

MINUTES

COTC BOARD OF TRUSTEES

February 21, 2023

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andy Crawford, Dr. Mark Law, Ms. Cheryl Snyder, Ms. Marion Sutton, Mr. Paul Thompson, and Ms. Rhoda Warnock

Absent: Mr. Bruce Hawkins, Mr. Robert Montagnese

CALL TO ORDER

Vice Chairman Mr. Paul Thompson called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

APPROVAL OF ORGANIZATIONAL MINUTES FROM THE JANUARY MEETING

Ms. Sutton made a motion to approve the minutes of the January 17 organizational meeting. Dr. Law seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the January 17 organizational meeting.

APPROVAL OF MINUTES FROM THE JANUARY BOARD MEETING

Mr. Crawford made a motion to approve the minutes of the January 17 board meeting. Ms. Warnock seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the January 17 board meeting.

ACCEPTANCE OF GIFTS

Dr. Law made a motion to accept the gifts with appreciation. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – January

Advancement Special Projects Fund through the Licking County Foundation	\$ 17,170.50
The Darrell S. Jones Fund through the Licking County Foundation	10,285.50
Community Intercultural Relations Conference Sponsor	3,325.00
The Elizabeth Barnhart Awards for Nursing Excellence	1,200.00
The Community Bank Business & Finance Scholarship	1,000.00
The Faculty & Staff Premier Scholarship	564.22

The COTC and Ohio State Newark Veteran’s Emergency Fund	500.00
The COTC Student Emergency Fund	310.00
The COTC Alumni Scholarship	285.00
The John and Mary Alford Center for Science & Technology	149.95
The Radiologic Science Technology Alumni and Friends	140.00
The Judy Ratliff Stansbury Scholarship	70.00
The COTC Emergency Fund	20.00
The Next Generation Challenge Scholarship	10.00

COMMITTEE REPORTS –

Audit Finance Committee

Mr. Thompson reminded the board of our new auditors this year, Clark Shafer who issued a clean/unmodified report. Highlights were shared by Mr. Thompson with no major concerns to report.

David Brillhart provided a summary of our reserve funds. Overall, we are very pleased with our current standing.

Ms. Snyder made a motion that the board has reviewed and approve the audited financial statements for the period ending June 30, 2022 Dr. Law seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees has reviewed and approves the audited financial statements for the period ending June 30, 2022.

David went over the unrestricted financial report for the period ending December 31, 2022. We were down about -13% in enrollment which is above what we prepared for. We were able to reduce some vacant positions to help offset this decline in enrollment with planned reductions.

Mr. Crawford made a motion that the board has reviewed and approve the financial report for the six-month period ending December 31, 2022. Ms. Warnock seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees has reviewed and approves the financial report for the six-month period ending December 31, 2022.

OSUN Board Report – Tara Houdeshell

OSU’s Provost, Dr. Melissa Gilliam, and Sr. Vice Provost for External Engagement, Ryan Schmiesing, will visit the Newark campus on Monday, February 27 from 9:30am – 1pm to have conversations with students, faculty, staff and board members.

In November 2022, the university launched its new academic plan that defines actions to create an environment where all faculty, students and staff can reach their full potential. The plan identifies six goals, and we have spent considerable time focusing on **achieving operational excellence** by studying and identifying ways to improve academic, administrative, and business processes to advance the university's academic priorities. This work will guide both our long- and short-term financial and academic planning.

Three consecutive years of enrollment declines, a continuing decline in the number of high school graduates attending college, and a high rate of inflation have created enough financial pressure to warrant a comprehensive review of both our support-unit and our academic budgets to find savings by reducing operating expenses. Additionally, we have made both the autumn and spring course schedules more efficient by canceling under-enrolled courses. Currently, using data to facilitate insights and enhance our curriculum, we are conducting a comprehensive review of the degree-completion pathways that students can follow by taking all their courses from the Newark campus.

