

# MINUTES

## COTC BOARD OF TRUSTEES

February 20, 2024

8:30 a.m.

J. Gilbert Reese Center Executive Boardroom

Present from Fiduciary Board: Mr. Andy Crawford, Mr. Andrew Guancia, Mr. Bruce Hawkins, Ms. Sally Heckman, Dr. Mark Law, Mr. Robert Montagnese Ms. Cheryl Snyder, Ms. Marion Sutton, and Ms. Rhoda Warnock

### CALL TO ORDER

Chair Mr. Rob Montagnese called the meeting to order at 8:30 a.m. and informed the board that notice of this meeting has been given in conformity with Section 121.22 of the Ohio Revised Code. Mr. Montagnese expressed his appreciation to Ms. Snyder who filled in last month.

### APPROVAL OF MINUTES FROM THE JANUARY ORGANIZATIONAL BOARD MEETING

Mr. Hawkins made a motion to approve the minutes of the January 16 organizational board meeting. Ms. Sutton seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the January 16 organizational board meeting.

### APPROVAL OF MINUTES FROM THE JANUARY BOARD MEETING

Dr. Law made a motion to approve the minutes of the January 16 board meeting. Ms. Heckman seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees approves the minutes from the January 16 board meeting.

### ACCEPTANCE OF GIFTS

Ms. Snyder made a motion to accept the gifts with appreciation. Mr. Crawford seconded the motion. Motion passed.

**BE IT RESOLVED:** The Central Ohio Technical College Board of Trustees accepts, with thanks, the following gifts as presented:

#### Gifts – January

Advancement Special Projects Fund through the Licking County Foundation	\$ 14,183.50
The Darrell S. Jones Fund through the Licking County Foundation	10,488.00
Community Intercultural Relations Conference Sponsor	4,400.00
The Alexander and Lois J. Rolletta Scholarship	2,000.00

Blue Line Superhero Run Sponsor	2,000.00
The Elizabeth Barnhart Award for Nursing Excellence	1,200.00
The John and Mary Alford Center for Science & Technology	383.50
The COTC Alumni Scholarship	320.00
The Faculty & Staff Premier Scholarship	46.00
The Clarissa Ann Howard Memorial Fund	40.00
The Radiologic Science Technology Alumni and Friends Scholarship	40.00
The COTC Emergency Fund	30.00
The Next Generation Challenge Scholarship	10.00

Newark Campus Development Fund scholarship allocations for 2024:

COTC funds = \$ 468,279.00  
 Cost-shared funds = \$ 648,500.00 (COTC's 50% share is \$ 324.250)

Audit Finance Report

Mr. Crawford shared a summary report with the full board. We received a clean report with no findings from the auditors. Congratulations to David and his team.

David Brillhart highlighted items from the unrestricted fund comparison report. State Capital Bill FY2526 we anticipate about five campus requests and David covered all five of these planned requests. We are working closely with our legislators to obtain an additional \$12M toward our Pataskala renovations. December 31, 2023 preliminary reports were very positive. We anticipate due to increased enrollment over projections, we will end the year with greater tuition and fees correlating to a lower transfer from reserves than was anticipated in the budget. Our enrollment stabilization appears to be very much on track.

Mr. Crawford made a motion that the board has reviewed and approve the audited financial statements for the period ending June 30, 2023. Mr. Hawkins seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Trustees have reviewed and approve the audited financial statements for the period ending June 30, 2023.

Mr. Crawford made a motion that the Central Ohio Technical College Board of Trustees has reviewed and approves the financial report for the six-month period ending December 31, 2023. Dr. Law seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees has reviewed and approves the financial report for the six-month period ending December 31, 2023.

