			COM-1534	Effective Communications	4.00			
	Total	17.00		Total	17.00		Total	18.00

TOTAL CREDIT HOURS REQUIRED: 106.00

Non Technical Electives: Mathematics		
Total of 5 Credit Hours Required		
MTH-1208	Elementary Statistics	5.00
MTH-1210	College Algebra	5.00

Non Technical Electives: Lab Science		
Total of 5 Credit Hours Required		
BIO-1730	Environmental Science	5.00
BIO-1740	General Biology	5.00
BIO-1745	Human Biology	5.00
CHM-1713	General, Organic, Biochemistry	6.00

Non Technical Electives General	
No Non Technical Electives: General Required	