The university is currently engaged in a comprehensive strategic enrollment planning process. The OSU Strategic Enrollment Management Plan will be developed through a comprehensive approach that focuses on a student’s entire journey at OSU from the institution’s initial encounter with a student to recruitment, admissions, progression, graduation, and post-graduation. Key to the plan’s success will be the active engagement of each academic college and regional campus during its preparation. This is in addition to (1) the completion of a comprehensive review of the admission’s processes at all levels; (2) a review of all policies and procedures impacting a student’s enrollment (pre- and continuing); (3) adoption by OSU of a ‘one campus’ approach to enrollment; (4) the student’s financial success and (5) the development and implementation of an enrollment optimization tool. Preliminary data gathering was completed on February 15th.

Later this month, representatives from Ohio State Newark and Central Ohio Technical College will meet with folks from the Office of Administration and Planning to act on a request from the Board of Trustees to revisit Newark’s Framework plan to ensure that it addresses emerging needs related to the arrival of Intel in Licking County. We will look at expected enrollment in the engineering technology programs at both of our institutions and their implications for the campus’s facilities plans.

OLD BUSINESS - None

NEW BUSINESS

Faculty Term Track Renewals

The following faculty term contract recommendations were made:

Bonnie Buchanan	3-year term	Summer 2023 – Spring 2026
Kaylee Dinneen	1-year term	Summer 2023 – Spring 2024
Patricia Duty	2-year term	Summer 2023 – Spring 2025
Kim Gates	1-year term	Summer 2023 – Spring 2024
David George	2-year term	Summer 2023 – Spring 2025
Kim Goudy, PhD	3-year term	Summer 2023 – Spring 2026
Sarah Grandstaff	1-year term	Summer 2023 – Spring 2024
Percella Gualtieri	1-year term	Summer 2023 – Spring 2024
Megan Hendershot	3-year term	Summer 2023 – Spring 2026
Victoria Linn	1-year term	Summer 2023 – Spring 2024
Cindy Nauer	3-year term	Summer 2023 – Spring 2026
Lori Peden	4-year term	Summer 2023 – Spring 2027
Rachel Pritchard, PhD	1-year term	Summer 2023 – Spring 2024
Diana Reece	2-year term	Summer 2023 – Spring 2025
Whitney Reese	3-year term	Summer 2023 – Spring 2026
Lora Smith	1-year term	Summer 2023 – Spring 2024
Cindy La Sheryl Washington	3-year term	Summer 2023 – Spring 2026
Sean Whelan, PhD	2-year term	Summer 2023 – Spring 2025

Ms. Sutton made a motion to approve this list. Mr. Crawford seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College Board of Trustees approves the faculty term contract recommendations as presented:

PRESIDENT'S REPORT

- JobsOhio – *Enrollment Task Force meetings*
 - RFP – Technician Pipeline Building interviews

- JobsOhio – *Talent Strategy discussions*
 - Talent development priorities, constraints and potential solutions
 - Columbus State and COTC two of the driving colleges
 - Hyper promotion when Intel is launched
 - Template by April....promote it in May

- OACC mtg – Governor DeWine's budget proposal .. 2 yr colleges expected more Hope to meet with the Gov to discuss a proposed incentivized budget for 2 yr colleges.

- Bloomberg Businessweek interview w/reporter – January 19

- LC Chamber – Workforce & Education Focus Group – January 25
 - *Includes school administrators and key community members*

- OACC Semiconductor Steering Committee mtg – January 26
 - Grant funded marketing and recruitment discussion
 - Strategic planning
 - 5 community colleges serve on this committee -- Provost

- Invited by JobsOhio to the Columbus Chamber of Commerce annual meeting – Feb 8

- Annual Extended Campus Town Halls (3:00 – 4:30)
 - Pataskala – February 8 *full review of Pat campus..space & design mtgs*
 - Knox – February 22
 - Coshocton – March 8

 - Similar for staff and faculty – Framework Forum – February 15 virtually

- Italian Immersion program starts back up this summer. Students identified and various workshops and orientation sessions have been scheduled. 14 students attending 18-30 age July 15 – 29

- Healthcare Expos March 15 in Newark, Coshocton on March 28

Thank you for your advocacy of the college Dr. Berry.

OTHER BUSINESS - none

Meeting adjourned at 9:18 am.

Paul Thompson
Vice Chairman

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.