OSUN Board Report – No report

**OLD BUSINESS** - None

**NEW BUSINESS**

Faculty Term Track Renewals

The following faculty term contract recommendations were made:

June Carpenter	2-year term	Summer 2024 – Spring 2026
Kimberly Cook	3-year term	Summer 2024 – Spring 2027
Andravas De Vas Goonewardene	3-year term	Summer 2024 – Spring 2027
Kaylee Dinneen	2-year term	Summer 2024 – Spring 2026
Elizabeth Eyster	3-year term	Summer 2024 – Spring 2027
Kim Gates	2-year term	Summer 2024 – Spring 2026
Maey Gharbiah, PhD	3-year term	Summer 2024 – Spring 2027
Sarah Grandstaff	2-year term	Summer 2024 – Spring 2026
Percella Gualtieri	2-year term	Summer 2024 – Spring 2026
Alissa McConnell	1-year term	Summer 2024 – Spring 2025
Jeffrey Mathis	3-year term	Summer 2024 – Spring 2027
Leslie Najjar	3-year term	Summer 2024 – Spring 2027
Sunny Nethers	3-year term	Summer 2024 – Spring 2027
Rachel Pritchard, PhD	2-year term	Summer 2024 – Spring 2026
James Rease	1-year term	Summer 2024 – Spring 2025
Tyler Richards	1-year term	Summer 2024 – Spring 2025
Erin Smith	2-year term	Summer 2024 – Spring 2026
Lora Smith	2-year term	Summer 2024 – Spring 2026
Jacqueline Szmania, PhD	4-year term	Summer 2024 – Spring 2028

Ms. Sutton made a motion to approve this list. Ms. Heckman seconded the motion. Motion passed.

**BE IT RESOLVED:** the Central Ohio Technical College Board of Trustees approves the faculty term contract recommendations as presented.

## PRESIDENT’S REPORT

- Enrollment – Approx. 12% increase. As we compare to our sister schools we are among the top. We anticipate seeing a shift in the SSI.
- Super Rapids proposal -- We are tapping into various systems that support the \$500,000 dollars worth of vacuum systems equipment and two mobile units.
- Ohio Technician Promise – For current and future students. There is \$200 M set aside for a 10-year period and we anticipate more. Data Requirement & Business group – David Brillhart, Enrollment Growth & Fundraising group, Student Success and Employment Involvement group. Lots of labor involved and we anticipate it being completed by April and the Governor to make a major announcement in March.
- **Pataskala Campus Expansion** legislative asks....15 projects in Licking County and only one funded. We have reached out to.
  - Rep. Thad Claggett
  - Sen. Tim Schaffer – February 8<sup>th</sup> meeting
  - Legislative consultants

- January 25<sup>th</sup> -- Invited to tour the Columbus Learning Center which included the **Junior Achievement (JA) Biz Town** (targeting 5<sup>th</sup> graders) and **JA Finance Park** (targeting 8<sup>th</sup> graders). There are plans to bring similar programming to the Newark City Schools later this year. JA will lease space at their NCS' Learning Center (old SF building) and launch this program this fall.
- **The Works STEMfest 2024** (March 2 – 3) COTC will be participating in the free event open to the public. There will be hands-on activity stations throughout the museum.
- **Video shoot on campus** – February 6...Dennis Quaid hosted Viewpoint Show filming on campus. Watch & Launch Party is planned for April 24<sup>th</sup> 5:30 – 7:30 pm on campus. Mark your calendars.
- **Annual Pataskala Campus Community Town Hall** – February 7<sup>th</sup> (Knox 2/21, Cosh. 3/6). Created a taskforce coming out of this ETSS and CRIS, K-12 partners.
- **Licking County Foundation Team luncheon** – February 8<sup>th</sup> (COTC & OSUN Hosted). Invited their team here for a lunch and learn and had great conversations.
- **AI Owl** discussion with local and regional stakeholders in Somerset – February 15<sup>th</sup>
- **OACC Leadership transition** – The president has moved on and the vice president is now the interim president. We continue to work closely with their team.
- **Workforce and Education – February 26<sup>th</sup> at Johnstown.** Has been receiving lots of public attention.

COTC love shared with the board from the Advancement office as they were each presented with a COTC branded water bottle.

## **OTHER BUSINESS**

Our next meeting will be on Tuesday, February 20 at 8:30 am.

Meeting adjourned at 9:21 am.

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Rob Montagnese  
*Chairman*

## MISSION STATEMENT

*To meet the technical education and training needs of students and employers in the area.*