

MINUTES

COTC BOARD OF TRUSTEES

December 20, 2022

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andy Crawford, Mr. Bruce Hawkins, Dr. Mark Law, Mr. Robert Montagnese, Ms. Cheryl Snyder, Ms. Marion Sutton, Mr. Paul Thompson, and Ms. Rhoda Warnock

Trustee Emeritus Mr. Barry Riley

CALL TO ORDER

Chairman Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code.

APPROVAL OF MINUTES FROM THE NOVEMBER BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the November 22 board meeting. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approves the minutes from the November 22 board meeting.

ACCEPTANCE OF GIFTS

Mr. Thompson made a motion to accept the gifts with appreciation. Ms. Snyder seconded the motion. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

Gifts – November

Community Intercultural Relations Conference Sponsor (CIRC)	\$ 1,000.00
The Elizabeth Barnhart Award for Nursing Excellence	250.00
Founder's Hall Renovation Project	250.00
The John and Mary Alford Center for Science & Technology	155.18
The Faculty & Staff Premier Scholarship	66.84
The Radiologic Science Technology Alumni and Friends Scholarship	40.00
The COTC and Ohio State Newark Veteran's Emergency Fund	20.00
The COTC Student Emergency Fund	10.00
The Next Generation Challenge Scholarship	10.00

CERTIFICATE OF PAYMENT VOUCHERS

Dr. Law made a motion to acknowledge and approve the following vouchers. Mr. Crawford seconded the motion. Motion passed.

BE IT RESOLVED: the Central Ohio Technical College board of trustees acknowledges and approves the following vouchers. This approval is considered “Then and Now” certificates per O.R.C. section 3357.10 and 5705.41(d).

Vendor	Voucher #	Invoice Date	Amount	Description
Vance Outdoor	V0219277	11/18/22	\$3,100	X-26P Taser Cartridges

COMMITTEE REPORTS –

OSUN Board Report

Ms. Houdeshell reported on Ohio State’s Academic Plan

Ohio State’s Provost Melissa Gilliam presented the Academic Plan at September’s University Senate meeting, and Dean Bill MacDonald has been working with the Vice Provost on the process we will use to align our campus’s vision and priorities with the Academic Plan. The plan’s operational-excellence goal calls us to align our academic, administrative, and business processes with those of OAA and other university units, and to perform deeper analyses of our operations to enhance performance and academic excellence. That work will guide not only our long-term financial planning, but also our near-term financial planning, which will be critical to dealing with the loss of revenue associated with our enrollment decline and avoiding a budget deficit next year. After three consecutive years of enrollment declines, our enrollment has fallen to less than 2,300 students. The last time enrollment was less than 2,300 students was 2005.

OLD BUSINESS - None

NEW BUSINESS

NCDF Board Appointments

Mr. Montagnese reported that the NCDF board wishes to renew two trustees, Randall Anstine and Robert O’Neill both for three-year terms beginning January 1, 2023 with terms expiring on December 31, 2025.

Mr. Hawkins made a motion to appoint Randal Anstine to a three-year term. Ms. Snyder seconded the motion. Motion passed. Mr. Montagnese abstained from discussion and voting due to their conflicts.

BE IT RESOLVED: the Central Ohio Technical College board of trustees appoints Randall C. Anstine to serve a three-year term as a Trustee of the Newark Campus Development Fund, effective January 1, 2023 and will expire December 31, 2025.

Mr. Crawford made a motion to appoint Robert O’Neill to a three-year term. Mr. Hawkins seconded the motion. Motion passed. Mr. Montagnese abstained from discussion and voting due to their conflicts.

BE IT RESOLVED: the Central Ohio Technical College board of trustees appoints Robert O’Neill to serve a three-year term as a Trustee of the Newark Campus Development Fund, effective January 1, 2023 and will expire December 31, 2025.

New Program: Respiratory Therapy Technology

Dr. Parrill asked for approval to develop and implement this new program at the request of our healthcare partners due to a shortage in this field. With the anticipated growth in this area, the college has developed a plan of study in compliance with accreditation requirements. We will need to hire a new faculty who will also serve as the program director in this area. Perkin funds will be used to support this program initially.

Ms. Sutton made a motion to approve. Ms. Warnock seconded the motion. Discussion followed. Motion passed.

BE IT RESOLVED: The Central Ohio Technical College Board of Trustees approve the Respiratory Therapy Technology (RT) Associate of Applied Science degree program as presented.

Co-located Performance Audit Response

Dr. Berry reported that the state auditor's office did an audit of all seven of the co-located campuses in the state. A slide presentation was shared including the functions they focused on. PowerPoint included in the board minutes. Dr. Berry shared the 15 recommendations and responses from COTC to these recommendations.

PRESIDENT'S REPORT

- Introduction – Dr. Sanath Kumar, Director of MPR (bio shared)
- National Philanthropy Day Awards luncheon – November 22
 - Dan DeLawder – Outstanding Volunteer Fundraiser
- Governor's luncheon – December 1
 - “Future of Ohio's workforce and role that comm. Colleges play”
- Economic Development 411 panelist – December 2
- Planning NEXT discussion – December 5
- Ohio Transfer Pathways to Liberal Arts signing – December 7 Statehouse
- OACC Governing board meeting – December 8 Thank you to Bruce Hawkins for his participation.
- COTC Alumni Holiday Reception – December 8, 2022 Thank you to Rhoda Warnock for attending.
- Licking County Workforce Development mtg – December 9 (hosted by Pat Tiberi)
- Commencement/Pinning Ceremonies – December 15 & 16 Thanks to all board members who attended.
- Reminder – Winter Recess (campus closed entire week, last week of December – re-opening on Tuesday, January 3)

- Food Pantry donation in honor of our board and cabinet members valued at \$5,600 Dr. Davenport explained the improved process available to our students on the Newark campus and the extended campuses which is available with more access.

OTHER BUSINESS

Meeting adjourned at 9:21 am.

Rob Montagnese
Chairman

Paul Thompson
Vice Chairman

MISSION STATEMENT

To meet the technical education and training needs of students and employers in the area.