

MINUTES

COTC BOARD OF TRUSTEES

November 22, 2022

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andy Crawford, Mr. Bruce Hawkins, Dr. Mark Law, Mr. Robert Montagnese, Ms. Marion Sutton, Mr. Paul Thompson, and Ms. Rhoda Warnock

Absent: Ms. Cheryl Snyder

CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

APPROVAL OF MINUTES FROM THE OCTOBER BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the October 18 board meeting. Ms. Sutton seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the October 18 board meeting.

ACCEPTANCE OF GIFTS

Mr. Thompson made a motion to accept the gifts with appreciation. Mr. Crawford seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – November

The Walter C. and Iona Kuhn Beroth Endowed Scholarship	\$ 1,000.00
The Elizabeth Barnhart Award for Nursing Excellence	600.00
The COTC Alumni Scholarship	505.00
The John and Mary Alford Center for Science & Technology	155.18
The Faculty & Staff Premier Scholarship	66.84
The Radiologic Science Technology Alumni & Friends Scholarship	20.00
The COTC Student Emergency Fund	20.00
The Next Generation Challenge Scholarship	10.00
The COTC and Ohio State Newark Veteran's Emergency Fund	10.00

CERTIFICATE OF PAYMENT VOUCHERS

Mr. Crawford made a motion to acknowledge and approve the following vouchers. Dr. Law seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees acknowledges and approves the following vouchers. This approval is considered “Then and Now” certificates per O.R.C. section 3357.10 and 5705.41(d).

Vendor	Voucher #	Invoice Date	Amount	Description
Campus Compact	V0218717	10/17/22	\$10,500	Cost Share for AmeriCorps

COMMITTEE REPORTS –

OSUN Board Report

Tara Houdeshell provided the following report from OSUN

- I. Ohio State Newark has experienced a 17% decline in enrollment. The other Ohio State regional campuses are experiencing similar drops. The university has assembled a multi-campus team to address the enrollment decline. Newark’s enrollment office is making changes in how they recruit students and are continuing to look for new ideas.

- II. Provost Melissa Gilliam presented Ohio State’s new Academic Plan. Bill MacDonald is working with Vice Provost Ryan Schmiesing to align Newark’s vision and priorities with the plan. The six priorities are:
 1. Advance Faculty eminence
 2. Accelerate student success
 3. Enhance impact through external engagement
 4. Strengthen talent and culture excellence
 5. Improve technological innovation
 6. Achieve operational excellence

- III. A new housing manager has been hired and onboarded. Shantrice Bradley started at the Newark campus in May. She comes to Ohio State Newark from Ashland University, where she was the Director of Student Activities and Residence Life Coordinator.

OLD BUSINESS - None

NEW BUSINESS

Mr. Montagnese reminded the board to reach out to Board Development Committee Chair, Ms. Sutton if anyone has an interest in serving as an officer of the board. New appointments will be made in January at the organizational meeting.

Unmanned Aircraft Systems Short-term Certificate

Dr. Heiser asked for consideration of the UAS certificate. This would be a two-semester program giving individuals the ability to be licensed in flying drones. Students can qualify for grant funding up to \$2,000 which should nearly cover the certificate costs.

Ms. Warnock made a motion to approve the addition of the Unmanned Aircraft Systems (UAS) Short-term Certificate as presented. Ms. Sutton seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees approve the addition of the Unmanned Aircraft Systems (UAS) Short-term Certificate as presented.

DMS Pediatric ECHO Cross-Training Certificate

Dr. Heiser explained that thanks to Dr. Melinda Brillhart efforts, as part of the BAS program, we now have the ability to offer a pediatric ECHO Cross-Training certificate. There is an industry need for this certificate.

Mr. Thompson made a motion to approve the addition of the Diagnostic Medical Sonography (DMS) Pediatric Echo Cross-Training certificate as part of the DMS BAS degree. Dr. Law seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees approve the addition of the Diagnostic Medical Sonography (DMS) Pediatric Echo Cross-Training certificate as part of the DMS BAS degree.

Winter break

Dr. Berry reminded the board that OSU took a winter break last year with a formal closure the week between Christmas and New Year. President Johnson from OSU announced yesterday that they plan to take an *academic recess* from December 27 – 30. The college is currently scheduled to be closed on December 23, 26 and January 3 as a holiday closure. COTC hopes to replicate this process for our staff and faculty. It is our hope to make this a more permanent plan for future years. If the board supports this, we would like to send an announcement out to our employees today, announcing an academic recess in line with OSUN.

Dr. Law made a motion to endorse the academic recess as requested by Dr. Berry. Ms. Warnock seconded the motion. Motion carried.

Diversity, Equity, and Inclusion: Engagement and Recruitment

Dr. Brianna Johnson, Chief Diversity Officer in collaboration with Dr. Richard Prystowsky, President & CEO of TCR Strategy presented on their progress with our DEI Engagement and Recruitment work.

We have taken a hard look at the engineering programs in efforts to diversify and get the information out to more communities. There is industry wide interest in diversifying this field. This lines up with our current vision for the college. We anticipate further enrollment growth specifically from our Pataskala campus. The recruitment approach was shared by Dr. Johnson. Dr. Prystowsky stressed the importance of student support networks and building early internship opportunities. We will continue to explore these opportunities. Quantitative and qualitative numbers will be measured. Dr. Heiser reported that COTC is above average for both federal (63%), and state (40%) designation for a minority serving institution. It is important that employers step up and embrace DEI locally and partner with education.

PRESIDENT'S REPORT

Dr. Berry expanded on the enrollment trends shared by OSUN which is affecting most institutions. We continue to partner with OSUN as we are closely connected in these conversations.

Information was shared from our recent Enrollment Summit which included folks from Intel. Continued conversations about what we need in order to market to our student population. Intel plans to come and present at some Open houses as we continue with our enrollment recruitment. Our hopes are to understand further what the expectations of employment at Intel will look like.

We have had conversation with LMHS exploring ideas of holding a Healthcare Forum for students and adults over spring break in Newark and hopefully in the future take it to our extended campuses.

Dr. Heiser has accepted a college presidency with Coconino Community College in Flagstaff, AZ starting in January. Under the leadership of Dr. Parrill, we have already begun a search process for his replacement. Dr. David Brillhart will serve as an Interim Provost until this position is filled.

Next month will be a formal presentation on the state performance audit.

Thanks to our board for all they do for the college.

OTHER BUSINESS

Congratulations to Dr. Heiser.

Reminder to RSVP to Jan Tomlinson if you plan to participate in the December 16 commencement ceremony. Happy Thanksgiving.

Meeting adjourned at 9:23 am.

Rob Montagnese
Chairman

Paul Thompson
Vice Chairman

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.